**Academic Core Portfolio 2016-2018**

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| **Student name** |  | **Student number** |  |
| **Programme** | Oncology / Cardiovascular Research | | |
| **Date** |  | | |

**Content**

* **Academic Core year 1**
* Lecture Research Ethics
* *Gyrinus Natans* Career Day
* Rembrandt Symposium (Cardiovascular Research only)
* Bob Pinedo award (Oncology only)
* BCF Career Event
* Reflection mentor meeting
* Interim assessment Minor Internship
* Evaluation Minor Internship
* **Academic Core year 2**
* CV assignment
* Reflection mentor meeting
* Interim assessment Major Internship
* Evaluation Major Internship

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**Academic Core year 1**

Lecture Research Ethics – October 14th, 2016

*Gyrinus Natans* Career Day – November 2nd, 2016

*Introduction*On November 2nd, *Gyrinus Natans* will organize a special career fair. A diverse group of potential employers from the Life Sciences industry will be present at the information market and give interesting lectures and workshops.

*Goal*This event will be an important network opportunity which will give you the chance to orientate for a possible internship or to inform yourself about future career plans.

First, you need to register via https://lifesciencescareerday.com/registration/. Here you can select your preference for the lectures and workshops (listed below). Make sure you do this in time so you have a spot in the lecture or workshop.

*Assignment 1*Check out the list of lectures and workshops during the career fair and try to identify at least 1 lecture or workshops you definitely want to attend. Prepare in advance a short essay why you chose to attend this lecture or workshop. What is it that triggered your attention or interest?  
*Criteria: Size assignment ¼ - ½ A4 page per lecture, font size 11.*

*Assignment 2*

During the career fair, talk to at least 3 different companies. Answer the following questions:

* Who did you talk to and what company are they are involved in?
* What is the company’s main aim or goal?
* What kind of position do they offer young researchers?
* What courses/internships would you need to best prepare for a job at this company?
* Would you work here and why/why not?

*Criteria: Size assignment ¼- ½ page per company, font size 11.*

*Assignment 3*

After the career fair, make a short report about what the event has brought to you and what you have been able to obtain. Do this by answering the following questions:

* What did you expect from the event in advance?
* Did the event fulfill your expectations?
* Did you get the chance to talk to the companies/institutions/people you wanted to speak to?
* If not, what was the reason for this?
* If you feel that the event did not bring you what you wished, what could you have done yourself to obtain more from it?
* Next time you will participate in an internship or career event what would you personally do different?

*Criteria: 1-2 A4 pages, font size 11.*

**Programme**

Lunch 12.45 – 13.30h Tuinzaal, W&N gebouw, VU

Business Market 12.45 – 16.00h Tuinzaal, W&N gebouw, VU

Drinks from 15.30h Tuinzaal, W&N gebouw, VU

Workshops 12.45 – 16.00h To be announced

**Workshop 1: 12.45 – 13.30h**

ZonMw: Funding in health care and the role of a funding agency (English)

**Workshop 2: 13.45 – 14.30h**

ECCRT: Bridging the gap between academia & clinical research industry (English)

**Workshop 3: 14.00- 14.45h**

AngioTarget: How do I start my own company? (English)

**Workshop 4: 14.15 – 15.00h**

Herakles Pharma Staffing: Interviewing – the art of making it happen in an interview (Dutch)

**Workshop 5: 14.30 – 16.00h**

Gupta Strategists: Strategy consulting (Dutch)

**Workshop 6: 14.45 – 15.30h**

People in Science: How to make an irresistible CV? (Dutch)

Rembrandt Symposium – November 4th, 2016

Bob Pinedo award – December 6th, 2016

BCF Career Event – May 11th, 2017

*Introduction*On May 11th, the BCF Career Event will take place. This is the largest career event in Life Sciences, Chemistry, Food and Farma. More than 100 employers from the Life Sciences industry will be present to provide you with all the information and opportunities for your future career.

*Goal*Again, this event will be an important network opportunity which will give you the chance to orientate for a possible internship or to inform yourself about future career plans.

