

# Teaching and Examination Regulations

## Bachelor's programme in Archaeology Faculty of Humanities, VU and UvA

### Academic year 2022-2023

A. Faculty section

B1. Programme specific section – general provisions

B2. Programme specific section – content of programme

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## Section A: Faculty section

### 1. General provisions

#### Article 1.1 Applicability of the Regulations

1. These Regulations apply to anyone enrolled in the programme, irrespective of the academic year in which the student was first enrolled in the programme. For students who started their studies before September 2017, exceptions are formulated on a number of points.	Advice OLC, approval FGV (9.38 sub b)
2. These Regulations enter into force on 1 September 2022	Advice OLC, approval FGV (9.38 sub b)
3. An amendment to the Teaching and Examination Regulations is only permitted to concern an academic year already in progress if this does not demonstrably damage the interests of students.	Advice OLC, approval FGV (9.38 sub b)

#### Article 1.2 Definitions

The following definitions are used in these Regulations:

- a. EC (European Credit)                      an EC credit with a workload of 28 hours of study;
- b. examination:                                      the final examination of the Bachelor's programme;
- c. semester:    the first (September - January) or second half (February - August) of an academic year;
- d. joint degree:                                        a degree awarded by an institution together with one or more institutions in the Netherlands or abroad, after the student has completed a study programme (a degree programme, a major or a specific curriculum within a degree programme) for which the collaborating institutions are jointly responsible;
- e. educational component:                        a unit of study of the programme within the meaning of the WHW;
- f. period:    a part of a semester. At the UvA, the term 'block' (blok) is used;
- g. practical exercise:                                the participation in a practical training or other educational learning activity, aimed at acquiring certain (academic) skills. Examples of practical exercises are:
  - researching and writing a thesis or dissertation
  - carrying out a research assignment
  - taking part in fieldwork or an excursion
  - taking part in another educational learning activity aimed at acquiring specific skills, or
  - participating in and completing a work placement;
- h. programme:                                         the totality and cohesion of the course components, teaching activities/methods, contact hours, testing and examination methods and recommended literature;
- i. thesis:     a component comprising research into the literature and/or contributing to scientific research, always resulting in a written report;
- j. SAP/SLcMVU:                                        the Student Information System;
- k. study guide:                                         the guide for the study programme that provides further details of the provisions and other information specific to that programme. The course

	catalogue (or Study Guide) is available online at <a href="https://studiegids.vu.nl/en/">https://studiegids.vu.nl/en/</a> and <a href="https://studiegids.uva.nl/">https://studiegids.uva.nl/</a> ;
l. workload:	the workload of the unit of study to which an interim examination applies, expressed in terms of credits = EC credits (ECTS = European Credit and Transfer Accumulation System). The workload for 1 year (1,680 hours) is 60 EC credits;
m. student	the term "student" is intended to be gender-inclusive, since this term has traditionally been applied in regulations and is seen as a professional term.
n. student's charter	describes the rights and obligations of students on the one hand and of the university on the other, arising from legal and university regulations
o. academic year:	the period beginning on 1 September and ending on 31 August of the following calendar year;
p. interim examination:	an assessment of the student's knowledge, understanding and skills relating to a course component. The assessment is expressed in terms of a final mark or symbol. An interim examination may consist of one or more partial examinations. A resit always covers the same material as the original interim examination;
q. University:	the institution where the student has its main enrolment (VU University Amsterdam or University of Amsterdam);
r. course	see 'educational component'
s. WHW:	the Dutch Higher Education and Research Act ( <i>Wet op het hoger onderwijs en wetenschappelijk onderzoek</i> );
t. Examination Board	for students with a first enrolment at the UvA, this is the Examination Board of the bachelor's programmes of the faculty in accordance with article 7.12 of the law; for students with a first enrolment at the VU, this is the Examination Board of the bachelor's programmes of the faculty;
u. propaedeutic year	the propaedeutic phase of the study programme, as referred to in Article 7.8 of the Higher Education and Scientific Research Act (WHW);
v. post-propaedeutic years	the phase of the bachelor's programme that follows the propaedeutic phase;
w. minor	a coherent package of courses offered as such with a combined study load of (usually) 30 EC;
x. rules and guidelines of the examination board	the regulations of the examination board that are adopted and published annually by the examination board and which supplement the teaching and examination regulations;
y. course guide	the manual containing all information relevant to the teaching and testing of the subject. The course manual is available no later than two weeks before the start of the course;
z. tutor	a lecturer charged with the task of evaluating the student's academic education and choices with regard to the programme and study progress.

The other terms have the meanings ascribed to them by the WHW.

