

Teaching and Examination Regulations

Master's programme in Communication and Information Studies

Faculty of Humanities

Academic year 2022-2023

A. Faculty section

B1. Programme-specific section – general provisions

B2. Programme-specific section – content of programme

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Section A: Faculty section

1. General provisions

Article 1.1 Applicability of the Regulations

1. These Regulations apply to anyone enrolled in the programme, irrespective of the academic year in which the student was first enrolled in the programme.	Advice OLC, approval FGV (9.38 sub b)
2. These Regulations enter into force on 1 September 2022.	Advice OLC, approval FGV (9.38 sub b)
3. An amendment to the Teaching and Examination Regulations is only permitted to concern an academic year already in progress if this does not demonstrably damage the interests of students.	Advice OLC, approval FGV (9.38 sub b)

Article 1.2 Definitions

The following definitions are used in these Regulations (*in alphabetical order*) :

- a. academic year: the period beginning on 1 September and ending on 31 August of the following calendar year;
- b. CvB: the Executive Board of Vrije Universiteit Amsterdam;
- c. EC (European Credit): a course credit with a workload of 28 hours of study;
- d. examination: the final examination of the Master's programme;
- e. FGV: Faculty joint assembly – assembly of the faculty student council and faculty staff council;
- h. interim examination: an assessment of the student's knowledge, understanding and skills relating to a unit of education. The assessment is expressed in terms of a final mark. An interim examination may consist of one or more partial examinations. A resit always covers the same material as the original interim examination;
- g. joint degree: a degree awarded by an institution together with one or more institutions in the Netherlands or abroad, after the student has completed a study programme (a degree programme, a specialization or a specific curriculum within a degree programme) for which the collaborating institutions are jointly responsible;
- h. OLC: programme committee;
- i. period: a part of a semester;
- j. practical exercise: the participation in a practical training activity or other educational learning activity, aimed at acquiring certain (academic) skills. Examples of practical exercises are:
- researching and writing a thesis or dissertation
 - carrying out a research assignment
 - taking part in fieldwork or an excursion
 - taking part in another educational learning activity aimed at acquiring specific skills, or
 - participating in and completing a work placement;
- k. pre-Master's enrollee: person enrolled in a pre-Master's programme, who is not a student from a legal perspective;

- l. programme: the totality and cohesion of the unit of education, teaching activities/methods, contact hours, testing and examination methods and recommended literature;
- m. SAP/SLM: the student information system (*Student Lifecycle Management*);
- n. semester: the first (September - January) or second half (February - August) of an academic year;
- o. specialization: optional route of study within a degree programme indicating a deepening of the disciplinary, interdisciplinary or multidisciplinary context of the programme;
- p. student statute: sets out the rights and responsibilities of students on the one hand, and of Vrije Universiteit Amsterdam on the other hand, including those derived from the law and those derived from university regulations. The Executive Board (CvB) officially confirms the student statute once its completeness has been approved by the University Student Council (USC).
- q. study guide: the guide for the study programme that provides further details of the courses, provisions and other information specific to that programme. The study guide is available online at:
<https://studiegids.vu.nl/en>;
- r. study monitor (*studiemonitor*): dashboard for students and academic advisers with data of the student and that provides insight into the student's study progress;
- s. subject: see '*unit of education*';
- t. track: a study pathway within a broader Bachelor's or Master's degree programme, such as a fully English-language study pathway within a Dutch-language Bachelor's or Master's degree;
- u. thesis: a unit comprising research into the literature and/or contributing to scientific research, always resulting in a written report;
- v. unit of education: a unit of study of the programme within the meaning of the WHW;
- w. university: Vrije Universiteit Amsterdam;
- x. WHW: the Dutch Higher Education and Research Act (*Wet op het Hoger Onderwijs en Wetenschappelijk Onderzoek*);
- y. workload: the workload of the unit of study to which an interim examination applies, expressed in terms of credits = EC credits (ECTS = European Credit and Transfer Accumulation System). The workload for 1 year (1,680 hours) is 60 EC credits.

The other terms have the meanings ascribed to them by the WHW.

2. Study programme structure

Article 2.1 Structure of academic year and units of education

1. The study programme will be offered in a year divided into two semesters.	Ordinance CvB, see appendix 7
2. Every semester consists of three consecutive periods. The first two periods each consist of eight weeks, and the final period consists of four weeks.	Ordinance CvB, see appendix 7
3. A unit of education comprises 6 EC or a multiple thereof.	Ordinance CvB, see appendix 7
4. By way of exception to paragraph 3, the Executive Board may in special cases and on request of the Faculty Board, stipulate that a unit of study comprises 3 EC or a multiple thereof.	Ordinance CvB, see appendix 7

3. Assessment and examination

Article 3.1 Signing up for education and interim examinations

1. Every student must sign up to participate in the units of education of the programme, the interim examinations and resits. The procedure for signing up is described in an annex to the student statute.	Ordinance CvB, see appendix 7
2. Signing up may only take place in the designated periods.	Ordinance CvB, see appendix 7

Article 3.2 Type of examination

At the examiner's request, the Examination Board may permit a different form of interim examination than is stipulated in the study guide.	Advice OLC, Approval FGV (7.13 l)
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Article 3.3 Oral interim examinations

An oral assessment is public unless the Examination Board determines otherwise.	Advice OLC; approval FGV (7.13 l and n)
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Article 3.4 Determining and announcing results

1. The examiner determines the result of a written interim examination within ten working days. By way of departure from that stipulated in the first clause, the marking deadline for theses and final assignments (NB: this does not include tests, such as written assignments or papers, at the end of regular units of education) is no longer than twenty working days. The examiner will then immediately ensure that the marks are registered and also ensures that the student is immediately notified of the mark, taking due account of the applicable confidentiality standards.	Ordinance CvB, see appendix 7
2. The examiner determines the result (i.e. mark) of an oral examination as soon as possible, but at the latest within two working days after the examination has finished and informs the student accordingly. The third clause of the first paragraph applies.	Advice OLC; approval FGV (7.13 o)
3. In the case of assessments other than oral or written examinations, the Examination Board determines in advance how and by what deadline the student will be informed of the results.	Advice OLC; approval FGV (7.13 o)

Article 3.5 Examination opportunities

1. a. Per academic year, two opportunities to take examinations will be offered for each unit of education. b. By way of exception to a., the options for retaking practical exercises, work placements and theses are detailed in the relevant work placement manual, teaching regulations or graduation regulations.	Ordinance CvB, see appendix 7
2. The most recent mark will apply in the event of a resit. A resit is allowed for both passed and failed units of study.	Ordinance CvB, see appendix 7
3. In case of a resit of a written assignment (such as a paper or essay) the following options exist: a. The resit involves improving the assessed written assignment. In that case the examiner may set a maximum mark to be obtained. b. The resit involves making (a) new assignment(s); Before the start of the unit of education, the examiner will indicate in the course manual which option or which options (under which conditions) apply or applies to the course.	Advice OLC; approval FGV (7.13 j)

4. The resit for a (partial) interim examination must not take place within ten working days of the announcement of the result of the (partial) examination being resat.	Advice OLC; approval FGV (7.13 j)
5. In case of partial interim exams and/or written partial assignments, the examiner will indicate before the start of the unit of education in the course manual how partial exams and/or partial assignments will be resat. The examiner may set a substitute assignment, taking into account the original learning objective to be tested.	Advice OLC; approval FGV (7.13 j)
6. The Examination Board may allow a student an extra opportunity to sit an interim examination if that student: <ul style="list-style-type: none"> a. lacks only those credits to qualify for their degree; and b. has failed the interim examination during all the previously offered attempts unless participation in an interim examination was not possible for compelling reasons. The extra opportunity can only be offered if it concerns a written examination, a paper or a take home examination. This provision excludes the practical exercises and the Master's thesis. Requests for an additional examination opportunity must be submitted to the Examination Board no later than 1 July. If necessary, the method of examination may deviate from the provisions in the study guide.	Ordinance CvB, see appendix 7
7. If a unit of education is no longer offered in the academic year following its termination, at least one opportunity will be provided to sit the interim examination(s) or parts thereof and a transitional arrangement will be included in section B for the subsequent time.	Advice OLC, approval FGV (7.13 j)

Article 3.6 Marks

1. Marks are given on a scale from 1 to 10 with no more than one figure after the decimal point.	Ordinance CvB, see appendix 7
2. A final mark between 5 and 6 will be rounded to the nearest whole number: final marks below 5.5, rounded down; final marks of 5.5 or higher, rounded up. All other final marks will be expressed in whole or half marks.	Ordinance CvB, see appendix 7
3. To pass a given course or unit, a final mark of 6 or higher is required.	Ordinance CvB, see appendix 7
4. The Examination Board can allow the use of symbols rather than numbers, for example V(voldaan = pass), G(goed=good), NVD(niet voldaan=fail), etc.	Ordinance CvB, see appendix 7

Article 3.7 Exemption

1. At the written request of the student, the Examination Board may exempt the student from taking one or more examination components, if they: <ul style="list-style-type: none"> a. have either passed a unit of education at a university of applied sciences (HBO) or research university (WO) that is equivalent in terms of content and level; b. or have demonstrated through their work and/or professional experience that they have sufficient knowledge and skills with regard to the relevant unit of education. 	Advice OLC; approval FGV (7.13 r)
2. The Master's thesis is excluded from this exemption possibility.	Advice OLC; approval FGV (9.38 sub b)

Article 3.8 Validity period for results

1. The validity period of interim examinations passed and exemption from interim examinations is unlimited, unless otherwise specified in Section B.	Legal provision
2. The validity period of a partial examination is limited to the academic year in which it was sat or until the end of the unit of study concerned, as stipulated for the relevant unit of study in Section B.	Advice OLC; approval FGV (9.38 sub b)

Article 3.9 Right of inspection and post-examination discussion

1. Within twenty working days after the announcement of the results of a written interim examination, but at least ten working days before the resit opportunity for that interim examination, the student can submit a request to inspect their assessed work, the questions and assignments set in it, as well as the standards applied for marking. The place and time at which the inspection takes place will be announced on the VU.nl Dashboard or Canvas in all cases.	Advice OLC; approval FGV (7.13 p and q)
2. If a collective post-examination discussion has been organized, individual post-examination discussions will be held only if the student has attended the collective discussion or if the student was unable to attend the collective discussion through no fault of their own.	Advice OLC; approval FGV (7.13 q)
3. Students who meet the requirements stipulated in paragraph 2 can submit a request for an individual post-examination discussion to the relevant examiner. The discussion shall take place at a time and location to be determined by the examiner within the regular timetable, on campus or online.	Advice OLC; approval FGV (7.13 p and q)

4. Academic student counselling and study progress

Article 4.1 Administration of study progress and academic student counselling

1. The faculty board is responsible for the correct registration of the students' study results. After the assessment of a unit of education has been registered, every student has the right to inspect the result for that component and also has a list of the results achieved at their disposal in the VU.nl Dashboard.	Advice OLC; approval FGV (7.13 u)
2. Enrolled students are eligible for academic student counselling. Academic student counselling is in any case provided by <ol style="list-style-type: none"> The Student General Counselling Service Student psychologists Faculty academic advisers 	Advice OLC; approval FGV (7.13 u)

