

Cum laude

If the PhD candidate has demonstrated outstanding competence in the dissertation, then the distinction Cum laude may be awarded. According to the doctoral regulations, each member of the doctoral committee evaluating the manuscript must state in a reasoned manner whether and why the dissertation belongs to the top 5% of publications in the relevant field of study. Therefore, this is part of the manuscript assessment by the Doctorate committee members.

If almost all committee members are convinced that the dissertation is among the top 5% of publications in the relevant field of science, the dean shall appoint two external referees as soon as possible, on the recommendation of the supervisor.

Proposal submission referees

If the dean has decided to start up the Cum laude procedure, the supervisor receives email notification that the Doctoral committee has indicated that the dissertation may be eligible for the Cum laude designation.

The procedure in appropriate cases is to consult two external experts whether they would also rate this dissertation as "excellent" and recommend Cum laude. The supervisor is asked to provide the dean with a proposal of four referees (from whom the supervisor has previously requested – not supported by Hora Finita - their availability and cooperation), from which the dean then selects two referees and seeks their advice.

The supervisor enters the proposal for referees in the Cum laude tab (clicks on the link in the email). And then the supervisor submits the proposal referees.

PhD project of

General (Co)Supervisors Admission TSP Manuscript Summaries Assessment **Cum laude predicate** PhD examining committee Ceremony PhD checklist After track

— Cum laude predicate proposal

cum laude suggested 16-01-2024

The Dean will take it from here. He or she may decide to inform the members of the members of Assessment Committee beforehand to pay extra attention to cum laude

cum laude predicate awarded

— Proposed referees

Please register the referees below. These referees should not have been involved in the research and should not have published with the supervisor or the doctoral candidate for a period of five years. The expertise and independence of the referees will be evaluated. For more information, please refer to the [regulations](#).

Copy from:

#	Proposed referee	Affiliation	Contact	Substantiation and profile
No proposal has been registered.				

Add referee to proposal

Request approval for composition

cum laude e-mail to dean sent on

- The dean receives an e-mail with the referees' assessment and motivation.
- The dean then records in Hora Finita the decision whether or not to give the Examining committee consideration for awarding the predicate Cum Laude
- Following the dean's positive decision, the preliminary agreement Cum laude is recorded in Hora Finita.
 - o The secretary of the faculty or department receives an email with the request to inform the chairman of the ceremony -as soon as the chairman has been appointed- and to provide the chairman with the information needed.
 - o After the defense, the Examining committee decides whether or not to award the distinction Cum laude.

- If the dean's decision is negative, no preliminary agreement Cum laude will be recorded in Hora Finita and the chair of the Doctorate committee (committee that has assessed the manuscript) will receive an email notifying the dean's decision. This completes the Cum Laude process.