## 2. Study programme structure

### Article 2.1 Structure of academic year and educational components

1. The study programme will be offered in a year divided into two semesters.	Ordinance CvB
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2. Every semester consists of three consecutive periods of eight, eight and four weeks	Ordinance CvB
3. An educational component comprises 6 EC or a multiple thereof.	Ordinance CvB
4. By way of exception to paragraph 3, the Executive Board of the Vrije Universiteit may in special cases, stipulate that a unit of study comprises 3 EC or a multiple thereof.	Ordinance CvB

### Article 2.2 Frame study programme

<p>1. The Bachelor programme of ACASA consists in any case of the following components:</p> <ol style="list-style-type: none"> <li>A propaedeutic year of 60 EC consisting of disciplinary and interdisciplinary courses.</li> <li>Two post-propaedeutic years consisting of: <ul style="list-style-type: none"> <li>78 EC disciplinary and interdisciplinary courses;</li> <li>Elective components of at least 30 EC;</li> <li>A thesis of 12 EC.</li> </ul> </li> <li>Academic education is embedded in courses and philosophy of science.</li> </ol> <p>The propaedeutic phase, post-propaedeutic phase and thesis can be understood in terms of VU terminology as the major and the academic core of the programme.</p>	Ordinance CvB
2. In the first year of the programme, the programme will offer at least fourteen contact hours a week.	Ordinance CvB
3. In the second and third years of the programme, the programme will offer at least eight contact hours a week.	Ordinance CvB
4. Internationalization is included as part of the Bachelor's programme and reflected in or more educational components.	Ordinance CvB

## 3. Assessment and Examination

### Article 3.1 Signing up for education and interim examinations

1. Every student must sign up to participate in the units of education of the programme, the examinations and resits. The procedure for signing up is described in an annex to the Student Charter.	Ordinance CvB
2. Signing up may only take place in the designated periods.	Ordinance CvB

### Article 3.2 Type of examination

1. At the student's or examiner's request, the Examinations Board may permit a different form of interim examination than that stipulated in the study guide. If applicable, more detailed regulations on this are included in the Rules and Guidelines of the VU Examinations Board.	Advice OLC, Approval FGV (7.13 l)
2. Online surveillance software (proctoring) that contravenes the student's privacy interests cannot be used for online tests.	

### Article 3.3 Oral interim examinations

An oral assessment is public unless the Examinations Board determines otherwise.	Advice OLC; approval FGV (7.13 l and n)
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**Article 3.4 Determining and announcing results**

1. The examiner determines the result of a written interim examination within ten working days. By way of departure from that stipulated in the first clause, the marking deadline for theses [and final assignments] is no longer than twenty working days. The examiner will then immediately ensure that the marks are registered and also ensures that the student is immediately notified of the mark, taking due account of the applicable confidentiality standards.	Ordinance CvB
2. The examiner determines the result (i.e. mark) of an oral examination within two working days and informs the student accordingly. The third clause of the first paragraph applies.	Advice OLC; approval FGV (7.13 o)
3. In the case of forms of examination other than oral or written examinations, the Examinations Board determines in advance how and by what deadline the student will be informed of the results.	Advice OLC; approval FGV (7.13 o)
3. A student may also submit a request for reassessment to the examiner. A request for reassessment does not affect the time period for lodging an appeal.	Advice OLC; approval FGV (9.38 b)

**Article 3.5 Examination opportunities**

1. a. Per academic year, two opportunities to take examinations will be offered per unit of education. b. The options for retaking practical components, work placements and theses are detailed in the relevant work placement manual, teaching regulations or graduation regulations.	Ordinance CvB
2. The most recent mark will apply in the event of a resit. A retake is allowed for both passed and failed units of study.	Ordinance CvB
3. In the case of a resit of a written assignment (such as a paper or essay), the following options exist: a. The resit involves improving the graded written assignment. In this case, the examiner may place a maximum on the grade to be obtained. b. The resit involves making (a) new assignment(s); The examiner communicates before the start of the unit of education in the course manual which possibility or possibilities (under which conditions) are applicable.	
4. In the case of a resit of a group assignment, it may be retaken by the entire group or by one or more group members. Only group members who participated in the resit of the group assignment will receive a result for the resit. Students who did not participate in the retake will retain their grade from the first opportunity.	
5. The resit for a (partial) interim examination must not take place within ten working days of the announcement of the result of the (partial) examination being resat.	Advice OLC; approval FGV (7.13 j)
6. In the case of partial exams and/or written partial assignments, the examiner shall communicate in the course manual before the start of the unit of education how partial exams and/or partial assignments will be re-examined. The examiner may set a substitute assignment, taking into account the original learning objective to be tested.	
7. The Examination Board may, upon request, allow a student an extra opportunity to sit an examination if the student: a. is lacking only those credits to qualify for their degree, and;	Ordinance CvB