Article 4.2 Facilities for students with a disability

1. A student with a disability can submit a request via the VU.nl Dashboard to qualify for one or more special facilities with regard to teaching, practical exercises and interim examinations. These facilities will accommodate the student's individual disability as much as possible, but may not alter the quality or degree of difficulty of a unit of study or an examination. In all cases, the student must fulfil the exit qualifications for the study programme.	Advice OLC; approval FGV (7.13 m)
2. The request referred to in the first paragraph must be accompanied by a statement from a doctor or psychologist. If possible, an estimate should be given of the potential impact on the student's study progress. In case of a chronic disability a single (one time) request suffices.	Advice OLC; approval FGV (7.13 m)
3. Students who have been diagnosed with dyslexia must provide a statement from a BIG-, NIP- or NVO-registered professional who is qualified to conduct a psychological evaluation.	Advice OLC; approval FGV (7.13 m)
4. The faculty board, or the responsible person on behalf of the faculty board, decides on teaching facilities and facilities regarding logistics. The Examination Board will decide on requests for facilities with regard to examinations.	Advice OLC; approval FGV (7.13 m)
5. In the event of a positive decision in response to a request as referred to in paragraph 1, the student can make an appointment with the academic adviser to discuss the details of the provisions.	Advice OLC; approval FGV (7.13 m)

6. A request for one or more facilities can be refused if it would place a disproportionate burden on the organization or the resources of the faculty or university were it upheld. Any such refusal will be substantiated.	Advice OLC; approval FGV (7.13 m)
7. If the disability justifies an extension of the interim examination time, the responsible person on behalf of the Examination Board will register in SAP this entitlement to an extension. If a disability justifies other measures to be taken, the academic adviser can take the necessary measures. The student can consult the study monitor to check which facilities have been granted to them.	Advice OLC; approval FGV (7.13 m)
8. The decision as referred to in paragraph 5 may specify a limited validity of the facilities granted.	Advice OLC; approval FGV (7.13 m)

5. Hardship clause

Article 5.1 Hardship clause

In instances not regulated by the Teaching and Examination Regulations or in the event of demonstrable extreme unreasonableness or unfairness, the faculty board responsible for the study programme will decide, unless the matter concerned is the responsibility of the Examination Board.	Advice OLC; approval FGV (9.38 sub b)
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Section B1: Programme specific – general provisions

6. General programme information and characteristics

Article 6.1 Study programme information

The programme Communication and Information Studies CROHO number 66826 is offered on a full-time basis.	Advice OLC; approval FGV (7.13 i)
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Article 6.2 Teaching formats used and modes of assessment

1. The degree programme uses the following teaching formats: <ul style="list-style-type: none"> - Lecture - Seminar - Lab session - Tutorial. 	Advice OLC; approval FGV (7.13 x)
2. The degree programme uses the following modes of assessment as further explained in the Study Guide. These modes of assessment may vary depending on the chosen track. <ul style="list-style-type: none"> - Written examination - Computer test - Written assignment - Research assignment - Evaluation and reflection assignment - Paper - Essay - Translation - Presentation - Research report - Practical report - Advice report - Participation - Internship report - Thesis. 	Advice OLC; approval FGV (7.13 l)

Article 6.3 Academic student counselling

Not applicable.

7. Further admission requirements

Article 7.1 Intake date(s)

The programme starts on 1 September.	Advice OLC; approval FGV (9.38 sub b)
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Article 7.2 Admission requirements

1. Admission to the Master's programme is possible for applicants who have obtained a Bachelor's degree obtained at an institution of academic higher education, which demonstrates the following knowledge, understanding and skills:	Advice OLC, approval by FGV 9.38 sub b)
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<p>The students have sufficient insight into research techniques that are relevant to the domain of language, media and communication; are able, on the basis of that insight, to develop a fully substantiated evaluation of the quality of research literature in the field of language, media and communication and to analyse simple relevant data sets independently.</p> <p>The students are able to apply those research techniques to simple research in the field of language, media and communication, including with regard to data sets that they have collected independently.</p> <p>The students are able to reflect on the nature and development of national and international communication processes and the role of language in these, and to communicate about these in a clear, accessible style.</p> <p>The students have knowledge of and insight into the organizational, theoretical, sociological and cultural factors that influence the spoken and written communication process.</p> <p>The students are able to communicate orally and in writing about knowledge and insight acquired in the field of language, media and communication in a clear and widely accessible register, both for academic and non-academic audiences.</p> <p>The students have knowledge of and insight into the various forms of communication and information, both in writing and orally.</p>	
<p>2. Applicants who wish to follow the track Journalistiek, Schrijven en Vertalen, Dialogue, Health and Society or Multimodal Communication must, in addition to the provisions in paragraph 1, also meet the following requirements:</p> <p>Journalistiek Applicants who wish to follow the track in Journalistiek must, in addition to the provisions in paragraph 1, have skills in journalism and possess knowledge and skills regarding communication research methodology and text & image analysis.</p> <p>Admission to the Master's programme is possible, among others, with a Bachelor's degree in:</p> <ul style="list-style-type: none"> - CIS: Journalistiek <p>Schrijven en vertalen Applicants who wish to enter the track in Schrijven en Vertalen must possess knowledge and skills regarding linguistics and Dutch language skills at native speaker level. You must also have sufficient knowledge of methods. Additional requirements are imposed regarding the command of the English language. The specific nature of these requirements depends on the contents of the programme.</p> <p>Admission to the track Schrijven is possible, among others, with a Bachelor's degree in:</p> <ul style="list-style-type: none"> - (Applied) Linguistics - Dutch language and culture - CIS: Journalistiek - CIS: Taal, Media en Samenleving 	<p>Advice OLC, approval by FGV (9.38 sub b)</p>

<ul style="list-style-type: none"> - CIS: English language and Communication studies <p>Admission to the track Vertalen is possible, among others, with a Bachelor's degree in:</p> <ul style="list-style-type: none"> - CIS: English Language and Communication Studies - CIS: Language and Media - CIS: Language learning and language teaching - Literature and Society - English Language and Culture <p>Multimodal Communication</p> <p>Applicants who wish to follow the track in Multimodal Communication must, in addition to the provisions in paragraph 1, also have acquired knowledge in the field of English Linguistics and must be aware of research into the relationship between spoken and written language. In addition, the students must have developed excellent reading and writing skills in contemporary English, along with very good speaking and listening skills, and must be capable of assessing the quality of the use of language. Students must have obtained background knowledge in statistics.</p> <p>Admission to the Master's programme is possible, among others, with a Bachelor's degree in:</p> <ul style="list-style-type: none"> - CIS: English Language and Communication Studies - English Language and Culture - Linguistics <p>Dialogue, Health and Society</p> <p>Applicants who wish to follow the track Dialogue, Health and Society must, in addition to the provisions in paragraph 1, also have acquired knowledge in the field of conversation analysis and in the field of statistics.</p> <p>Admission to the Master's programme is possible, among others, with a Bachelor's degree in:</p> <ul style="list-style-type: none"> - CIS: Language and Media - CIS: Journalistiek - CIW: Taal, Media en Samenleving - Medicine, Biomedical Sciences or Health Sciences (including a course on Conversation analysis and a course on Statistics) <p>Definitive decisions regarding admission will be made by the Admissions Board.</p>	
<p>3. Applicants with a bachelor's degree obtained at an institution outside the Netherlands may be asked for additional methods to prove that they meet the admission requirements.</p>	<p>Advice OLC; approval FGV (9.38 sub b)</p>
<p>4. For the tracks Journalistiek and Schrijven en Vertalen, candidates who have completed a prior programme of education in a language other than Dutch which entitles them to admission, must demonstrate adequate command of the Dutch language, which can be evidenced by successful completion of one of the following:</p> <ul style="list-style-type: none"> - Certificate of Dutch as a Second Language (CNaVT), profile 'Educatief Professioneel' (EDUP) C1 - State exam VWO Dutch 	<p>Advice OLC; approval FGV (9.38 sub b)</p>

<ul style="list-style-type: none"> - Final school examinations accepted by Vrije Universiteit Amsterdam, which included the Dutch language. <p>Those who have been admitted to a Dutch-language study programme based on a Dutch VWO diploma or on a diploma obtained abroad and who have successfully completed level 6 of VWO or higher with a pass grade in Dutch are exempted from the language requirement.</p>	
<p>5. For the tracks Multimodal Communication and Dialogue, Health and Society, applicants should demonstrate that they have sufficient level of proficiency in English by meeting at least one of the following standards, no more than two (2) years before the start of the programme at the VU:</p> <ul style="list-style-type: none"> - (academic) IELTS: 7,0, with a minimum of 6,5 on each component; - TOEFL paper based test: 600, with a minimum of 55 on each component and 4,0 in TWE; - TOEFL internet based test: 100, with a minimum of 20-23 on each component. 	<p>Advice OLC; approval FGV (9.38 sub b)</p>
<p>6. Applicants who:</p> <ul style="list-style-type: none"> - completed an English-taught secondary or higher education degree in Canada, the United States, the United Kingdom, Ireland, New Zealand or Australia, or - have earned a Bachelor's or Master's degree in an English-taught programme accredited by NVAO in the Netherlands, or - have earned a Bachelor's or Master's degree in an accredited English-taught programme in another member state of the European Union, or - have a Dutch VWO diploma, or - have obtained a Cambridge Certificate of Proficiency in English (CPE) or a Cambridge Certificate of Advanced English (CAE) with a score of A, B or C <p>are exempted from the requirements referred to in paragraph 5.</p>	<p>Advice OLC; approval FGV (9.38 sub b)</p>

Article 7.3 Selection criteria

Not applicable.

Article 7.3a Capacity restriction

Not applicable.

