

US Federal Loans: Instructions checklist for students.

Step 1.

Complete the Student Aid Report	
Which document do I need?	Student Aid Report (SAR) on the FAFSA website
Where do I find it?	FAFSA® Application Federal Student Aid

Step 2.

Fill in the form and send the document to the Financial Aid Office at VU	
To which email address?	usloanprogram@vu.nl
Which document do I need?	VU Questionnaire
Where do I find it?	VUAmsterdamQuestionnaire2023-2024.xlsx (live.com)
Please note that we can start processing your loan request only after we have received the questionnaire. Completing the SAR is not sufficient.	

Step 3.

Choose loan amounts and inform the Financial Aid Office accordingly	
To which email address?	usloanprogram@vu.nl
Which document do I need?	Cost of Attendance (CoA)
Where do I find it?	Sent to you by Financial Aid Office

Step 4.

Entrance Counseling, Master Promissory Note (MPN) and Credit Check	
	Complete the relevant form according to the type of loan you want
Link to the forms	Entrance Counseling Federal Student Aid
Sign the appropriate form	Sign one for the Sub & Unsub loan (and one for the Plus/ Parent Plus loan, if applicable)
Link to the forms	Completing a Master Promissory Note Federal Student Aid
Credit check	Request a credit check only if you will take a Plus/ Parent Plus loan. *In case of a Parent Plus loan, your parent must request it.
Link	Apply for a Grad PLUS Loan Federal Student Aid

Step 5.

Read carefully and sign the award letter	
Where do I find it?	The letter will be sent to you by the VU Financial aid office
Send back the signed letter to the financial aid office at VU (you are taking a Parent Plus loan, please ensure that your parent signs the award letter as well)	
To which email address?	usloanprogram@vu.nl

Do you need help with one or more of these steps?

1. Check the Student Loan Guide
2. Check the Federal Student Aid help center at www.studentaid.gov/help-center
3. Email the Financial Aid Office at usloanprogram@vu.nl

Notes:

You can use the signed version of your Award Letter as Financial proof for your Visa application.