<p>b. have failed the interim examination during all the previously offered attempts unless participation in an interim examination was not possible for compelling reasons.</p> <p>The extra opportunity can only be offered if it concerns a written examination, an oral examination, a paper or a take home examination. This provision excludes the practical exercises and Bachelor's thesis. Requests for an additional examination opportunity must be submitted to the Examination Board not later than 1 July. If necessary, the method of examination may deviate from provisions in the study guide.</p>	
<p>8. If a unit of education is no longer offered in the academic year following its termination, at least one opportunity will be provided to sit the interim examination(s) or parts thereof and a transitional arrangement will be included in Section B for the subsequent period.</p>	<p>Advice OLC, approval FGV (7.13 j)</p>

#### Article 3.6 Marks

<p>1. Marks are given on a scale from 1 to 10 with no more than one figure after the decimal point.</p>	<p>Ordinance CvB</p>
<p>2. The final marks are given in whole or half points.</p>	<p>Ordinance CvB</p>
<p>3. Final marks between 5 and 6 will be rounded off to whole marks: 0.1 - 0.4 rounded down; between 0.5 - 0.9 rounded up. To pass a course, a 6 or higher is required.</p>	<p>Ordinance CvB</p>
<p>4. The Examination Board can allow to use symbols rather than numbers, for example; v(oldaan), g(oed), n(iet)v(ol)d(aan), etc.)</p>	<p>Ordinance CvB</p>

#### Article 3.7 Exemption

<p>At the written request of the student, the Examination Board may exempt the student from taking one or more examination components, if the student:</p> <ol style="list-style-type: none"> <li>has passed a course component of a university or higher professional education programme that is equivalent in terms of content and level;</li> <li>has demonstrated through the students work and/or professional experience that the student has sufficient knowledge and skills with regard to the relevant unit of education.</li> </ol>	<p>Advice OLC; approval FGV (7.13 r)</p>
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#### Article 3.8 Validity period for results

<p>1. The validity period of interim examinations passed and exemption from interim examinations is unlimited, unless otherwise specified in Section B.</p>	<p>Legal provision</p>
<p>2. The validity period of a partial examination is limited to the academic year in which it was sat or until the end of the unit of study concerned, as stipulated for the relevant unit of study in Section B.</p>	<p>Advice OLC; approval FGV (9.38 sub b)</p>

#### Article 3.9 Right of inspection and post-examination discussion

<p>1. Within twenty working days after the announcement of the results of a written interim examination, and at least ten working days before the resit opportunity, of the aforementioned examination takes place, the student can, on request, inspect their assessed work, the questions and assignments set in it, as well as the standards applied for marking.</p> <p>The place and time referred to in the previous clause will in any case be announced on VU.nl Dashboard and/or via Canvas in all cases.</p>	<p>Advice OLC; approval FGV (7.13 p and q)</p>
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2. If a collective post-examination discussion has been organized, individual post-examination discussions will be held only if the student has attended the collective discussion or if the student was unable to attend the collective discussion through no fault of their own.	Advice OLC; approval FGV (7.13 q)
3. Students who meet the requirements stipulated in paragraph 2 can submit a request for an individual post-examination discussion to the relevant examiner. The discussion shall take place at a time and location to be determined by the examiner within the regular schedule on campus or online.	Advice OLC; approval FGV

#### Article 3.10 Thesis evaluation

1. Students are entitled to feedback on the draft version of their bachelor thesis, taking into account what is stated in the thesis regulations.	Advice OLC; approval FGV (7.13 l and n)
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## 4. Honours programme

### Article 4.1 Honours programme

1. VU and UvA offer an honours programme for students who meet the admission requirements. Both Honours programmes consist of units of education taken in addition to the standard curriculum, regardless of the institution at which the student is enrolled.	Ordinance CvB
2. a. The honours programme comprises 30 EC, a minimum of 12 EC of which consist of faculty or programme honours components and a minimum of another 12 EC consist of interfaculty honours components. The choices available to the student will be published on the website <a href="http://www.vu.nl">http://www.vu.nl</a> b. The Honours Programme of the College of Humanities UvA consists of 30 EC of which 12 EC are interdisciplinary honours courses, 12 EC interdisciplinary research courses or a Research Practicum of 12 EC, and a 6 EC extra weighting of the thesis.	Ordinance CvB
3. For admission to the honours programme of the VU or the honours programme of the CoH UvA, the student must have secured all credits from the first year on August 31 of that year and have been awarded a weighted average mark of at least a 7.5.	Ordinance CvB
4. A student who has met the requirements of the regular Bachelor's programme within the nominal duration of study, who has achieved an average weighted mark of at least 7.5 for all components of the Bachelor's programme (excluded the honours components) and who has also met the requirements of the honours programme will receive a Bachelor diploma with a transcript indicating that the student has successfully completed the honours programme.	Ordinance CvB
5. First-year undergraduate students may participate in honours units in the second semester, provided they have obtained 30 EC in the first semester with at least a weighted average of 7.5. First-year students can only take honours units that are open to first-year students.	