Article 7.4 Pre-Master's programme

<p>1. Applicants with a Bachelor's degree of a university of applied science (HBO) in the field of Language and Communication (such as Commercial Communication, Media and Communication, Editorial Studies, Journalism, Languages or International Business and Languages) or a Bachelor's degree from an institution of academic higher education who wish to enter the programme but do not fulfil the admission requirements as stipulated in Article 7.2 can request admission to the pre-Master's programme.</p>	<p>Advice OLC; approval FGV (9.38 sub b)</p>
<p>2. In addition to paragraph 1, candidates who have a Bachelor's degree of a university of applied science (HBO) must have obtained this degree in journalism or another programme with sufficient attention for journalistic skills in order to be admitted to the premaster programme Journalism.</p>	<p>Advice OLC; approval FGV (9.38 sub b)</p>
<p>3. A candidate must demonstrate that they meet the language requirements, as specified in Article 7.2.</p>	<p>Advice OLC; approval FGV (9.38 sub b)</p>
<p>4. The pre-Master's programme consists of the units described in appendix 2.</p> <p>The following terms also apply:</p>	<p>Advice OLC; approval FGV (9.38 sub b)</p>

<p>a. If the pre-Master's enrollee is completing an individualized pre-Master's programme, this is to be communicated to the enrollee in writing.</p> <p>b. The Examination Board can, if the pre-Master's enrollee submits a written request, exempt the enrollee from one or more examinations.</p>	
<p>5. Evidence that the pre-Master's programme has been completed successfully will entitle the enrollee to admission to the relevant Master's programme in the following academic year.</p>	<p>Advice OLC; approval FGV (9.38 sub b)</p>

8. Interim examinations and results

Article 8.1 Sequence of interim examinations

<p>Students may participate in interim examinations or practical exercises of the units below only if they have either participated in or passed the interim examination or examinations for the units mentioned hereinafter:</p>	<p>Advice OLC; approval FGV (7.13 h, s & t)</p>
<p>Impact van journalistieke producten: students must have participated in Journalistieke genres: veranderingen in vorm en functie.</p>	
<p>Onderzoek naar de journalistieke praktijk: students must have participated in the units of education of period 1 and 2.</p>	
<p>Toegepaste methoden en technieken: students must have participated in the units of education of period 1 and 2.</p>	
<p>Tutorial tekstschrijven: students must have participated in the units of education Communication Design in Society, Narrativiteit en Formuleren Plus.</p>	
<p>Vertalen E-N 2: students must have participated in Vertalen Engels-Nederlands 1.</p>	
<p>Technisch vertalen: students must have participated in Vertalen Engels-Nederlands 1.</p>	
<p>Translation tutorial: students must have passed at least two translation units of education at MA level.</p>	
<p>Bedrijfsstage Vertalen: students must have participated in 18 EC worth of Translation units of education (among which at least Vertalen Engels-Nederlands 1 and Introduction to Translation Studies).</p>	
<p>Master's thesis Schrijven en Vertalen: students must have participated in all units of education in the first semester (30 EC). Of those units of education, the students must have passed the mandatory units of education of period 1. For Schrijven these are: Communication Design in Society and Narrativiteit (6 EC each). For Vertalen these are: Communication Design in Society (6 EC), Vertalen Engels-Nederlands 1 (3 EC) and Introduction to translation studies (3 EC).</p>	
<p>Master's thesis Taal en Communicatie in Organisaties: students must have passed at least four courses within this programme (6 EC each).</p>	
<p>Master's thesis Journalistiek: students must have passed at least four units of education within this programme (6 EC each).</p>	
<p>Master's thesis Multimodal Communication: students must have participated in the three required units of education of the Multimodal Communication track and the two core units of education Communication Design in Society and Genre Research. Students must have passed at least three units of education (of 6 EC each).</p>	
<p>Master's thesis Dialogue, Health and Society: students must have participated in all required units of education in the first semester. Of those units of education, the students must have passed the three mandatory units of education of period 1 and 2.</p>	

Article 8.2 Validity period for results

If the student's skills, understanding or knowledge evaluated in the exam are demonstrably outdated, the Examination Board may impose a supplementary or replacement examination for a unit of education for which an examination was passed more than 6 years ago.	Advice OLC; approval FGV (7.13 k)
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Section B2: Programme specific – content of programme**9. Programme objectives, tracks/specializations, exit qualifications and language****Article 9.1 Workload**

The programme has a workload of 60 EC.	Advice OLC; (7.13 a)
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Article 9.2 Tracks and/or specializations

<p>The programme has the following tracks:</p> <ul style="list-style-type: none"> - Journalistiek - Taal en Communicatie in Organisaties (admission no longer possible) - Schrijven en Vertalen - Multimodal Communication - - Dialogue, Health and Society 	Approval OLC (7.13 b)
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Article 9.3 Programme objective

See appendix 4.	Advice OLC; (7.13 a)
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Article 9.4 Exit qualifications

1. See appendix 4.	Approval OLC (7.13 c)
2. Language proficiency may be taken into account in the assessment of (interim) examinations.	Approval OLC (7.13 c)

Article 9.5 Language of instruction

1. The language of instruction of the tracks Multimodal Communication and Dialogue, Health and Society is English. The language of instruction of the tracks Journalistiek, Schrijven en Vertalen and Taal and Communicatie in Organisaties is Dutch. Part of the courses are offered in English.	Approval OLC (9.18)
2. The 'Gedragscode vreemde taal' (code of conduct foreign languages) applies.	Ordinance CvB, see appendix 7

10. Curriculum structure

Article 10.1 Composition of the programme

1. The programme comprises at least a package of compulsory components and an individual Master's thesis.	Ordinance CvB, see appendix 7
2. Additionally the programme can offer: <ul style="list-style-type: none"> - Practical exercises - Electives. 	Advice OLC; (7.13 a)
3. Units of education are categorized as specialized (400), research oriented (500) and highly specialized (600) level.	Ordinance CvB, see appendix 7

Article 10.2 Compulsory units of education

See appendix 1 . A detailed description per unit of education can be found in the Study Guide.	Advice OLC; (7.13 a)
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Article 10.3 Elective units of education

1. See appendix 1. A detailed description per unit of education can be found in the Study Guide.	Advice OLC; (7.13 a)
2. If the student wishes to take a different unit of education than listed, advance permission must be obtained in writing from the Examination Board.	Advice OLC; (7.13 a)

Article 10.4 Practical exercise

The following units can be considered as practical exercises:				Approval OLC (7.13 d)
Name of unit of education	course code	nr of EC	level	
Masterscriptie CIW: Schrijven en Vertalen	L_NCMASEVSCR	18	400	
Masterscriptie CIW: Taal en Communicatie in Organisaties	L_NCMACIWSCR	18	400	
Masterscriptie CIW: Journalistiek	L_NCMAJOU SCR	18	400	
Master's Thesis CIS: Multimodal Communication	L_EAMAMUCSCR	18	400	
Master's Thesis CIS: Dialogue, Health and Society	L_NCMADHSSCR	18	400	
Bedrijfsstage CIW: Vertalen	L_EAMACIWSTA	6/12	400	
Masterstage CIW: Tekstschrijven	L_NCMASCHSTA	6/12	400	
Internship 1: Facilitating Dialogue	L_NCMACIW026	6	400	
Internship 2: Applied Research Project	L_NCMACIW027	6	400	

Article 10.5 Participation in practical exercises and seminars or tutorials

1. In the case of a practical exercise, students must attend at least 80% of the practical sessions. Should they attend less than 80%, they must repeat the practical exercise, or the examiner may issue one or more supplementary assignments.	Approval OLC (7.13 d)
2. In the case of a seminar or tutorial, students must attend at least 80% of the sessions. Should they attend less than 80%, they must repeat the sessions, or the examiner may issue one or more supplementary assignments.	Approval OLC (7.13 d)

11. Evaluation and transitional provisions

Article 11.1 Evaluation of the education

The education provided in this programme is evaluated in accordance with appendix 3. The faculty evaluation plan offers the framework.	Approval OLC (7.13 a1)
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Article 11.2 Transitional provisions

By way of departure from the Teaching and Examination Regulations currently in force, the following transitional provisions apply for students who started the programme under a previous set of Teaching and Examination Regulations: <i>not applicable</i>	Advice OLC (7.13 a)
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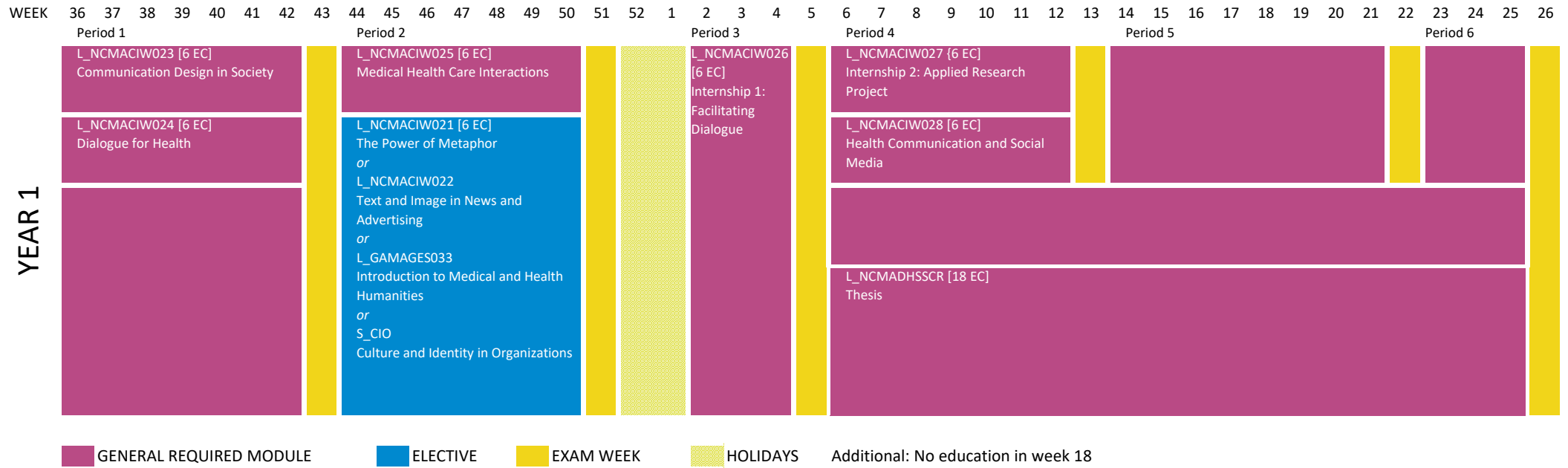
Advice and approval by the Programme Committee on 28 April 2022

