VU Application Form – Bachelor

This form can only be used for applications for English-taught Bachelor’s programmes of:

* [Faculty of Science](https://vu.nl/en/education/bachelor/programmes?filters=Selection+per+faculty:Faculty+of+Science) (excluding Numerus Fixus programmes)
* [School of Business and Economics](https://vu.nl/en/education/bachelor/programmes?filters=Selection+per+faculty:School+of+Business+and+Economics) (excluding PPE)

*If you want to apply for a Bachelor’s programme from a different faculty, PPE or for a Numerus Fixus programme: Please refer to the correct VU Application Form template* [*here*](https://vu.nl/en/education/more-about/application-documents)*.*

BEFORE YOU START, CHECK IF YOU MATCH THE ADMISSION REQUIREMENTS

|  |  |
| --- | --- |
| **Faculty of Science**   * [Artificial Intelligence](https://vu.nl/en/education/bachelor/artificial-intelligence/admissions) * [Business Analytics](https://vu.nl/en/education/bachelor/business-analytics/admissions) * [Mathematics](https://vu.nl/en/education/bachelor/mathematics/admissions) * Mechanical Engineering -> this document is not intended for you. Please find information on how to apply [here](https://www.utwente.edu/en/bachelor-mechanical-engineering-create-vu-ut/). | **School of Business and Economics (SBE)**   * [Econometrics and Data Science](https://vu.nl/en/education/bachelor/econometrics-and-operations-research/track/econometrics-and-data-science/admissions) * [Econometrics and Operations Research](https://vu.nl/en/education/bachelor/econometrics-and-operations-research/track/econometrics-and-operations-research-track/admissions) * [Economics and Business Economics](https://vu.nl/en/education/bachelor/economics-and-business-economics/admissions) * [International Business Administration](https://vu.nl/en/education/bachelor/international-business-administration/admissions) |

**INSTRUCTIONS: HOW TO COMPLETE THIS APPLICATION**

1. [Consult the step-by-step application overview](https://vu.nl/en/education/more-about/apply-bachelors-programme). Scroll down to: Applying for an English-taught programme with a non-Dutch diploma > Application Procedure for non-selective programmes (with VU Study Choice Check).
2. Create a new application in Studielink for the Bachelor’s programme of your interest and submit.
3. Fill out this form, and save the completed form in one **PDF format**.
4. After receipt of your VUnet-ID and password, upload the completed form in the application section of your VU Dashboard under ‘VU Application Form - Bachelor’.
5. Submit the application in your VU Dashboard and pay the non-refundable application fee of €100. [Find out more about the payment of the application fee and reasons for exemption](https://vu.nl/en/education/more-about/how-can-i-pay-for-the-application-fee).
6. After submission the International Office will check your documents. Once your file is checked and found to be complete, the International Office will confirm receipt by email.

**Deadline for submitting your application**[[1]](#footnote-2):

* Non-EU/EEA students: **1 April**
* EU/EEA students and students who do not need a study visa/residence permit through VU Amsterdam[[2]](#footnote-3): **1 May**

**OUR POLICY**

|  |  |
| --- | --- |
| Once you have received confirmation that the application is complete, the International Office starts with the evaluation of your academic background **based on the submitted documents only**. | We aim to send you the admission decision within 8 weeks after confirmation of your complete application. |

1. **CURRICULUM VITAE**

**1.1. PERSONAL INFORMATION**

PERSONAL INFORMATION

|  |  |
| --- | --- |
| **First name(s)**\*: | |
| **Last name(s)**\*: | |
| **Date of birth**: | **Nationality**: |
| **Email address**: | **VU student number**: |

*\*As indicated on passport*

**1.2. APPLICATION DETAILS**

|  |
| --- |
| **I am seeking admission based on**:  International previous education diploma  Dutch previous education diploma -> This document is not intended for you. Find information on our programme page under “applying with Dutch previous education”  *Voorbereidend jaar anderstalige studenten* (VASVU) -> Use the VASVU application form. For more information, please contact your mentor |