## 5. Academic student counselling, advice regarding continuation of studies and study progress

### Article 5.1 Administration of study progress and academic student counselling

1. The faculty board is responsible for the correct registration of the students' study results. After the assessment of an unit of education has been registered, every student has the right to inspect the result for that component and also has a list of the results achieved at the students disposal in VU.nl dashboard.	Advice OLC; approval FGV (7.13 u)
2. Enrolled students are eligible for academic student counselling. Academic student counselling is provided by <ol style="list-style-type: none"> <li>a. The Student General Counselling Service</li> <li>b. Student psychologists</li> <li>c. Faculty academic advisors</li> </ol>	Advice OLC; approval FGV (7.13 u)

### Article 5.2 Advice regarding continuation of studies

1. The faculty board will issue every student on a full-time Bachelor's programme with a recommendation on continuation of their studies, at the end of the first year of study. The recommendation on continuation is issued on behalf of the faculty board by the faculty BSA committee (VU) or the dean (UvA).	Ordinance CvB
2. Prior to 1 February, the student will receive an overview of their results.	Ordinance CvB
3. Students who have not completed enough credits will receive a warning stating that if insufficient improvement in their performance is forthcoming by the end of the academic year, they will be advised not to continue their studies. These students will also be advised to plan a meeting with an academic adviser.	Advice OLC (7.13 f)
4. If the recommendation at the end of the academic year is negative the provisions of Article 5.3 apply.	Advice OLC (7.13 f)
5. A recommendation will not be issued if the student terminates the enrolment before 1 February of the first academic year.	Advice OLC (7.13 f)

### Article 5.3 Binding (negative) recommendation on continuation of studies (BSA)

1. The recommendation issued at the end of the academic year will contain a binding rejection if the student has not achieved the standard required for a positive recommendation on continuation of studies. A recommendation on continuation of studies will not be issued if the student demonstrates that they have not been able to meet the standard described in Article 2.1 of the Higher Education and Research (Implementation) Act ( <i>Uitvoeringsbesluit WHW</i> ) due to personal circumstances. The standard is defined in Section B.	Ordinance CvB
2. As soon as possible after the last resits of the second semester of the first year, a student who has not met the standard will be informed that the faculty board intends to issue the student with negative binding recommendation on continuation of studies. The same procedure applies in the next year of enrolment if the student was permitted to continue with the study programme as a result of personal circumstances and has still not successfully met all of the requirements of the first year of study by that time. No recommendation will be issued to the student if the student demonstrates that the student again did not meet the standard as a consequence of personal circumstances.	Ordinance CvB

3. Along with the information referred to in the previous paragraph, the student will also be informed of the possibility of being heard by the BSA committee (VU) or the Examination Board (UvA) and of how they can apply for such a hearing.	Ordinance CvB
4. As soon as possible (no more than ten working days) after the hearing and after the advice of the BSA committee (VU) or Examination Board (UvA) has issued its advice, the faculty board will determine the final BSA.	Ordinance CvB
5. Students may lodge an appeal against a decision on a binding negative recommendation on continuation of studies with the Examination Appeals Board of the student's own university within six weeks of the day of the decision's announcement.	Ordinance CvB
6. Students who receive a binding negative recommendation on continuation of studies may therefore not enrol in the same (or very similar) Bachelor's programme during a subsequent number of academic years. The exact number of academic years and the very similar Bachelor programmes are defined in Section B (section 14.1.2).	Ordinance CvB

#### Article 5.4 Personal circumstances

1. The faculty board will not include a rejection in the binding recommendation on the continuation of studies in the case of personal circumstances, as described in Article 2.1 of the Higher Education and Research (Implementation) Act, as a result of which the student concerned cannot have been reasonably expected to have met the BSA standard.	Advice OLC (7.13 f)
2. If a circumstance, as described in Article 2.1 of the Higher Education and Research (Implementation) Act, should occur, the student must notify the academic advisor office as soon as possible, providing details of: <ol style="list-style-type: none"> <li>the period in which the circumstance occurs or occurred;</li> <li>a description of the circumstance and its seriousness;</li> <li>the extent to which the student cannot or could not participate in instruction/classes or an interim examination.</li> </ol> It is the student's responsibility to submit documentary evidence to substantiate their report.	Advice OLC (7.13 m)
3. If required, the academic advisor may advise the BSA Committee (VU) or the Examination Board (UvA) on the extent to which personal circumstances have influenced the student's study progress.	Advice OLC (7.13 f)

#### Article 5.5 Facilities for students with a disability

1. A student with a disability can submit a request through VU.nl Dashboard (VU) or via the Academic Advisor (UvA) to qualify for one or more special facilities with regard to teaching, practical exercises and interim examinations. These facilities will accommodate the student's individual disability as much as possible, but may not alter the quality or degree of difficulty of a unit of study or an examination. In all cases, the student must fulfil the exit qualifications for the study programme.	Advice OLC; approval FGV (7.13 m)
2. The request referred to in the first paragraph must be accompanied by a statement from a doctor or psychologist. If possible, an estimate should be given of the potential impact on the student's study progress. In case of a chronic disability a single (one time) request suffices.	Advice OLC; approval FGV (7.13 m)
3. Students who have been diagnosed with dyslexia must provide a statement from a BIG, NIP or NVO registered professional who is qualified to conduct psychological evaluation.	Advice OLC; approval FGV (7.13 m)