Approved by the Faculty Joint Assembly on 27 June 2022

Adopted by the board of the Faculty on 7 July 2022

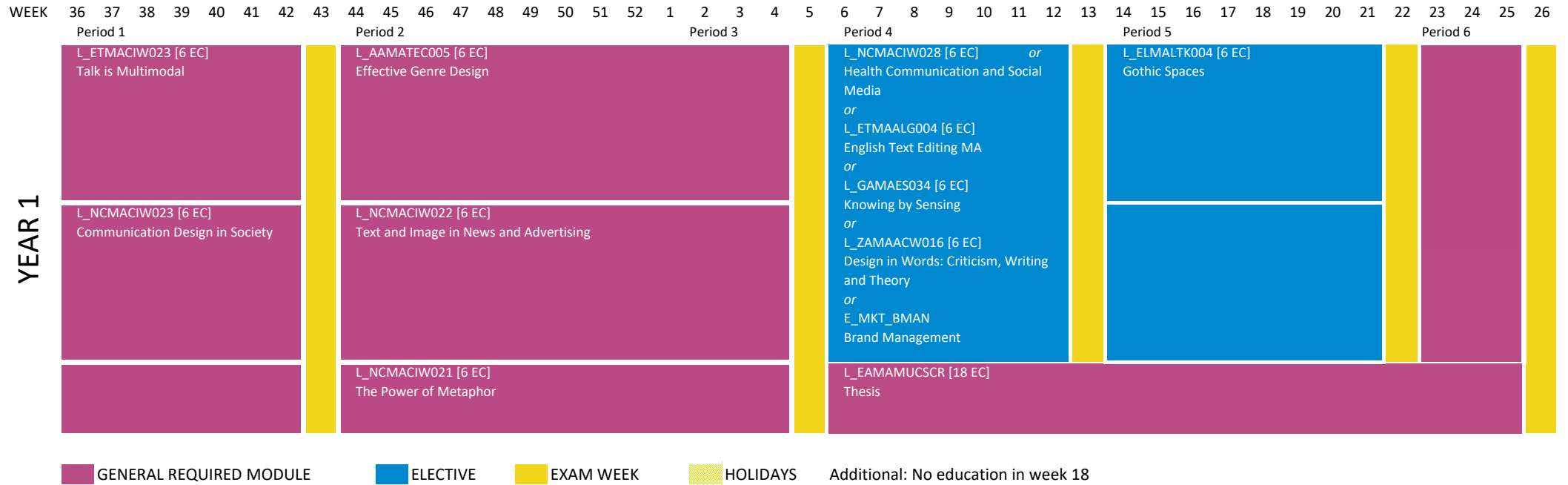
Appendix 1 Programme overview

ANNUAL PLAN CIS, TRACK DIALOGUE, HEALTH AND SOCIETY 2022-2023



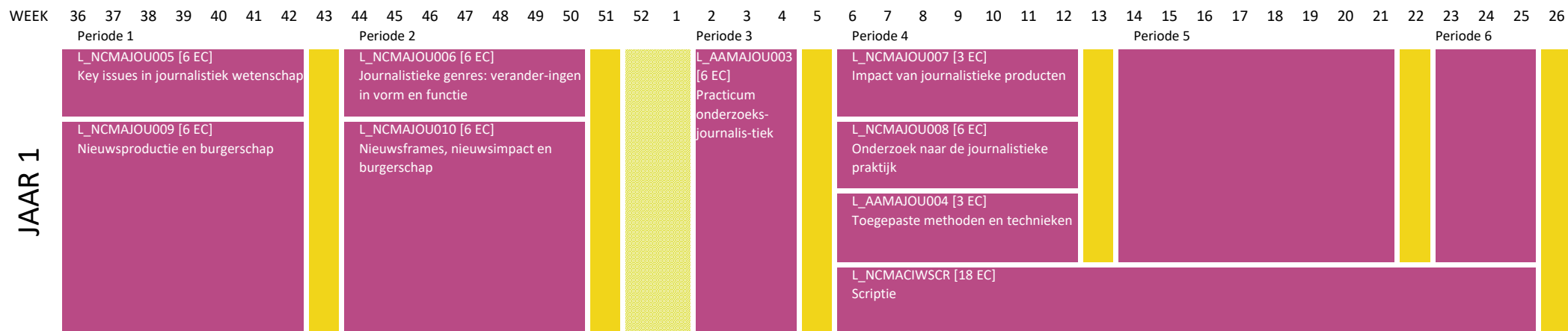
We reserve the right to make changes to this annual plan

ANNUAL PLAN CIS, TRACK MULTIMODAL COMMUNICATION 2022-2023



We reserve the right to make changes to this annual plan

JAARSHEMA MASTER CIW, TRAJECT JOURNALISTIEK 2022-2023



VAK

KEUZERUIMTE

TENTAMENWEEK

VAKANTIE

Aanvullend: Week 18 onderwijs vrij

Wijzigingen in dit jaarschema voorbehouden

JAARSCHEMA MASTER CIW, TRAJECT SCHRIJVEN EN VERTALEN - SCHRIJVEN 2022-2023



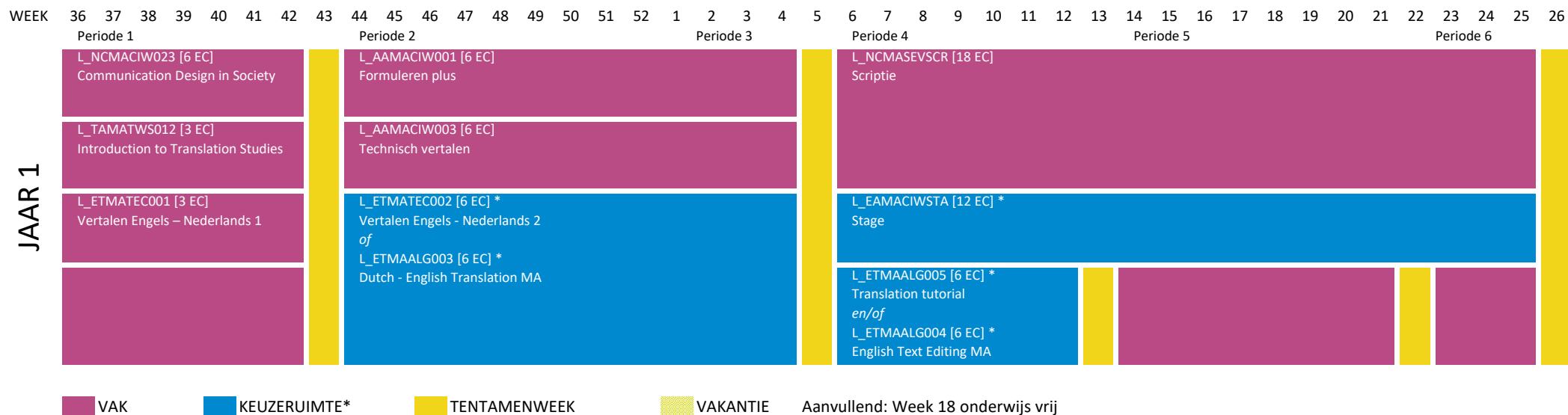
* Er is 24 EC aan keuzeruimte, waarvan 12 EC verplicht uit de genoemde modules. Binnen de verplichte 12 EC kiezen studenten in ieder geval één van de volgende vakken: Effective Genre Design (L_AAMATEC005), Usability testing van corporate websites (L_ETMATEC007) of Text and Image in News and Advertising (L_NCMACIW022). 12 EC mag buiten deze keuzes vallen, mits er voor deze vakken toestemming is van de eigen examencommissie. Masterlanguage-vakken (zie aanbod www.masterlanguage.nl) mogen zonder toestemming van de examencommissie gevolgd worden.

** Voor deze vakken is een voldoende beheersing van het Engels noodzakelijk. Zie de ingangsvoorwaarden in de vakbeschrijving in de studiegids

VAK
 KEUZERUIMTE*
 TENTAMENWEEK
 VAKANTIE
 Aanvullend: Week 18 onderwijs vrij

Wijzigingen in dit jaarschema voorbehouden

JAARSCHEMA MASTER CIW, TRAJECT SCHRIJVEN EN VERTALEN - VERTALEN 2022-2023

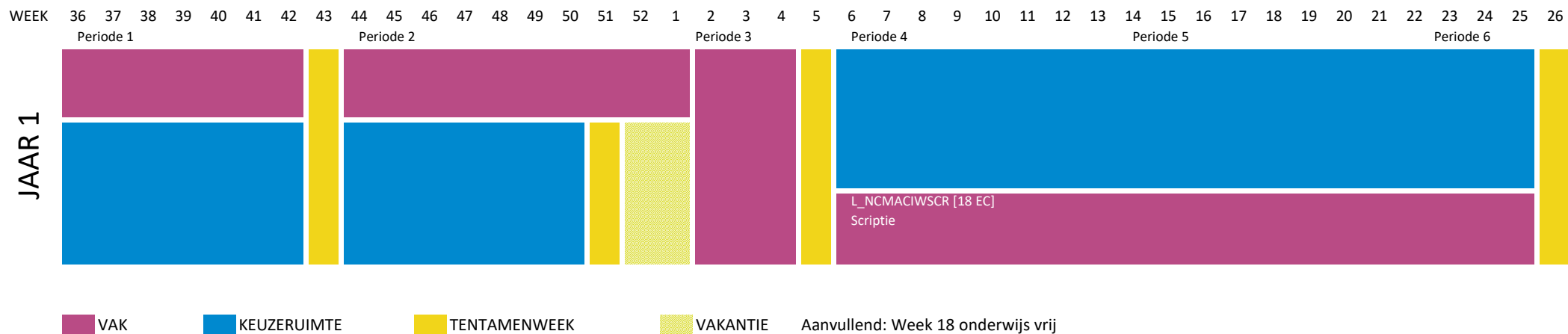


*Kies 18 EC uit de genoemde modules

Wijzigingen in dit jaarschema voorbehouden

JAARSCHEMA MASTER CIW, TRAJECT TAAL EN COMMUNICATIE IN ORGANISATIES 2022-2023

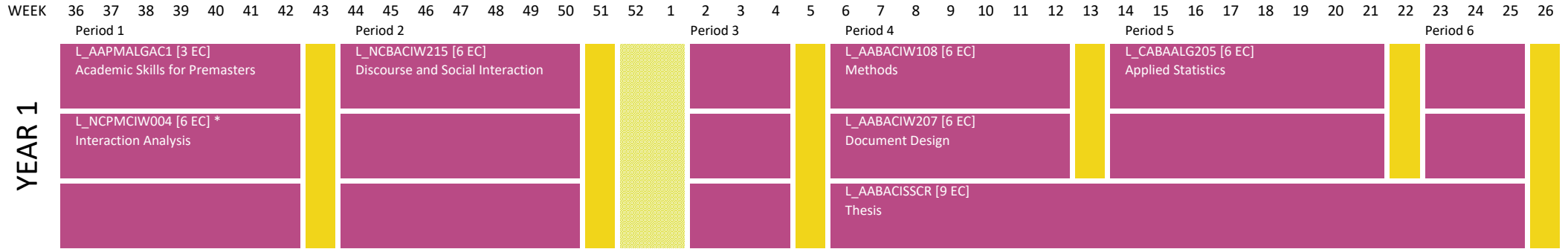
Dit traject staat per 2022-2023 niet meer open voor nieuwe aanmeldingen.



Wijzigingen in dit jaarschema voorbehouden

Appendix 2 Premaster overview

ANNUAL PLAN PREMASTER CIS, TRAJECT DIALOGUE, HEALTH AND COMMUNICATION 2022-2023



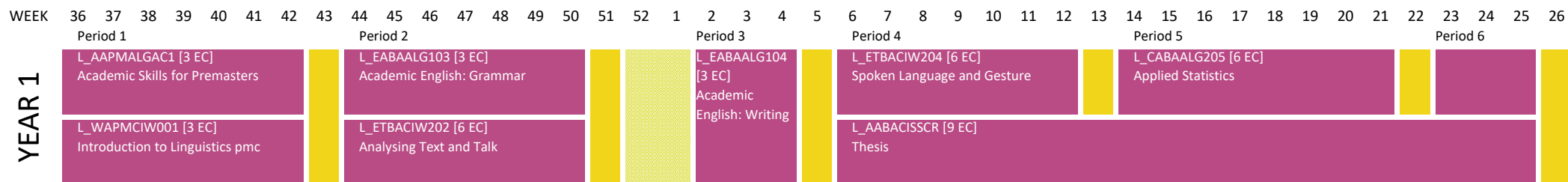
The Admission Committee of the Faculty of Humanities will decide on the exact combination of courses for each student individually

* This course can be followed in every period.