**1.3. HIGH SCHOOL DETAILS**

|  |
| --- |
| **Name of school**: |
| **Start date (dd-mm-yyyy)**: |
| **Country**: |
| **Name of qualification/diploma**  1) Original language:  2) Official English translation: |
| **Study specialisation**  *Or followed curriculum (e.g. programme, stream, orientation, liceo type, study direction, etc.)*: |
| **Mathematics**  *List the math subjects you have completed in your final two years of High School:* |
| **Have you graduated at the moment of application?**  Yes -> Graduation date:  No -> Expected graduation date: |

**1.4. IF APPLICABLE: UNIVERSITY ENTRANCE EXAMINATIONS**

|  |
| --- |
| **In addition to your high school diploma, have you taken/are you going to take any university entrance examinations in your country of education at the moment of application?**  Yes -> *Please fill out the rest of this section*  Not yet, but I am planning on doing so -> *Please fill out the rest of this section*  No -> *You may proceed to the next section* |
| **Name of university entrance examinations**  *(e.g. PAU/EVAU (Spain); YKS/TYT (Turkey); ENEM/Vestibular (Brazil); etc.)*  1) Original language:  2) Official English translation: |
| **Date of examination**: |
| **Name of institution/university**: |
| **Grades obtained (if applicable)**: |

**1.5. IF APPLICABLE: FURTHER EDUCATION AFTER HIGH SCHOOL**

|  |
| --- |
| **Name of institution/university**: |
| **Start date (dd-mm-yyyy)**: |
| **Country**: |
| **Name of qualification/diploma**  1) Original language:  2) Official English translation: |
| **Duration of entire programme + total of credits** (*e.g. 4 years, 160 credits*): |
| **Language of instruction**: |
| **Website link to programme curriculum**: |
| **Have you graduated at the moment of application?**  Yes -> Graduation date:  Not yet -> Expected graduation date:  No, I have/will quit the programme. |
| **Course descriptions**  *List the following (make sure to include course descriptions, course codes and number of credits per course):*   1. Courses you have completed already 2. If applicable: courses you are planning to complete before 31 August 2024 |
| **Add your transcripts further down this application file under the section Transcript of Records** |

**2. DIPLOMA STATEMENT**

*This diploma statement needs to be completed by your* ***school's representative*** *if you have not yet graduated from high school.*

**2.1. Applicant’s personal details**

|  |  |
| --- | --- |
| **First name(s)**\*: | |
| **Last name(s)**\*: | |
| **Date of birth**: | **Nationality**: |
| **Email address**: | **VU student number**: |

*\*As indicated on passport*

**2.2. High school details**

The undersigned hereby certifies that the student is currently enrolled at the following school:

|  |
| --- |
| **Name of school**: |
| **Country**: |

The applicant will sit exams in the following subjects/courses[[3]](#footnote-4):

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Examination subjects** | **Level** | **Teaching hours per week** | **Predicted grade (if applicable)** | **Central examination (Y/N)** |
|  |  |  |  |  |
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|  |
| --- |
| **Name of qualification/diploma**  1) Original language:  2) Official English translation: |
| **If applicable, programme/profile**: |
| **Language of instruction**: |
| **Graduation date**\*: |

*\*If the exact date of graduation is not yet known, please add only the month and year in which the student will graduate. This date should be before September 1 (start of the Dutch academic year).*

**2.3. Contact details school**

|  |
| --- |
| **Name school representative**: |
| **Job title**: |
| **Email address**: |
| *I hereby declare that the information provided in this form is true.*  **Date**:  **Signature**:  **School** **stamp**: |

**3. (HIGH SCHOOL) DIPLOMA**

**Instructions**

Please upload a clear scan/screenshot of your diploma(s)/degree(s)[[4]](#footnote-5) here. **After uploading, delete the text on this page**.

|  |  |
| --- | --- |
| **Did you not obtain your diploma yet?** | * Proceed to the Transcript of Records form on the next page |
| **Did you obtain more than 1 high school / higher education diploma?** | * Include all diplomas here |

**4. TRANSCRIPT OF RECORDS**

**Instructions**

Upload a clear scan/screenshot of your transcripts[[5]](#footnote-6) of (at least) the last 2 completed years of high school/upper high school/senior high school here. Are you currently in your final year? Then you can upload your complete transcript of 2022-2023 and your transcript of 2023-2024 with all grades obtained so far. **After uploading, delete the text on this page**.