4. The faculty board, or the responsible person on behalf of the faculty board, decides on teaching facilities and facilities regarding logistics. The Examinations Board will rule on requests for facilities with regard to examinations.	Advice OLC; approval FGV (7.13 m)
5. In the event of a positive decision in response to a request as referred to in paragraph 1, the student can make an appointment with the study adviser to discuss the details of the facilities.	Advice OLC; approval FGV (7.13 m)
6. A request for one or more facilities can be refused on substantiated grounds if it would place an unsuitable burden on the organization or the resources of the faculty or university were it upheld.	Advice OLC; approval FGV (7.13 m)
7. If the disability justifies an extension of the interim examination time, the responsible person on behalf of the Examinations Board will register in SAP this entitlement to an extension. If a disability justifies other measures to be taken, the academic adviser can take the necessary measures. The student can consult the study monitor to check which facilities have been granted to him/her.	Advice OLC; approval FGV (7.13 m)
8. The decision as referred to in paragraph 5 may specify a limited validity of the facilities granted.	Advice OLC; approval FGV (7.13 m)

## 6. Hardship clause

### Article 6.1 Hardship clause

In instances not regulated by the Teaching and Examination Regulations or in the event of demonstrable extreme unreasonableness and unfairness, the faculty board responsible for the study programme will decide, unless the matter concerned is the responsibility of the Examinations Board.	Advice OLC; approval FGV (9.38 sub b)
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**Section B1: Programme specific – general provisions****7. General programme information and characteristics****Article 7.1 Study programme information**

1. The programme Archaeology (VU CROHO number 56703; UvA CROHO number 56703) is offered on a full-time basis.	Advice OLC; approval FGV (7.13 i)
2. The programme is offered in partnership with the University of Amsterdam in a joint programme.	Advice OLC; approval FGV/FSR (9.38 b)

**Article 7.2 Teaching formats used and modes of assessment**

1. The programme uses the teaching formats as specified in the study guide.	Advice OLC/OC; approval FGV/FSR (7.13 x)
2. The modes of assessment used per units of education are specified in the study guide.	Advice OLC/OC; approval FGV/FSR (7.13 l)

**Article 7.3 Academic student counselling**

The programme offers the following counselling in addition to the student counselling mentioned in Section A: - Counselling from the programme. The student is given the opportunity to make an appointment with the tutor at least twice per academic year.	Advice OLC; approval FGV (7.13 u)
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**8. Further admission requirements****Article 8.1 Additional previous education requirements**

1. Anyone who meets the prerequisites as set out in the current 'Regeling Aanmelding en Toelating Hoger Onderwijs' (RATHO, OCW) will be granted access to the programme.	Legal provision
2. Students who do not meet the previous education requirements as stipulated in 'Regeling Aanmelding en Toelating Hoger Onderwijs' (RATHO, OCW) currently in force may still be admitted to the programme by successfully completing one or more of the following exams: not applicable	Legal provision
3. Students who do not meet the previous education requirements but have successfully completed the first year of a higher professional education programme can gain admission to the programme by successfully completing one of the following tests: No additional requirements	Exception in WHW: advice OLC

**Article 8.2 Colloquium doctum (entrance examination)**

1. Persons aged 21 years and older who do not meet the requirements for previous education can submit a request to the Executive Board to take an entrance examination (colloquium doctum), as stipulated in Article 7.29 of the WHW. The entrance examination concerns the following subjects at final pre-university examination level: English, History and a third subject of choice	Advice OLC; approval FGV (9.38 sub b)
2. The proof that the entrance examination has been passed, only provides entitlement to admission to the intended programme or programmes for the academic year after the examination was taken.	Advice OLC; approval FGV (9.38 sub b)