GENERAL REQUIRED MODULE
 EXAM WEEK
 HOLIDAYS
 Additional: No education in week 18

We reserve the right to make changes to this annual plan

ANNUAL PLAN PREMASTER CIW, TRAJECT MULTIMODAL COMMUNICATION 2022-2023



The Admission Committee of the Faculty of Humanities will decide on the exact combination of courses for each student individually

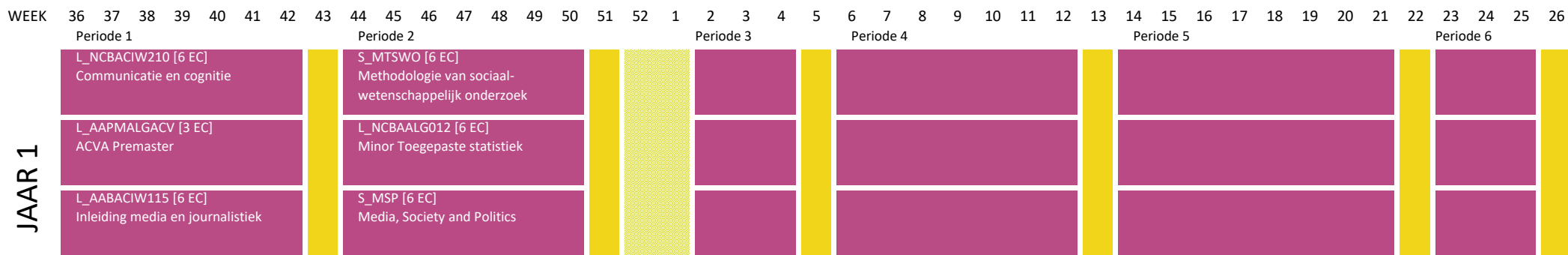
GENERAL REQUIRED MODULE
 EXAM WEEK
 HOLIDAYS
 Additional: No education in week 18

We reserve the right to make changes to this annual plan

JAARSCHEMA PREMASTER CIW, TRAJECT JOURNALISTIEK VOOR STUDENTEN HBO 2022-2023

Vanuit het HBO kun je alleen toegang krijgen als je voldoende aan journalistieke vaardigheden hebt gedaan. In de praktijk komt dit alleen voor bij de Scholen voor Journalistiek.

Bij een toelatingsverzoek kan de toelatingscommissie dit beoordelen.



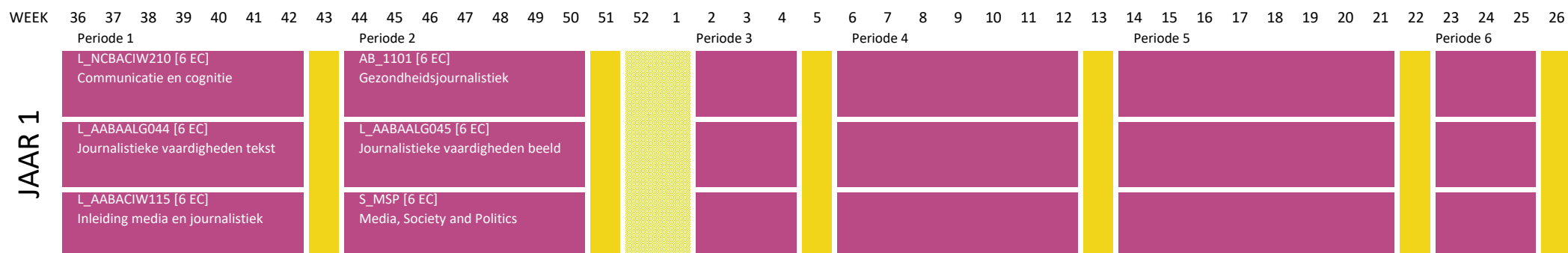
Het premasterprogramma wordt vastgesteld op individueel niveau door de toelatingscommissie van de Faculteit der Geesteswetenschappen.

VAK
 TENTAMENWEEK
 VAKANTIE
 Aanvullend: Week 18 onderwijsvrij

Wijzigingen in dit jaarschema voorbehouden

JAARSCHEMA PREMASTER CIW, TRAJECT JOURNALISTIEK VOOR STUDENTEN WO MET 12 EC 2022-2023

Programma Journalistiek vanuit een wo bachelor waarin 12 studiepunten aan methoden en statistiek is gedaan (ter beoordeling toelatingscommissie).



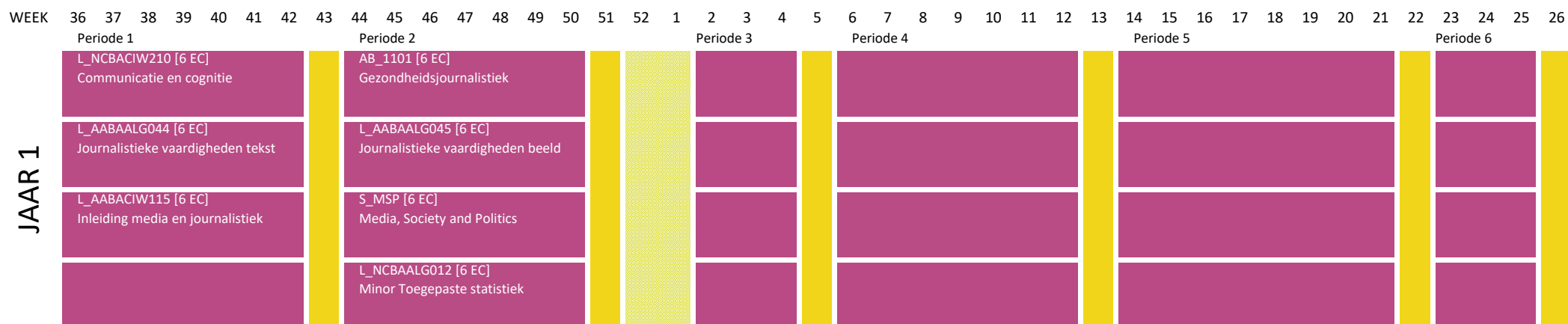
Het premasterprogramma wordt vastgesteld op individueel niveau door de toelatingscommissie van de Faculteit der Geesteswetenschappen.

VAK
 TENTAMENWEEK
 VAKANTIE
 Aanvullend: Week 18 onderwijsvrij

Wijzigingen in dit jaarschema voorbehouden

JAARSCHEMA PREMASTER CIW, TRAJECT JOURNALISTIEK VOOR STUDENTEN WO ZONDER 12 EC 2022-2023

Programma Journalistiek vanuit een wo bachelor zonder 12 studiepunten aan methoden en statistiek (ter beoordeling toelatingscommissie).

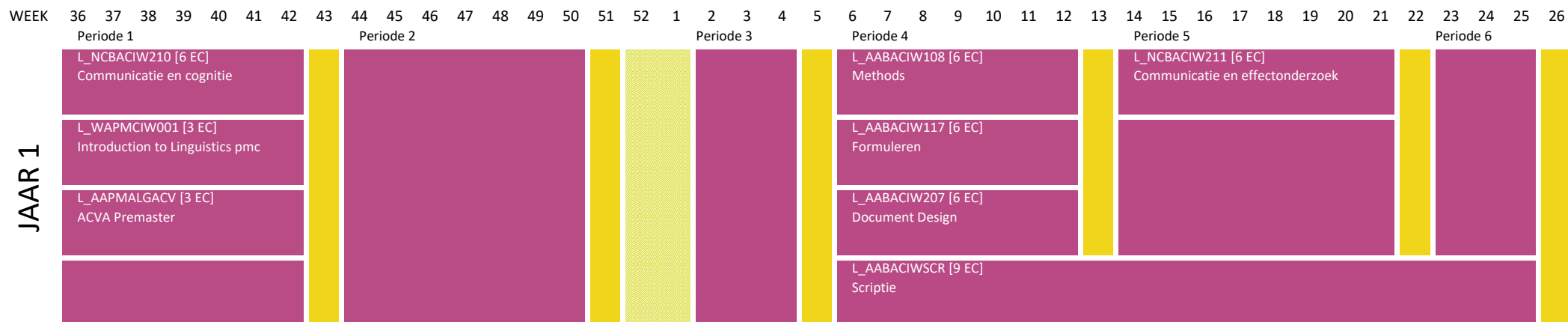


Het premasterprogramma wordt vastgesteld op individueel niveau door de toelatingscommissie van de Faculteit der Geesteswetenschappen.

VAK
 TENTAMENWEEK
 VAKANTIE
 Aanvullend: Week 18 onderwijsvrij

Wijzigingen in dit jaarschema voorbehouden

JAARSCHEMA PREMASTER CIW, TRAJECT SCHRIJVEN 2022-2023

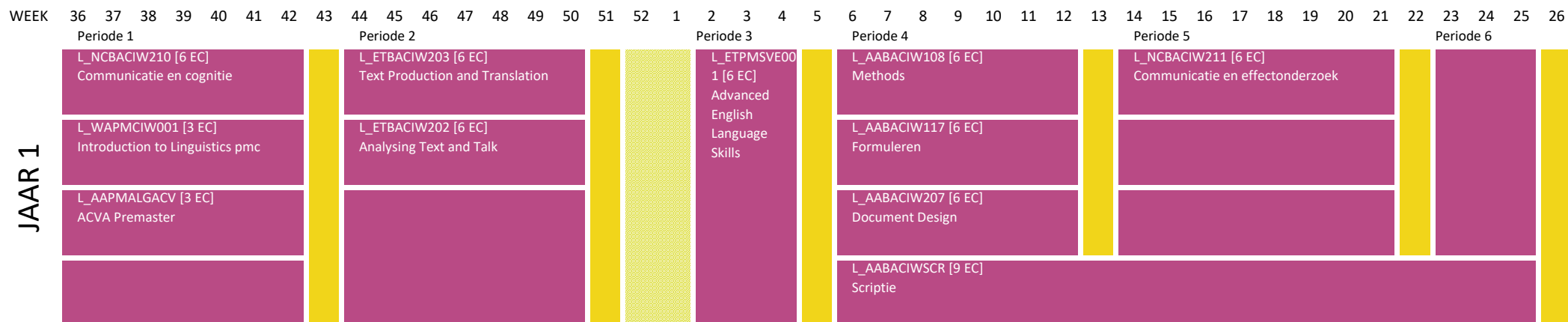


Het premasterprogramma wordt vastgesteld op individueel niveau door de toelatingscommissie van de Faculteit der Geesteswetenschappen.

VAK
 TENTAMENWEEK
 VAKANTIE
 Aanvullend: Week 18 onderwijsvrij

Wijzigingen in dit jaarschema voorbehouden

JAARSCHEMA PREMASTER CIW, TRAJECT VERTALEN 2022-2023



Het premasterprogramma wordt vastgesteld op individueel niveau door de toelatingscommissie van de Faculteit der Geesteswetenschappen.

