**Model internship contract**

Information about the specific study tack:

Undersigned,
Intern: [name, student number and contact details]

Internship organization: [name and brief description]

Internship mentor: [name, position and contact details]

Supervisor: [supervisor name and contact information]

have agreed as follows:

The internship starts [date] and runs until [date]; average ..... hours per week. The internship includes ...... hour (= ..... credits), including the internship report.

The purpose of the internship [to be specified]:

* [see the internship syllabus for general aims of internships]
* [fill in one or two individual aims]

[Formulation of the internship assignment, including agreements on supervision, contact with supervisor and mentor, and assessment.]

The intern is required to disclose any information from which its confidentiality has been notified. This includes both oral communication and understanding of business documents. The duty of confidentiality should not be an obstacle to the evaluation of the internship by means of a public internship report. [The intern has the copyright of the internship report and all other writings, unless otherwise stated in the internship report.]

 The university accepts no liability for any damage during or as a result of the internship by the internship organization or intern. [Settlement of liability for the intern in the internship organization.]

The internship can be ended in consultation with the internship organization, in accordance with a notice period of two weeks.

Allocated allowance and / or travel / expenses: €

Amsterdam, (date)

Signed by:

the intern,

the mentor,

the supervisor,