**Article 8.3 Language requirement at the Vrije Universiteit**

1. For Dutch language Bachelor's programmes sufficient command of the Dutch language can be evidenced by successful completing of: <ul style="list-style-type: none"> <li>- The official Dutch as a Second Language Programme II (NT2-II) and registration in DUO</li> <li>- Certificate of Dutch as a Foreign Language (CNaVT), profile 'Educatief Professioneel' (EDUP) C1 or 'Educatief Startbekwaam' (SRTR) B2;</li> <li>- Final school examinations accepted by Vrije Universiteit Amsterdam, which included the Dutch language.</li> </ul> <p>Those who are admitted to a Dutch-language study programme on the basis of a diploma obtained abroad and who have successfully completed level of 4 VWO or higher with a pass grade in Dutch are exempt from the language requirement.</p>	Ordinance CvB
2. For English language Bachelor's programmes sufficient command of the English language can be evidenced by successful completing of: <ul style="list-style-type: none"> <li>- IELTS: 6.5</li> <li>- TOEFL paper based test: 580</li> <li>- TOEFL internet based test: 92</li> <li>- VU English Proficiency Test: TOEFL ITP 580</li> <li>- Cambridge Certificate of Proficiency in English (CPE) or Cambridge Certificate of Advanced English (CAE): score A, B or C</li> <li>- Official secondary education examination: VWO English language and literature.</li> </ul> <p>Those who have completed English-language education in Canada, the United States, the United Kingdom, Ireland, New Zealand or Australia and those who already hold an English-language Bachelor's degree programme are exempted from the language requirement.</p>	t

**Article 8.4 Language requirement at the UvA**

1. Dutch language requirements for Dutch-language bachelor's programmes Students whose previous education was not in a Dutch-speaking country will demonstrate that they have sufficient command of the Dutch language to be able to follow the academic programme successfully. This requirement can be met by passing one of the following exams: <ul style="list-style-type: none"> <li>- the State Examination Dutch Second Language, exam II (NT2 II);</li> <li>- CNaVT (certificate of Dutch as a foreign language) examination Educative Startbekwaam (B2);</li> </ul>	Advies OLC/OC; instemming FGV/FSR
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<ul style="list-style-type: none"> <li>- CNaVT (Certificaat Nederlands als Vreemde Taal) examen Educatief Professioneel (C1);</li> <li>- Foreign final exams designated by the UvA, of which Dutch was included.</li> </ul>	
<p>3. English language requirements for English-language bachelor's programmes. The proficiency requirement in English as the language of instruction can be met by the successful completion of one of the following examinations or an equivalent, with at least the scores specified:</p> <ul style="list-style-type: none"> <li>- IELTS: 6.5, with at least a 6.0 for each of the separate test components;</li> <li>- TOEFL: 92, with at minimum score of 22 points for each of the separate test components</li> <li>- Cambridge International Examinations: minimum score C1 Advanced (CAE), with a minimum score of 180.</li> <li>- This examination may not have been taken more than two years before the date of application.</li> </ul>	
<p>4. An exemption from the English examination referred to in the second paragraph is granted to students who:</p> <ul style="list-style-type: none"> <li>- have successfully completed previous education in secondary or tertiary education in one of the following English-speaking countries: Australia, Canada (with the exception of the province of Quebec), New Zealand, Ireland, the United Kingdom or the United States of America;</li> <li>- hold an English-language International Baccalaureate;</li> <li>- passed the final examination for the subject of English as part of one of the following diplomas: VWO, Dutch HBO, German Abitur, Belgian ASO (Flemish), etc.;</li> <li>- hold three GCE A-levels and three GCSE O-levels.</li> </ul>	
<p>5. A student who does not meet the requirement of proficiency in English may be allowed to submit a motivated request for exemption to the Examination Board, provided that all documents required for the application have been submitted. The motivation must demonstrate in a formal and verifiable manner that the student complies with the language requirement. In principle, personal statements of the candidate or third parties do not suffice.</p>	

## 9. Interim examinations and results

### Article 9.1 Sequence of interim examinations

<p>1. Students may participate in interim examinations (or practical exercises) of the units of education in the post-propaedeutic year if a positive BSA has been obtained. Any additional requirements are mentioned in the study guide.</p>	<p>Advice OLC; approval FGV (7.13 h, 7.13 s/t)</p>
<p>2. In special cases, the examination board may deviate from the order mentioned in the first paragraph or in the study guide at the student's request, with or without conditions, stating the reasons.</p>	<p>Advice OLC; approval FGV</p>

### Article 9.2 Validity period for results

<p>If the exam shows that a student's knowledge is insufficient or outdated, or if the student's skills evaluated in the exam are demonstrably outdated, the Examination Board may impose a supplementary or replacement examination for an educational component for which an examination was passed more than 6 years ago.</p>	<p>Advice OLC; approval FGV (7.13 k)</p>
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**Section B2: Programme specific – content of programme****10. Programme objectives, specializations, exit qualifications and language****Article 10.1 Programme objective**

The aim of the programme is to provide the student with knowledge and skills and insight in the field of Archaeology in such a way that the graduate is qualified for a follow-up programme at Master's level and is capable of practising a profession for which academic knowledge and skills are required.	Advice OLC; (7.13 a)
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**Article 10.2 Tracks and/or specializations**

The programme has the following tracks and/or specializations: - Dutch (Archeologie) - English (Archaeology)	Approval OLC; (7.13 b)
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**Article 10.3 Exit qualifications**

