

Reservation Form Accommodation for the Guesthouse of Faculty of Religion and Theology, Vrije Universiteit Amsterdam

Every guest is invited to apply for Housing: rental period from half a month to 12 months and and only in time slots of half a month

We advise you to file your application as soon as possible so that you would have the best chance to get housing upon arrival. Your housing application should be submitted to secretariaat.frt@vu.nl

Personal Details		
Date of Application (Day) (Month) (year)	
Surname		
First name(s)		
Address		
Zip code, city		
Country		
Sex	<input type="checkbox"/> male	<input type="checkbox"/> female
Nationality		
E-mail address		
Phone number		
Date of birth		
Contact FRT supervisor/ research group		
Emergency contact person		
Phone number Emergency contact person		
Type of Guest	<input type="checkbox"/>	a) Visiting staff , including PhD's and Post docs from other universities on temporary basis at VU University Amsterdam
	<input type="checkbox"/>	b) PhD candidate , taking doctoral degree as an employee at VU
	<input type="checkbox"/>	c) Post doc as an employee at VU Amsterdam
	<input type="checkbox"/>	d) Other:
* If b) or c): Expected duration of contract at the VU	Starting date of contract with the VU (Day) (Month) (year)
	Expected end date of contract with the VU (Day) (Month) (year)

Information Stay				
Starting date of reservation All reservations have a minimum rental period is half a month.	 (Day) (Month) (year)		
End date of reservation All reservations must be in time slots of half a month (half a month, 1 month, month and a half, 2 months etc.) <i>Maximum rental period is 12 months.</i>	 (Day) (Month) (year)		
Date of arrival If different from date of reservation. <i>Arrival must be during office hours of our secretary's office unless agreed otherwise.</i>	 (Day) (Month) (year)		
Number of persons <i>*Please note that this guesthouse does only have the possibility to accommodate adults</i>			
Due to the current developments in the energy market, we are forced to charge a temporary energy surcharge				
		Standard Rent	Temporary Energy surcharge	Total
Preferences for accommodation* <i>* Please note that your preference cannot be guaranteed.</i>	<input type="checkbox"/>	Room 1 * - € 725,- p/m - approx. 15,5 m ²	€ 48,75	€ 773,75
	<input type="checkbox"/>	Room 2 * - € 830,- p/m - approx. 18 m ² <i>(also suitable for a couple)</i>	€ 56,50	€ 886,50
	<input type="checkbox"/>	Room 3 * - € 620,- p/m - approx. 11,5 m ²	€ 36,25	€ 656,25
	<input type="checkbox"/>	Room 4 * - € 830,- p/m - approx. 20,5 m ² <i>(also suitable for a couple)</i>	€ 64,50	€ 894,50
	<input type="checkbox"/>	Room 5 * - € 675,- p/m - approx. 14 m ²	€ 44,-	€ 719,-
The first payment will include the rent for the first period, the deposit (1-month rent, for stays from half a month the deposit is equal to the rental amount) and an administration fee (€ 50,-).				
Information Payment				
Who will pay for your accommodation?	<input type="checkbox"/>	I, the guest, will pay for the VU University Amsterdam housing fee/rent/ advanced payments.		
	<input type="checkbox"/>	The faculty or university or others will pay for the housing fee/ rent/ advanced payments. <i>Please enter the extra details below under ¹</i>		
Information for invoice				
IBAN/BIC				
Name Institute ¹				
Attention of ¹				
Address ¹				
Name contact ¹				
Phonenumber ¹				

Emailaddress for sending invoice ¹	
VAT-nummer ¹	
Registration number Chamber of Commerce ¹	
Additional data in the case of non-SEPA country:	
Full name bank:	
Country/city bank:	
Full name account holder	
Swift code	
Bank code	
ABA/Routingnummer	

I hereby declare that I am aware of the rules concerning cancellation of this application as contained in the enclosed “Rules and Guest Regulations Guesthouse Faculty of Religion and Theology, Vrije Universiteit Amsterdam”

If you wish to cancel the reservation *prior to your arrival* then you must do so in writing. You should send a written cancellation to secretariaat.frt@vu.nl. Please take into account an one-month notice period.

Signature of guest