***Note 1***

It is not necessary for all your transcripts to be together on one page; please add more pages if needed.

**Note 2**

|  |  |
| --- | --- |
| **International Baccalaureate applicants** | Indicate the level of all subjects incl. language (HL/SL or A/B) and mathematics: Math Analysis & Approaches HL/SL or Math Applications & Interpretations HL/SL |
| **GCE A-level applicants** | Upload the GSCE certificates and AS grades/certificates obtained as well. If no AS grades/certificates are available, please provide an interim or progress report of the penultimate year |
| **US high school diploma applicants** | Indicate the Advanced Placement (AP) courses/AP College Board exams already obtained and/or the AP courses/College Board exams to be taken. Make sure to upload the official AP College Board exam certificates onto this page |
| **All other applicants** | Please proceed as previously mentioned under ‘Instructions’ |

***Note 3***

Did you complete **university entrance exams** or **further education** after obtaining your high school diploma? Include a scan/screenshot of your most up-to-date transcripts here as well.

**5. CHECKLIST**

|  |  |
| --- | --- |
|  | I have checked the programme-specific admission requirements on the [information page](https://vu.nl/en/education/bachelor/programmes) of my programme of choice – section ‘Admissions’ |
|  | I have read the [information about the application procedure](https://vu.nl/en/education/more-about/apply-bachelors-programme) |
|  | I have created an admission request in [Studielink](https://www.studielink.nl/) for 2024-2025 and submitted this |
|  | I have received my VUnet-ID and filled out the questions in my [VU Dashboard](https://vu.nl/en/dashboard/services/registration) |
|  | I have completed the Curriculum Vitae (CV) section of this document |
|  | I have included in this document either a scan of my high school diploma (or further education diploma) or a completed Diploma Statement, filled out and signed by my school |
|  | I have included the transcript of records from my high school and if available any transcripts from further education |
|  | I have added additional information about university entrance examinations I have taken/am going to take in my own country, if applicable |
|  | I have checked the [English Language requirements](https://vu.nl/en/education/more-about/meeting-language-proficiency-requirements). When already available, I have uploaded a valid English language test or proof of qualifying for an exemption in the English language test section of my application in my [VU Dashboard](https://vu.nl/en/dashboard/services/registration). *Note that you can already apply without the English language test results* |
|  | I have read the policy on p.2 and understand that the decision on admission will be based on my submitted documents and provided information only |
|  | I have paid the [application fee](https://vu.nl/en/education/more-about/how-can-i-pay-for-the-application-fee) or have contacted the International Office when I qualify for an exemption |

Have you checked all the boxes above? Great, you are ready to submit your application in the VU Dashboard!

**Deadline[[6]](#footnote-7) to fully submit your application**

**Note**: it is strongly recommended to submit your application as early on as possible

* Non-EU/EEA students: **1 April**
* EU/EEA students and students who do not need a study visa/residence permit through VU Amsterdam[[7]](#footnote-8): **1 May**

1. Note the [21+ entrance examination](https://vu.nl/en/education/more-about/entrance-exam-21-applicants-without-direct-admission) application deadline of 15 December. [↑](#footnote-ref-2)
2. You can find out on our [visa page](https://vu.nl/en/education/more-about/visa-and-residence-permit) if you need to apply for immigration documents. [↑](#footnote-ref-3)
3. Please list the full official name of the course and, if applicable, the level. Central exams can be a national exam, an International Baccalaureate (IB) exam, a European Baccalaureate (EB) or an Advanced Placement (AP) College Board exam. [↑](#footnote-ref-4)
4. If your diploma is not issued in English, German, Dutch, French, Italian, Spanish or Portuguese, please also include an English translation by a sworn translator. [↑](#footnote-ref-5)
5. If your diploma is not issued in English, German, Dutch, French, Italian, Spanish or Portuguese, please also include an English translation by a sworn translator. [↑](#footnote-ref-6)
6. Note the [21+ entrance examination](https://vu.nl/en/education/more-about/entrance-exam-21-applicants-without-direct-admission) application deadline of 15 December. [↑](#footnote-ref-7)
7. You can find out on our [visa page](https://vu.nl/en/education/more-about/visa-and-residence-permit) if you need to apply for immigration documents. [↑](#footnote-ref-8)