VAK
 TENTAMENWEEK
 VAKANTIE
 Aanvullend: Week 18 onderwijsvrij

Wijzigingen in dit jaarschema voorbehouden

Appendix 3 Evaluation of education at the Faculty of Humanities

Course and curriculum evaluations aim to improve the quality of education. The VU draws up questionnaires for this purpose with a number of key questions, which are always asked. In addition, the faculty has the option of adding its own questions to the lists.

Within the Faculty of Humanities, questionnaires are distributed digitally. In this way, the anonymity of students is guaranteed and the PDCA cycle - which serves educational improvement - can be run properly.

When the results of the evaluation are ready, the course coordinator is notified. The course coordinator formulates a response to the results of the evaluation and can also report to the students what they are going to change about the course for the next academic year based on the results. Students will have access to a selection of the evaluation results (provided there were at least five respondents) and the course coordinator's response.

The evaluation results are available to the examiner, the instructor members of the program committee, the program director, and the evaluation coordinator. The Annual Evaluation Plan states when the evaluation results will be available. The program committees can adjust their meeting schedule accordingly, if desired. The program committees present an analysis of the evaluations in their annual report.

Courses to be evaluated

The following criteria are used to designate a module as requiring evaluation:

- Each course is evaluated (at least) once every three years, this means that one third of all courses are covered anyway. This is spread over periods and years so that not all students of one year level are asked to fill in questionnaires each time;
- all newly developed courses / new curriculum;
- courses taught by new teachers;
- all less well evaluated courses from the previous year based on criteria as defined in the Annual Evaluation Plan;
- all courses from university minors offered by faculty;
- courses addressed in the annual plan of the Assessment Chamber;
- courses, with more than 8 students enrolled, that were identified as requiring evaluation in the previous year, but for which there are no evaluation results.

Curriculum Evaluations

The basic principle is that a curriculum is evaluated at least before the start of a midterm review or visitation and after every (thorough) curriculum change. The questionnaires are distributed digitally. The program director may add additional questions to this questionnaire. The period in which the questionnaire is distributed is determined in consultation with the programme director. In addition to the programme committee, the results of curriculum evaluations may be discussed with the work field advisory board.

Other forms of evaluation

Besides digital evaluation, there are other ways to evaluate education. The chapter on Educational Evaluations in the VU's Handbook on Educational Quality provides an overview of qualitative forms of educational evaluation, such as panel discussions, peer review, and quick inventories of strengths and suggestions. These forms of evaluation are encouraged within the faculty.

National Student Survey (NSE)

The Vrije Universiteit participates in the National Student Survey (*Nationale Studenten Enquete*), which is conducted each spring. The NSE can provide useful information about how students experience their program. The annual reports of the programmes reflect on the results of the NSE.

Appendix 4 Programme objective and exit qualifications

Objective

The Master's programme in Communication and Information Studies aims to provide students with specialist knowledge, skills and insights in the field of effective communication within genre-specific frameworks. Students who graduate from the Master's programme in Communication and Information Studies are thus excellently equipped to understand and analyse developments in the field of language, media and communication in the light of prevailing views on the effectiveness of genres and contemporary discussions on genre purity, hybrid genres and specific developments within the specializations that relate to, for example, the importance of 'genre bending' and 'genre blending'.

The 'genre' theme prepares students for academic practice within the specific field of language and communication, both in journalism and in the field of writing and translation, but also in institutional settings and in relation to multimodal communication. The orientation towards issues and discussions within the fields of professional practice that are relevant to the specializations enhances the relevance of the academic profile with respect to the relevant professional fields. This approach also contributes to the student's sense of social responsibility when it comes to taking a stance on contemporary issues in the relevant field of the specialization.

General exit qualifications for the Master's programme in Communication and Information Studies

Knowledge and understanding

- The student has knowledge of the complexity and diversity of the field of language and communication and is able to apply that knowledge when evaluating their own research and that of others.

Application of knowledge and understanding

- The student is able to make an independent contribution to the academic debate with respect to his or her own field of research.
- The student is able to carry out research independently.

Making judgements

- The student is able to reflect on language use in institutional settings at an academic level;
- The student is willing and able to take account of social, academic and ethical aspects when evaluating and analysing complex issues in the field of language and communication;
- The student is willing and able to reflect on methodical, historical and ethical-social aspects of research into language behaviour.

Communication

- The student is able to report on research according to the conventions of the discipline;
- The student has good oral and written fluency in Dutch or English (Multimodal Communication; Writing and Translation: Translation; Dialogue, Health and Society); the student is able to report on his or her own academic research and that of others in a way that appeals to a wide audience.

Learning skills

- The student is able to operate in a societal role that is consistent with the degree programme or to proceed to a PhD programme in the field of language and communication.

The exit qualifications for each specialization are set out below.

Eindtermen Taal & communicatie in organisaties (in Dutch)

Kennis en inzicht

- De student kent de kwesties die spelen rond het begrip genre binnen de context van effectief taalgebruik in communicatie.
- De student heeft inzicht in de tekst- en of gesprekswetenschappelijke aspecten van communicatie in een aantal instituties en organisaties in een nationale en/of internationale context; voorbeelden van dergelijke instituties zijn het juridische, het journalistieke en het gezondheidsdomein.
- De student heeft een goed overzicht van de tekst- en/of gesprekswetenschappelijke discussies rondom communicatie in een aantal instituties en organisaties.

Toepassen kennis en inzicht

- De student kan de effecten van taalgebruik in institutionele omgevingen analyseren, waardoor de student in staat is ook de communicatie van anderen te becommentariëren en, waar nodig, te verbeteren.
- De student is in staat onderzoek en inzichten uit de toeleverende disciplines (letteren, communicatiewetenschap) te integreren.
- De student is in staat om inzichten in de tekst- en/of gesprekswetenschappelijke aspecten van communicatie toe te passen en om over de effectiviteit van die communicatie gefundeerde adviezen uit te brengen.

Eindtermen Schrijven en vertalen (in Dutch)

Kennis en inzicht

- De student heeft diepgaande kennis van vertaalprocessen in zowel theoretisch als praktisch opzicht, en heeft inzicht in het soort problemen dat zich voordoet bij het vertalen en lokaliseren van verschillende soorten teksten en documenten. [V]
- De student heeft een uitstekende vaardigheid in het vertalen van teksten van verschillende soorten van het Engels naar het Nederlands, en weet daarbij goed gebruik te maken van elektronische vertaalhulpmiddelen. [V]
- De student heeft een uitstekende productieve beheersing van de Nederlandse en/of Engelse taal. [S&V]
- De student heeft diepgaande kennis van de aard van vaktaal en terminologie, en de rol die deze spelen in het vertaalproces. [V]
- De student heeft diepgaande kennis van de kenmerken van diverse tekstsoorten, waaronder die in een elektronische omgeving, en weet de kwaliteit ervan zorgvuldig te beoordelen. [S&V]
- De student heeft uitstekend inzicht in de stilistische effecten van zinsbouwkeuzes in het Nederlands, mede in relatie tot het tekstgenre (zowel fictie als non-fictie), en kan die keuzes zelf maken en motiveren in eigen teksten (zowel fictie als non-fictie). [S]
- De student heeft diepgaande kennis van de wetenschappelijke discussie over tekstkwaliteit. [S]

Toepassen kennis en inzicht

- De student beschikt over uitstekende vaardigheden in de toepassing van professioneel elektronisch gereedschap bij de verwerving, weergave en toepassing van terminologische kennis. [V]
- De student heeft een uitstekende vaardigheid in het beoordelen en optimaliseren van de kwaliteit van (bron)teksten van diverse genres. [S&V]

Oordeelsvorming

- De student is in staat, blijkens een afstudeeropdracht, een complexe problematiek op het gebied van vertalen, tekstkwaliteit of tekstopimalisering, te analyseren en daarvoor oplossingen te bieden, eventueel deels op basis van tijdens een bedrijfsstage uitgevoerde werkzaamheden. [S&V]

Eindtermen Journalistiek (in Dutch)

Kennis en inzicht

- De student heeft kennis van de complexiteit en diversiteit van het vakgebied Journalistiek en is in staat die kennis toe te passen bij de beoordeling van eigen en andermans onderzoek.
- De student is op de hoogte van de vraagstukken die spelen omtrent de productie, de receptie, het gebruik, het effect en de inhoud van journalistieke teksten en kan deze analyseren in termen van genre, narrativiteit en burgerschap.
- De student heeft inzicht in de tekstwetenschappelijke en communicatiewetenschappelijke aspecten van journalistieke en journalistiekwetenschappelijke vraagstukken
- De student heeft een goed overzicht van de journalistiekwetenschappelijke discussies omtrent de productie, de receptie, het gebruik, het effect en de inhoud van journalistieke teksten

Toepassen kennis en inzicht

- De student is in staat een onafhankelijke bijdrage te leveren aan het wetenschappelijk debat over Journalistiek.
- De student is in staat zelfstandig een journalistiekwetenschappelijk onderzoek uit te voeren.
- De student kan de effecten van taalgebruik, (incl. genre, narrativiteit) bij journalistieke praktijken analyseren, rekening houdend met de maatschappelijke taak van de journalistiek, waardoor de student in staat is om die praktijken te becommentariëren en waar nodig te verbeteren.
- De student is in staat om onderzoek en inzichten uit de tekstwetenschap en de communicatiewetenschap te integreren in de journalistiekwetenschap in termen van genre, narrativiteit en burgerschap en deze toe te passen bij het bestuderen, analyseren en oplossen van journalistieke (innovatie)vraagstukken.
- De student is in staat om inzichten uit de journalistiekwetenschappen toe te passen op journalistieke (innovatie)vraagstukken en over de effectiviteit ervan gefundeerde adviezen uit te brengen.

Oordeelsvorming

- De student is in staat om op wetenschappelijk niveau te reflecteren op de productie, de receptie, het gebruik, het effect en de inhoud van journalistieke teksten.
- De student is bereid en in staat tot rekening houden met sociaal-maatschappelijke, wetenschappelijke en ethische aspecten bij de oordeelsvorming over en analyse van complexe vraagstukken op het gebied van de journalistiek;
- De student is bereid en in staat tot reflectie op methodische, historische en ethisch-maatschappelijke aspecten van journalistiekwetenschappelijk onderzoek en onderzoeksjournalistiek;

Communicatie

- De student is in staat over een onderzoek te rapporteren volgens de conventies van het vakgebied.
- De student heeft een uitstekende mondelinge en schriftelijke uitdrukkingsvaardigheid van het Nederlands; de student is in staat over het eigen en andermans wetenschappelijk onderzoek op een aantrekkelijke manier te rapporteren aan een breed publiek.

Leervaardigheden

- De student is in staat te functioneren in een maatschappelijke functie die aansluit bij de opleiding dan wel door te stromen naar een promotietraject op het terrein van Journalistiek.

Exit qualifications Multimodal Communication

Knowledge and understanding

- The student is conversant in different approaches to the question of what constitutes multimodality.