Registration:\_https://www.bcfcareerevent.nl/index.php/page/eventsfo/command/detail/evid/next/bb/1/cms\_categorie/99907.

*Assignment*Write a report in which you describe at least 3 points of insight you gained during the event regarding your plans for your future career.  
*Criteria: Size assignment 1 A4 page, font size 11.*

Reflection mentor meeting

Interim assessment Minor Internship

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| **General information** | | | |
| Name student |  | | |
| Student number |  | Year of introd. |  |
| Title |  | | |
| Supervisor |  | | |
| Assessor |  | | |
| Institute |  | | |
| Department |  | | |

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| **Self-reflection by student** | |
| Skills learned so far |  |
| Strong points |  |
| Points of improvement |  |
| Supervision |  |

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| **Evaluation of student by supervisor** | |
| Strong points |  |
| Points of improvement |  |

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| **Signatures** | |
| *Signature Supervisor/Assessor* | *Signature Student* |
| *Date* | *Date* |

Evaluation Minor Internship

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| **Placement information** | | | |
| Name and student number |  | | |
| Placement | Internal / External | | |
| Department |  | | |
| Supervisor |  | | |
| In case of external placement |  | | |
| Internal Supervisor |  | | |
| Department |  | | |
| Start date |  | End date |  |

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| **Please give your opinion about the following subjects**  -- = strongly disagree/very poor - = disagree/poor +/- = neutral + = agree/good ++ = strongly agree/very good NA: Not Applicable | | | | | | |
|  | -- | - | +/- | + | ++ | NA |
| **Aspects concerning content and organization** | | | | | | |
| 1. It was relatively easy to find a placement. |  |  |  |  |  |  |
| 2. The subject was interesting. |  |  |  |  |  |  |
| 3. Knowledge obtained during the compulsory courses was applicable to my placement. |  |  |  |  |  |  |
| 4. There was a clear project written for me. |  |  |  |  |  |  |
| 5. The project was feasible and realistic. |  |  |  |  |  |  |
| 6. The material supplies were sufficient (e.g. equipment, availability of patient material, computer facilities). |  |  |  |  |  |  |
| 7. I obtained adequate knowledge and skills with regard to  Phrasing of a hypothesis/question or formulation of a problem  Determination of method of investigation  Collection of reliable results  Summarizing the research into a report or an article |  |  |  |  |  |  |
| 8. I have increased my understanding of scientific research |  |  |  |  |  |  |
| **Aspects concerning supervision** | | | | | | |
| 9. Clear agreements had been made when I started my placement. |  |  |  |  |  |  |
| 10. Everyone complied to the agreements made. |  |  |  |  |  |  |
| 11. Right from the start I was aware of the intensity and the way of supervision. |  |  |  |  |  |  |
| 12. There was good communication with the supervisor(s). |  |  |  |  |  |  |
| 13. In the case of questions or problems, there were sufficient opportunities to consult the supervisor(s) . |  |  |  |  |  |  |
| 14. I was encouraged to show initiative. |  |  |  |  |  |  |
| 15. I was trained well and I had the possibility to learn new techniques when applicable. |  |  |  |  |  |  |
| 16. I was encouraged to work independently. |  |  |  |  |  |  |
| 17. During my placement I received feedback about what I did correct or points I should improve. |  |  |  |  |  |  |
| 18. In general my questions/problems were answered/resolved satisfactory. |  |  |  |  |  |  |
| 19. In the case of an external placement: The supervision by the instruction from the VU was sufficient and adequate. |  |  |  |  |  |  |
| 20. Overall, the evaluation of the supervision during the placement was: |  |  |  |  |  |  |
| **Aspects concerning credits assessment** | | | | | | |
| 21. The guidelines for the credits assessment were clear. |  |  |  |  |  |  |
| 22. The guidelines for the credits assessment were applied appropriately . |  |  |  |  |  |  |
| 23. I agree with the credit assessment of  My practical work  My report  My presentation |  |  |  |  |  |  |
| **Aspects concerning study load** | | | | | | |
| 24. I finished my placement within the planned time period (including report and presentation). |  |  |  |  |  |  |
| 25. In case you did not finish within the planned time: It was worth it. |  |  |  |  |  |  |
| 26. Do you recommend doing a placement at this department to other students? |  |  |  |  |  |  |