<p>Programme-specific exit qualifications for students who started the programme Archaeology (and Prehistory) before 1 September 2017, other attainment exit qualifications apply: see appendices 2A and 2B.</p> <p>The graduate of the bachelor's programme Archaeology</p> <ol style="list-style-type: none"> <li>1. has knowledge and understanding of the material culture of NW Europe from prehistory through the Middle Ages and the early modern period and the Mediterranean region from prehistory through the late antique period, and has a historical and spatial framework to which it can relate diachronic developments in material culture (content frameworks and focus);</li> <li>2. is able to collect, manage, and analyse archaeological data from a scientific question perspective (taking into account the possibilities and limitations of the various types of sources), and to reflect critically on the results of these analyses (leerlijn Gegevensbeheer en –analyse);</li> <li>3. has the knowledge and skills to work individually and in a team on a scientific problem, to define a meaningful research question and to translate this into a research strategy, to correctly interpret and evaluate professional publications (at least in Dutch and English), and to report and visualize verbally and in writing using (digital) media for a scientific or other audience (leerlijn Academische vaardigheden)</li> <li>4. is able to set up an independent research project on a topic, highlighting and critically evaluating various points of view and giving reasoned own opinions in accordance with the prevailing standards of the archaeological discipline (leerlijn Academische vaardigheden);</li> <li>5. has knowledge of the conceptual apparatus and the most important research methods and techniques of Archaeology and can select appropriate methods and techniques in the context of a scientific question (leerlijn Methoden en technieken);</li> <li>6. is able to select relevant archaeological material to answer a research question, can describe what possibilities and limitations of the material influence the</li> </ol>	Approval OLC (7.13 b)
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<p>results of the research, can apply qualitative and simple quantitative analyses to this material and can reflect critically on the results (leerlijn Materiaalkennis);</p> <p>7. masters the current basic methods and techniques of archaeological field research, is able to carry these out as an independent fieldworker during a fieldwork project, and is able to analyse and publish the results of the field research at the level of a basic report, and can reflect critically on its research questions and methods (leerlijn Veldarcheologie);</p> <p>8. has knowledge of and can reflect on the research questions and methods of landscape history and heritage practice and can apply this knowledge and skills as an archaeologist and novice heritage expert when making decisions in the social handling of the historical-archaeological landscape and with heritage (leerlijn Landschap en erfgoed);</p> <p>7. is able to place the specific Dutch developments in archaeology in a broader European framework (leerlijnen Veldarcheologie en Landschap en erfgoed).</p>	
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#### Article 10.4 Language of the programme / track and test

1. The language of instruction for the track Archaeologie is Dutch. The language of instruction for the track Archaeology is English.	Advice OLC; approval FGV/FSR (9.38 b)
2. At the start of the first year of study every student must complete a diagnostic language test in the language of instruction of their track.	Advice OLC; (7.13 a)
3. Any student who does not achieve a pass in the language test must take the 'Refresher Course' organized by the VU Language Desk (Taalloket VU) or the Remedial Course (UvA).	Approval OLC (7.13 c)
4. The language test is part of an educational component. A mark for Historical sources (L_AABAAGO108/138121016Y) can only be determined if the student has successfully completed the requirements of the educational component, including a pass in the language test or completing the corresponding Refresher Course (VU) / Remedial Course (UvA).	Approval OLC (7.13 c)

## 11. Curriculum structure

### Article 11.1 Programme composition

<p>The programme consists of the following components:</p> <ol style="list-style-type: none"> <li>1. propaedeutic year (60 EC):</li> <li>2. post propaedeutic phase (120 EC): <ul style="list-style-type: none"> <li>- compulsory educational components, including Philosophy of the Humanities (78 EC)</li> <li>- minor/electives (30 EC)</li> <li>- bachelor thesis (12 EC, including colloquium bachelor thesis)</li> </ul> </li> </ol>	Ordinance CvB
It provides for an arrangement of teaching units at an introductory, in-depth and advanced level.	Approval OLC; advice FSR

### Article 11.2 Academic development

Academic development is part of the study programme. This includes:	Ordinance CvB
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<ol style="list-style-type: none"> <li>1. Academic skills (i.e. academic writing and research skills); these are integrated in the compulsory teaching units.</li> <li>2. Philosophy of science, both general and subject-specific, including philosophical education, history of science and methods &amp; techniques.</li> </ol>	
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### Article 11.3 Compulsory units of education of the propaedeutic year

A detailed description per unit of education can be found in the Study Guide.

Name of unit of education	Course code VU	Course code UvA	EC	level	Advice OLC/OC and FSR (7.13 a)
Cultural history of the Ancient World 1	L_AABAAGO101	138110006Y	6	introductory	
Cultural history of the Ancient World 2	L_AABAAGO102	138110016Y	6	introductory	
What is Archaeology?	L_AABAARC101	110112246Y	6	introductory	
Environmental Archaeology	L_AABAARC107	110121136Y	6	introductory	
Historical sources	L_AABAAGO108	138121016Y	6	introductory	
Material sources	L_AABAAXO102	110121006Y	6	introductory	
Archaeology of Prehistoric and Roman Europe	L_AABAARC108	110121026Y	6	introductory	
Archaeology of Medieval Europe and the Early Modern World	L_AABAARC104	110121016Y	6	introductory	
Archaeology and Society	L_AABAARC105	110112286Y	6	introductory	
Veldcursus*	L_AABAARC109	110121056Y	6	introductory	
Field School 1*	L_AABAARC110	110121046Y			

\* Students take one of these educational components, depending on chosen language track.