- The student is familiar with the complexity and diversity of the forms of multimodal communication, and in particular, with the place that linguistic forms can play in them.
- The student knows about differences between multimodality in more spontaneous communication (e.g., in face-to-face contexts) and in more prepared communication (as in contexts of edited media).
- The student knows the potential cognitive and communicative effects of different forms of multimodal communication.

Applying one's knowledge and understanding

- The student can apply appropriate theories and methods to analyze various forms of multimodal media in different domains of communication.
- The student can analyze how different modes/semiotic codes and different audio-visual means of communication are combined in different contexts and in specific instantiations.

Making judgments

- The student is able to critically reflect on and evaluate the relative value of different theoretical and methodological approaches with respect to the analysis of different forms of multimodal communication.
- The student is capable of reflecting on the distinction between scholarly, social/ethical, and commercial interests in the study of forms of multimodal communication.

Exit qualifications Health, Dialogue and Society

Knowledge and understanding

- The student has scientific knowledge of and insights in the field of dialogue about health, within a national and international context;
- The student knows how the specific concept called 'dialogue' relates to the general concept called 'genre', and knows how genre-specific frameworks such as dialogue and debate are related;
- The student is familiar with the scientific debates with regard to conversation and dialogue;
- The student knows how to place insights from the field of conversation analysis within a broader context (historical, ethical and cultural), for example in relation to different definitions of "good" dialogue.

Applying one's knowledge and understanding

- The student is able to assess the effects of text use and language use in the health domain and knows how to critically reflect on this;
- The student knows how to integrate insights from different disciplines, such as conversation analysis, text analysis, ethics and health humanities;
- The student is able to translate these theoretical and methodological insights to the practical domain of conversation, where possible together with societal partners.

Appendix 5 Overview of articles that must be included in the OER

Based on Article 7.13, paragraph 2, of the WHW and other Articles of the Act.

Section A: Faculty section

2. Study programme structure	
Article 2.1 Structure of academic year and units of education	7.13 paragraph 2 sub e
3. Assessment and examination	
Article 3.2 Type of examination	7.13 paragraph 2 sub h, l, j
Article 3.3 Oral interim examinations	7.13 paragraph 2 sub l, n
Article 3.4 Determining and announcing results	7.13 paragraph 2 sub o
Article 3.5 Examination opportunities	7.13 paragraph 2 sub h, j
Article 3.7 Exemption	7.13 paragraph 2 sub r
Article 3.8 Validity period for results	7.13 paragraph 2 sub k
Article 3.9 Right of inspection and post-examination discussion	7.13 paragraph 2 sub p, q
4. Academic student counselling and study progress	
Article 4.1 Administration of study progress and academic student counselling	7.13 paragraph 2 sub u
Article 4.2 Facilities for students with a disability	7.13 paragraph 2 sub m

Section B1: Programme specific – general provisions

6. General programme information and characteristics	
Article 6.1 Study programme information	7.13 paragraph 2 sub i, r
Article 6.2 Teaching formats used and modes of assessment	7.13 paragraph 2 sub l, x
[option:] Article 6.3 Academic student counselling	7.13 paragraph 2 sub u
7. Further admission requirements	
Article 7.2 Admission requirements	7.30b paragraph 1
Article 7.3 Selection criteria	7.30b paragraph 2, 5
8. Interim examinations and results	
Article 8.1 Sequence of interim examinations	7.13 paragraph 2 sub h, s, t
[option 1:] Article 8.2 Validity period for results	7.13 paragraph 2 sub k
[option 2:] Article 8.2 Validity period for results	7.13 paragraph 2 sub k

Section B2: Programme specific – content of programme

9. Programme objectives, tracks/specializations, exit qualifications and language	
Article 9.1 Workload	7.13 paragraph 2 sub g
Article 9.2 Tracks and/or specializations	7.13 paragraph 2 sub a
Article 9.3 Programme objective	7.13 paragraph 2 sub a
Article 9.4 Exit qualifications	7.13 paragraph 2 sub b, c
Article 9.5 Language of instruction	9.18 (<i>implementation expected in 2020</i>)
10. Curriculum structure	
Article 10.1 Composition of the programme	7.13 paragraph 2 sub a
Article 10.2 Compulsory units of education	7.13 paragraph 2 sub a
[Optional] Article 10.3 Elective units of education	7.13 paragraph 2 sub a
[Optional] Article 10.4 Practical exercise	7.13 paragraph 2 sub d
Article 10.5 Participation in practical training and tutorials	7.13 paragraph 2 sub d
11. Evaluation and transitional provisions	
Article 11.1 Evaluation of the education	7.13 paragraph 2 sub a1
Article 11.2 Transitional provisions	7.13 paragraph 2 sub a

Appendix 6 Overview of advisory and approval rights OLC and FGV (English below)

Onderwerpen Onderwijs – en Examenregeling (OER) 7.13 lid 2 WHW	FGV		OLC	
	I	A	I	A
a. de inhoud van de opleiding en van de daaraan verbonden examens				
a1. de wijze waarop het onderwijs in de desbetreffende opleiding wordt geëvalueerd				
b. de inhoud van de afstudeerrichtingen binnen een opleiding				
c. de kwaliteiten op het gebied van kennis, inzicht en vaardigheden die een student zich bij beëindiging van de opleiding moet hebben verworven				
d. waar nodig, de inrichting van praktische oefeningen				
e. de studielast van de opleiding en van elk van de daarvan deel uitmakende onderwijseenheden				
f. de nadere regels, bedoeld in de artikelen 7.8b, zesde lid, en 7.9, vijfde lid (BSA)				
g. ten aanzien van welke masteropleidingen toepassing is gegeven aan artikel 7.4a, achtste lid (<i>verhoogde studielast</i>)				
h. het aantal en de volgtijdelijkheid van de tentamens alsmede de momenten waarop deze afgelegd kunnen worden				
i. de voltijdse, deeltijdse of duale inrichting van de opleiding				
j. waar nodig, de volgorde waarin, de tijdvakken waarbinnen en het aantal malen per studiejaar dat de gelegenheid wordt geboden tot het afleggen van de tentamens en examens				
k. waar nodig, de geldigheidsduur van met goed gevolg afgelegde tentamens, behoudens de bevoegdheid van de examencommissie die geldigheidsduur te verlengen				
l. of de tentamens mondeling, schriftelijk of op een andere wijze worden afgelegd, behoudens de bevoegdheid van de examencommissie in bijzondere gevallen anders te bepalen				
m. de wijze waarop studenten met een handicap of chronische ziekte redelijkerwijs in de gelegenheid worden gesteld de tentamens af te leggen				
n. de openbaarheid van mondeling af te nemen tentamens, behoudens de bevoegdheid van de examencommissie in bijzondere gevallen anders te bepalen				
o. de termijn waarbinnen de uitslag van een tentamen bekend wordt gemaakt alsmede of en op welke wijze van deze termijn kan worden afgeweken				
p. de wijze waarop en de termijn gedurende welke degene die een schriftelijk tentamen heeft afgelegd, inzage verkrijgt in zijn beoordeelde werk				
q. de wijze waarop en de termijn gedurende welke kennis genomen kan worden van vragen en opdrachten, gesteld of gegeven in het kader van een schriftelijk afgenomen tentamen en van de normen aan de hand waarvan de beoordeling heeft plaatsgevonden				
r. de gronden waarop de examencommissie voor eerder met goed gevolg afgelegde tentamens of examens in het hoger onderwijs, dan wel voor buiten het hoger onderwijs opgedane kennis of vaardigheden, vrijstelling kan verlenen van het afleggen van een of meer tentamens				
s. waar nodig, dat het met goed gevolg afgelegd hebben van tentamens voorwaarde is voor de toelating tot het afleggen van andere tentamens				
t. waar nodig, de verplichting tot het deelnemen aan praktische oefeningen met het oog op de toelating tot het afleggen van het desbetreffende tentamen, behoudens de bevoegdheid van de examencommissie vrijstelling van die verplichting te verlenen, al dan niet onder oplegging van vervangende eisen				
u. de bewaking van studievoortgang en de individuele studiebegeleiding				
v. indien van toepassing: de wijze waarop de selectie van studenten voor een speciaal traject binnen een opleiding, bedoeld in artikel 7.9b, plaatsvindt (<i>excellentietraject binnen een opleiding</i>)				
x. de feitelijke vormgeving van het onderwijs				
<i>alle overige onderwerpen die in de OER zijn geregeld maar die niet als zodanig zijn genoemd in art. 7.13 WHW onder a t/m x.</i>				

De lettering komt overeen met de lettering van artikel 7.13 lid 2 WHW

Afkortingen:

FGV:	Facultaire Gezamenlijke Vergadering
OLC:	Opleidingscommissie
I:	Instemmingsrecht
A:	Adviesrecht

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Article 7.13, paragraph 2, of the Higher Education and Research Act	FGV		OLC	
	I	A	I	A
a. content of the programme and associated examinations				
a1. the manner in which teaching and education in the relevant programme are evaluated				
b. the content of the specializations offered as part of the programme				
c. the programme's final attainment levels with regard to the knowledge, understanding and skills				
d. where applicable, the design of practical exercises				
e. the workload of the programme and of each of its constituent educational units				
f. the detailed rules referred to in Article 7.8b, sixth paragraph, and Article 7.9, fifth paragraph (recommendation on continuation of studies)				
g. the Master's programmes to which Article 7.4a, eighth paragraph, applies (elevated workload)				
h. the number and sequence of interim examinations and the times at which these can be taken				
i. the full-time, part-time or work-study structure of the programme				
j. where necessary, the order, and the periods in which and the number of times per academic year that the opportunity to sit interim examinations and final degree assessments is given				
k. where necessary, the period of validity for pass grades awarded for interim examinations, notwithstanding the authority of the Examination Board to extend this period of validity				
l. whether interim examinations are administered in oral, written or another form, notwithstanding the authority of the Examination Board to decide otherwise				
m. the way in which students with a disability or chronic health condition are given a reasonable opportunity to take the interim examinations				
n. the public nature of oral interim examinations, subject to the right of the Examination Board to determine otherwise in special cases				
o. the period within which the results of an interim examination must be announced, together with details of whether this period can be altered and if so in what way				
p. the way in which and the period within which students who have taken an interim examination are given the opportunity to inspect their marked work				
q. the way in which and the period within which information can be provided about the questions asked and exercises given in the framework of a written interim examination and about the standards used for assessment				
r. the grounds on which the Examination Board could grant exemption from the taking of one or more interim examinations to students who have previously passed interim examinations in higher education or have acquired knowledge or skills outside higher education				
s. where necessary, the stipulation that students must pass certain interim examinations as a condition for admission to other interim examinations				
t. where necessary, the obligation to take part in certain practical exercises with a view to admission to the interim examination in question, subject to the authority of the Examination Board to grant exemption from this obligation, with or without the imposition of alternative requirements				
u. the monitoring of academic progress and individual student support and guidance;				
v. where applicable, the manner in which students are selected for a special track within a programme as referred to in Article 7.9b (excellence track within a programme)				
x. the actual design of the education provided.				
<i>All other matters that are regulated in the Academic and Examination Regulations but which are not mentioned as such in Article 7.13 of the Higher Education and Research Act under points a to x.</i>				