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| **Additional feedback** |
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**Academic Core year 2**

CV assignment

*Assignment 1*

Update/write your *Curriculum Vitae* for a potential job in Cancer or Cardiovascular research (PhD position, industry etc). If you already have an internship project in mind, include this in your CV. Also, all Academic Core events should be present in your CV.

*Assignment 2*

Review the CV of one of your classmates. Assess its content but also its lay-out. Write at least 5 positive remarks and 5 negative remarks for feedback.

*Assignment 3*

Write an application letter to a job application of your choosing.

Hand in the assignments via email to your programme as such: Last name, First name\_Academic Core\_CV Assignment (#).

Reflection mentor meeting

Interim assessment Major Internship

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| **General information** | | | |
| Name student |  | | |
| Student number |  | Year of introd. |  |
| Title |  | | |
| Supervisor |  | | |
| Assessor |  | | |
| Institute |  | | |
| Department |  | | |

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| **Self-reflection by student** | |
| Skills learned so far |  |
| Strong points |  |
| Points of improvement |  |
| Supervision |  |

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| --- | --- |
| **Evaluation of student by supervisor** | |
| Strong points |  |
| Points of improvement |  |

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| **Signatures** | |
| *Signature Supervisor/Assessor* | *Signature Student* |
| *Date* | *Date* |

Evaluation Major Internship

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| --- | --- | --- | --- |
| **Placement information** | | | |
| Name and student number |  | | |
| Placement | Internal / External | | |
| Department |  | | |
| Supervisor |  | | |
| In case of external placement |  | | |
| Internal Supervisor |  | | |
| Department |  | | |
| Start date |  | End date |  |

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| **Please give your opinion about the following subjects**  -- = strongly disagree/very poor - = disagree/poor +/- = neutral + = agree/good ++ = strongly agree/very good NA: Not Applicable | | | | | | |
|  | -- | - | +/- | + | ++ | NA |
| **Aspects concerning content and organization** | | | | | | |
| 1. It was relatively easy to find a placement. |  |  |  |  |  |  |
| 2. The subject was interesting. |  |  |  |  |  |  |
| 3. Knowledge obtained during the compulsory courses was applicable to my placement. |  |  |  |  |  |  |
| 4. There was a clear project written for me. |  |  |  |  |  |  |
| 5. The project was feasible and realistic. |  |  |  |  |  |  |
| 6. The material supplies were sufficient (e.g. equipment, availability of patient material, computer facilities). |  |  |  |  |  |  |
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| 8. I have increased my understanding of scientific research |  |  |  |  |  |  |
| **Aspects concerning supervision** | | | | | | |
| 9. Clear agreements had been made when I started my placement. |  |  |  |  |  |  |
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| 13. In the case of questions or problems, there were sufficient opportunities to consult the supervisor(s) . |  |  |  |  |  |  |
| 14. I was encouraged to show initiative. |  |  |  |  |  |  |
| 15. I was trained well and I had the possibility to learn new techniques when applicable. |  |  |  |  |  |  |
| 16. I was encouraged to work independently. |  |  |  |  |  |  |
| 17. During my placement I received feedback about what I did correct or points I should improve. |  |  |  |  |  |  |
| 18. In general my questions/problems were answered/resolved satisfactory. |  |  |  |  |  |  |
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| 20. Overall, the evaluation of the supervision during the placement was: |  |  |  |  |  |  |
| **Aspects concerning credits assessment** | | | | | | |
| 21. The guidelines for the credits assessment were clear. |  |  |  |  |  |  |
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| 26. Do you recommend doing a placement at this department to other students? |  |  |  |  |  |  |

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| **Additional feedback** |
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