
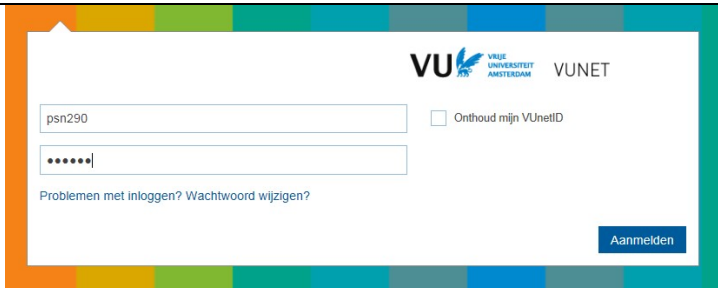



Step-by-step guide to VUNet

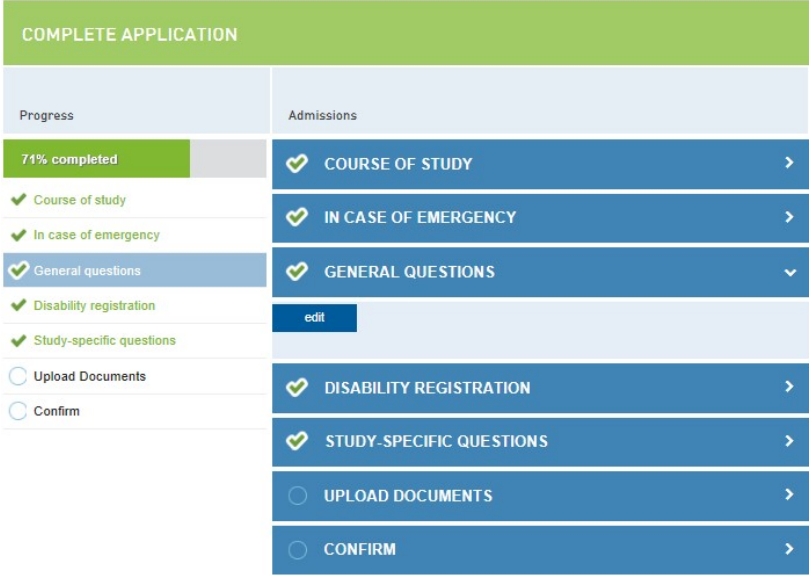
This manual will assist you in completing your application to a programme at Vrije Universiteit Amsterdam through VUNet simply and smoothly. Before you can complete your application in VUNet, you need to have submitted your application through Studielink first.

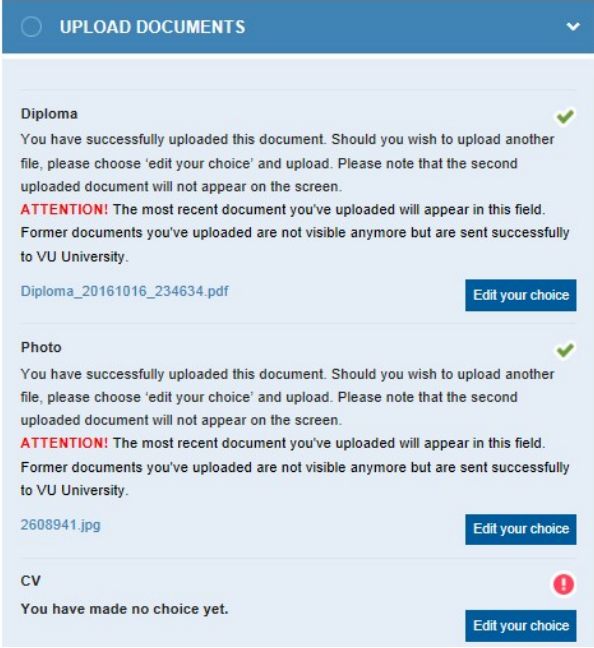
Before you start VUNet, we advise you to collect all the required documents. It's preferred to submit them in PDF format. Most programmes have their own particular set of required documents. You can check the ones you need on the webpage of your programme:

- [Master](#) > International Master's degree programmes > *name Master programme* > Admission and application > International Degree. You will see the required documents on this page.
- [Bachelor](#) > Choose your programme > Admission criteria and application. You will see the required documents on this page.

STEP 1:	After you finished Studielink, you will receive a login name and password for VUNet by e-mail, your VUNet-ID	
STEP 2:	Go to VUNet	https://vunet.login.vu.nl/Pages/Registration.aspx
STEP 3:	Enter VUNet with your VUNet-ID	
STEP 4:	Set language	

STEP 5:	You will see the following page; please click <i>Continue with application</i>	<p>2017/2018</p> <table border="1"> <thead> <tr> <th>Course of study</th> <th>Status</th> <th>Action</th> </tr> </thead> <tbody> <tr> <td>M Business Administration</td> <td>Open</td> <td>Continue with application</td> </tr> </tbody> </table>	Course of study	Status	Action	M Business Administration	Open	Continue with application
Course of study	Status	Action						
M Business Administration	Open	Continue with application						

STEP 6:	<p>You will need to complete 7 steps:</p> <ol style="list-style-type: none"> 1. Check if your course of study and study period are correct 2. Fill out contact details of your emergency contact 3. General questions (not necessary for all programmes) 4. Study-specific questions (not necessary for all programmes) 5. Disability registration (if applicable to you) 6. Upload documents 7. Confirm 	 <p>The screenshot shows a 'COMPLETE APPLICATION' page with a progress bar at 71% completed. The progress bar is divided into sections: Course of study (checked), In case of emergency (checked), General questions (checked), Disability registration (checked), Study-specific questions (checked), Upload Documents (unchecked), and Confirm (unchecked). To the right, there is a list of admissions steps: COURSE OF STUDY, IN CASE OF EMERGENCY, GENERAL QUESTIONS (with an 'edit' button), DISABILITY REGISTRATION, STUDY-SPECIFIC QUESTIONS, UPLOAD DOCUMENTS, and CONFIRM. Each step has a right-pointing arrow.</p>
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<p>STEP 7:</p>	<p>Submit your documents</p> <p>More information on the required documents can be found through the links at the start of this manual.</p> <p>When submitting a Photo, make sure you submit a .jpg file no larger than 55 kb.</p>							
<p>STEP 8:</p>	<p>After clicking <i>Confirm</i>, please check all information you've submitted for errors. If everything has been filled out correctly you can proceed by confirming your application.</p>							
<p>STEP 9:</p>	<p>After confirming your application, you will be able to arrange the payment of the €100 application fee. You can easily arrange payment online with Visa, MasterCard, American Express or PayPal.</p> <p>More information on the online payment can be found here. Here you will also be able to find the required bank details if you wish to make a bank transfer.</p>	<table border="1" data-bbox="740 1215 1531 1325"> <thead> <tr> <th>Payment</th> <th>Amount</th> <th>Status</th> </tr> </thead> <tbody> <tr> <td>Application Fee</td> <td>100 EUR</td> <td>PAID ⓘ</td> </tr> </tbody> </table>	Payment	Amount	Status	Application Fee	100 EUR	PAID ⓘ
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Application Fee	100 EUR	PAID ⓘ						

And that's it! You have now completed your application through VUnet! We will contact you about your application via email as soon as possible. Don't worry if you think that something is missing or wrong; we will

give you the possibility to submit new documents. You can always edit your documents when you go back to VUnet.

For more information on what you need to do to complete your application, please visit our website:

www.vu.nl/application

In case you have any questions about your application (or this manual), please do not hesitate to e-mail us:

international@vu.nl