Abbreviations used:

- FGV: Faculty Joint Assembly
 OLC: Programme Committee
 I: right of approval
 A: right of advice

Appendix 7 Ordinances VU CvB and Binding Guidelines (richtlijn)

Section A, article:	Concerns:	CvB ordinance / guideline
2.1.1, 2.1.2	Year planning two semesters 8-8-4 (uniform year calendar VU-UvA)	29-9-2008 (period 2009-2015) 22-05-2014 (period 2016-2025)
2.1.3, 2.1.4	Units of education	Richtlijn Bachelor en Masteronderwijs, revised on 6 June 2017
3.1	Signing up for education and interim examinations	CvB ordinance 30-09-2010, prior consent USR.
3.4.1	Determination and publication of the results (1) Grading deadline exams 10 working days (2) Theses 20 working days	(1) Richtlijn Bachelor en Masteronderwijs, revised on 6 June 2017 (2) Quality demand 11 from the VU assessment policy, CvB ordinance 15-05-2012
3.5.1	Two possibilities to take examinations per year	Richtlijn Bachelor en Masteronderwijs, revised on 6 June 2017
3.5.2	Retake: most recent grade is valid. A pass can be retaken	Taken from the UvA guidelines, as part of the harmonization, CvB ordinance 24-02-2014
3.5.4	One-time extra resit in relation to examination requirement	Included in (prior) model OER 16-17 following a request from committee O&O and adopted by CvB op 27-10-2015
3.6	Grades	CvB ordinance 30-09-2010, with University council's consent. As a result of harmonization UvA, the guideline: 5.5 is a pass, has been added. CvB ordinance 24-02-2014.
Section B1, article:	Concerns:	CvB ordinance / guideline
7.2	Admission criteria; at least WO Bachelor's degree	Richtlijn Bachelor en Masteronderwijs, revised on 6 June 2017
7.3	Selection criteria; type of criteria	Richtlijn Bachelor en Masteronderwijs, revised on 6 June 2017
Section B1, article:	Concerns:	CvB ordinance / guideline
10.1	Composition programme	Richtlijn Bachelor en Masteronderwijs, revised on 6 June 2017
10.2	Categorization of units	Richtlijn Bachelor en Masteronderwijs, revised on 6 June 2017

Appendix 8 Implementation act WHW

Article 2.1 of the Higher Education and Research (Implementation) Act

Entered into force on 1 June 2018

(English below)

1 De persoonlijke omstandigheden bedoeld in de artikelen 7.8b, derde lid, en 7.9, derde lid, van de wet, zijn uitsluitend:

- a. ziekte van betrokkene,
- b. lichamelijke, zintuiglijke of andere functiestoornis van betrokkene,
- c. zwangerschap van betrokkene,
- d. bijzondere familie-omstandigheden,
- e. het lidmaatschap, daaronder begrepen het voorzitterschap, van:
 1. bij universiteiten: de universiteitsraad, faculteitsraad, het orgaan dat is ingesteld op grond van de medezeggenschapsregeling, bedoeld in artikel 9.30, derde lid, onderscheidenlijk artikel 9.51, tweede lid, van de wet, het bestuur van een opleiding of de opleidingscommissie, alsmede het lidmaatschap van het bestuur van een stichting die blijkens haar statuten tot doel heeft de exploitatie van voorzieningen, behorende tot de studentenvoorzieningen, dan wel van een daarmee naar het oordeel van het instellingsbestuur gelet op de taak gelijk te stellen orgaan,
 2. bij hogescholen: de medezeggenschapsraad, deelraad, studentencommissie of opleidingscommissie.

f. andere in de regelingen, bedoeld in de artikelen 7.8b, zesde lid, en 7.9, vijfde lid, van de wet door het instellingsbestuur aan te geven omstandigheden waarin betrokkene activiteiten ontplooit in het kader van de organisatie en het bestuur van de zaken van de instelling,

g. het lidmaatschap van het bestuur van een studentenorganisatie van enige omvang met volledige rechtsbevoegdheid, dan wel van een vergelijkbare organisatie van enige omvang, bij wie de behartiging van het algemeen maatschappelijk belang op de voorgrond staat en die daartoe daadwerkelijk activiteiten ontplooit.

h. andere in de onderwijs- en examenregeling, bedoeld in artikel 7.13 van de wet, op grond van artikel 7.13, tweede lid, onderdeel f, van de wet, vast te leggen persoonlijke omstandigheden,

i. andere dan in de onderdelen a tot en met h bedoelde persoonlijke omstandigheden die, indien zij door het instellingsbestuur niet in de beoordeling zouden worden betrokken, zouden leiden tot een onbillijkheid van overwegende aard.

2 Het instellingsbestuur kan voor de toepassing van het eerste lid, onderdeel g, nadere regels vaststellen omtrent het aantal bestuursleden dat ten hoogste per organisatie per studiejaar in aanmerking komt, zomede omtrent welke bestuursfuncties in aanmerking komen.

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1. The extenuating personal circumstances referred to in Article 7.8b, paragraph 3 and 7.9, paragraph 3 of the Act (WHW) are limited to:

- a. illness of the person concerned,
- b. physical, sensory or other impairment of the person concerned,
- c. pregnancy of the person concerned,
- d. extenuating family circumstances,
- e. membership, including the chairmanship of:

- 1. universities: the university council, faculty council, the body established under the participation regulation referred to in Article 9.30, paragraph 3 or Article 9.51, paragraph 2 of the Act, the programme management or the programme committee, or membership on the board of a foundation whose bylaws allow for the exploitation of facilities belonging to the student services, or an equivalent body with regard to its activities in the opinion of the board of the institution,
- 2. universities of applied sciences: the participation council, district council, student committee or Programme Committee.

- f. other circumstances to be designated by the board of the institution in the regulation as referred to in Article 7.8b, paragraph 6 and Article 7.9, paragraph 5 of the Act in which the person concerned engages in activities within the framework of the organization and the administration of the affairs of the institution,
- g. membership on the board of a student organization of a certain size with full legal capacity, or a similar organization of a certain size, whose primary task regards general societal interest and which actually develops activities for this purpose.
- h. other personal circumstances set out in the Teaching and Examination Regulations as referred to in Article 7.13 of the Act, pursuant to Article 7.13, paragraph 2, clause f of the Act,
- i. personal circumstances other than those referred to in a – h above which, if overlooked by the governing bodies of the institution, would lead to an obviously unfair outcome.

2. The institutional board may, for the purposes of the first paragraph, part g, establish specific rules regarding the maximum number of eligible board members per organization per academic year, as well as the eligible administrative offices.

Appendix 9 Addendum Pertaining to the 2022-2023 Teaching and Examination Regulations FGW

Article 7.2 Admission requirements

<p>Supplementary to Article 7.2.1, students* are also admissible for the 2022-2023 academic year (admission in September 2022) if, by 31 August 2022 at the latest, they have earned at least 162 EC credits from the Bachelor's programme, among which their bachelor thesis or other final work, under the following conditions:</p> <ul style="list-style-type: none"> - The Bachelor's degree certificate must still be obtained before 1 September 2023 or before the Master's degree certificate is obtained, whichever comes first. If this condition is not met, the student will not be able to continue or complete the Master's programme. - For the Master's programmes in Communication and Information Studies (with the exception of the track Schrijven en Vertalen) and Linguistics, the additional requirement is that the module Statistics/Statistiek must have been completed before the start of the Master's programme. - The Master's programmes Ma Philosophy and Ma Filosofie van Cultuur en Bestuur are subject to the additional requirement that students must demonstrate before 1 September 2022 that they are eligible for a (different) scientific Master's degree programme (which may be subject to different exceptional admission requirements). - The master's programme in Filosofie van Cultuur en Bestuur also requires students to have completed a relevant minor or 18 EC in relevant philosophical subjects by 1 December 2022 at the latest. <p>also admissible are students* who, by no later than 31 August 2022, have earned at least 216 EC credits of the HBO Bachelor's programme that confers entitlement to admission, among which their bachelor thesis or other final work, under the following conditions:</p> <ul style="list-style-type: none"> - The bridging or pre-Master's programme must still be completed successfully before 1 September 2022 or before the Master's examinations can be passed, whichever comes first. If this condition is not met, the student will not be able to continue or complete the Master's programme. - For students who come in through an integrated programme, an additional requirement is that a maximum of 6 EC may still be open at the start of the master's programme. <p>also admissible, students* who, by no later than 31 August 2022, have earned at least 80% of the total EC credits from the bridging or pre-Master's programme, under the following conditions:</p> <ul style="list-style-type: none"> - The bridging or pre-Master's programme must still be completed successfully before 1 September 2023 or before the Master's examinations can be passed, whichever comes first. If this condition is not met, the student will not be able to continue or complete the Master's programme. - The module Academic Skills/Academische vaardigheden must be completed before the start of the master's degree. - For the Master's programmes in Communication and Information Studies (with the exception of the track Schrijven en Vertalen) and Linguistics, the 	<p>Based on additional Section 7:37e WHW</p> <p>University Student Council's advice on policy (9:33a Higher Education and Research Act, second paragraph)</p> <p>Advice of the OLC on each programme via the Teaching and Examination Regulations</p>
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<p>additional requirement is that the module Statistics/ Statistiek must have been completed before the start of the Master's programme.</p> <p>*The above supplementary requirements do not apply to non-EEA students who must complete a Bachelor's programme outside of the Netherlands.</p>	
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Article 7.3 Selection criteria

<p>In derogation from Article 7.3.1, for the programmes Humanities (research) and Classics and Ancient Civilizations (research), the following additional method is used to demonstrate that students fulfil the selection requirements:</p> <p>At the start of the master's programme, the grade average for all the bachelor's educational components obtained must be at least 7.5.</p>	<p>Based on additional Section 7:37e WHW</p> <p>University Student Council's advice on policy (9:33a Higher Education and Research Act, second paragraph)</p> <p>Advice of the OLC on each programme via the Teaching and Examination Regulations</p>
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Article 7.4 Bridging or pre-Master's programme

<p>Supplementary to Article 7.4.1, students* are also admissible for the 2022-2023 academic year (admission in September 2022) if, by 31 August 2022 at the latest, they have earned at least 216/162 EC credits from the designated HBO/university (WO) Bachelor's programme, among which their thesis or other final work, under the following conditions:</p> <ul style="list-style-type: none"> - The HBO/WO Bachelor's examinations must still be passed before 1 September 2023, or before the bridging or pre-Master's programme is completed, whichever comes first. If this condition is not met, the student will not be able to complete or continue the programme. <p>*The above supplementary requirements do not apply to non-EEA students who must complete a Bachelor's programme outside of the Netherlands.</p>	<p>Based on additional Section 7:37e WHW</p> <p>University Student Council's advice on policy (9:33a Higher Education and Research Act, second paragraph)</p> <p>Advice of the OLC on each programme via the Teaching and Examination Regulations</p>
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