

## US Federal Loans: Instructions checklist for students

### 1st step

<i>What document</i>	Student Aid Report (SAR) on the FAFSA website
<i>Where to get it</i>	<a href="http://www.studentaid.gov/apply-for-aid/fafsa">www.studentaid.gov/apply-for-aid/fafsa</a>
<i>What to do with it</i>	Complete the Student Aid Report

### 2nd step

<i>What document</i>	Questionnaire
<i>Where to get it</i>	<a href="#">On the VU Amsterdam US Loans website</a>
<i>What to do with it</i>	Answer the questions and send to the Financial Aid Office: <a href="mailto:usloanprogram@vu.nl">usloanprogram@vu.nl</a> <i>Please note that we can start processing your loan request only after we have received the questionnaire. Completing the SAR is not sufficient.</i>

### 3rd step

<i>What document</i>	Cost of Attendance (CoA)
<i>Where to get it</i>	Sent by Financial Aid Office
<i>What to do with it</i>	Choose loan amounts and inform the Financial Aid Office accordingly: <a href="mailto:usloanprogram@vu.nl">usloanprogram@vu.nl</a>

### 4th step

<i>What document</i>	Entrance Counseling	Master Promissory Note (MPN)	Credit check
<i>Where to get it</i>	<a href="http://www.studentloans.gov">www.studentloans.gov</a>	<a href="http://www.studentloans.gov">www.studentloans.gov</a>	<a href="http://www.studentloans.gov">www.studentloans.gov</a>
<i>What to do with it</i>	Complete the relevant one for your type of loan	Sign one for the Sub & Unsub loan (and one for the Plus/ Parent Plus loan, if applicable)	Request one only if you will take out a Plus/ Parent Plus loan <i>In case of a Parent Plus loan, your parent must request it.</i>

### 5th step

<i>What document</i>	Award Letter
<i>Where to get it</i>	Sent by Financial Aid Office
<i>What to do with it</i>	Read carefully, sign and send back to the Financial Aid Office: <a href="mailto:usloanprogram@vu.nl">usloanprogram@vu.nl</a> <i>If you are taking a Parent Plus loan, please ensure that your parent signs the award letter as well.</i>

You can use the signed version of your Award Letter for Financial proof for your Visa application.

### Do you need help with completing the steps?

1. Check the [Student Loan Guide](#)
2. Check the Federal Student Aid help center at [www.studentaid.gov/help-center](http://www.studentaid.gov/help-center)
3. Email the Financial Aid Office at [usloanprogram@vu.nl](mailto:usloanprogram@vu.nl)