### Article 11.4 Compulsory units of education of the propaedeutic year for students starting the programme at or after September 2017

A detailed description per unit of education can be found in the Study Guide.

Name of unit of education	Course code VU	Course code UvA	EC	level	Advice OLC/OC and FSR (7.13 a)
Science in Archaeology	L_AABAARC210	110221136Y	6	in-depth	
Archaeology and the City	L_AABAARC201	110221006Y	6	in-depth	
Archaeology of Cult	L_AABAARC203	110221026Y	6	in-depth	
Digital Archaeology	L_AABAARC204	110221036Y	6	in-depth	
Theory in Archaeology	L_AABAARC205	110221046Y	6	in-depth	
Past and Present: Critical approaches to Antiquity and Archaeological Heritage	L_AABAAXO202	110221106Y	6	in-depth	
ACASA Excursion	L_AABAAGO204	138221026Y	6	in-depth	
Archeological Materials in Context	L_AABAARC211	110221116Y	6	in-depth	
Field School 2	L_AABAARC212	110226116Y	6	in-depth	

<i>Lieux de mémoire</i>	L_AABAAGO301	110333019Y	6	advanced	
From Excavation to Publication	L_BABAALG005	110326016Y	6	advanced	
Death and Commemoration	L_AABAARC302	110321016Y	6	advanced	
Bachelorscriptie Archeologie* Bachelor Thesis Archaeology*	L_AABAARCSCR L_AABAARCSCR	110219002Y 110329002Y	12	advanced	
Wetenschapsfilosofie (ACASA)* Philosophy of the Humanities (ACASA)*	L_AABAAGO203 L_AABAAGO201	109221156Y 109226006Y	6	in-depth	

\* Students take one of these educational components, depending on chosen language track.

#### Article 11.5 Participation in practical exercise

1. In the case of a practical exercise, the student must attend at least 85 % of the practical sessions. Should the student attend less than 85 %, they must repeat the practical exercise, or the examiner may issue a supplementary assignments.	Approval OLC/OC; and advice FSR (7.13 d)
2. The following units of education are practical exercises: <ul style="list-style-type: none"> <li>- Environmental Archaeology</li> <li>- Historical Sources</li> <li>- Material Sources</li> <li>- Field School 1</li> <li>- Digital Archaeology</li> <li>- ACASA Excursion</li> <li>- Field School 2</li> <li>- ACASA Fieldwork</li> <li>- Compiling, analysis and publication of fieldwork data.</li> </ul>	Instemming OLC/OC; advies FSR (7.13 d)

## 12. Electives

#### Article 12.1 Elective period

1. The third year of the curriculum comprises elective educational components worth 30 EC.	Ordinance CvB
2. Electives can be chosen from courses offered by other Universiteit, both within and outside the Netherlands. For courses offered by an institution other than the University of Amsterdam or VU University Amsterdam, permission must be granted by the (bachelor's chamber of the) Examination Board.	
3. For this elective period, the student can take: <ol style="list-style-type: none"> <li>a. a minor (a coherent package of related educational components)</li> <li>b. individual choice of at least five educational components at the faculty or elsewhere, of which a maximum of two (or 12 EC) at the level of the propaedeutic year (introductory, 100).</li> <li>c. electives taken during a stay at a foreign university;</li> <li>d. a maximum of 12 EC of the elective course can be filled with an internship.</li> </ol>	Ordinance CvB

4. In consultation with the Examination Board, if the selection space is filled in with a stay abroad, an exemption will be granted for one or more of the compulsory subjects in order to make foreign residence possible.	
5. If the student is taking a minor as stipulated in one of the TERs of the programmes of the Universiteit van Amsterdam or the Vrije Universiteit Amsterdam that contains more than 12 EC at the propaedeutic level, or if the student is taking language acquisition courses of one and the same language, a maximum of 24 EC of the choice may be taken at level 1 or level 100 (propaedeutic level). Language courses at a foreign university which are not part of a scientific study programme but which are aimed at improving the language proficiency of the (exchange) student cannot be regarded as optional courses.	
6. Students at the UvA who started their studies before 1 September 2017 have 42 EC elective components, of which at least 24 EC must be taken outside the study programme.	

### Article 12.2 Minors

1. A minor can be followed as a free-choice component. The minor can be chosen from the complete list of minors offered by the Universiteit van Amsterdam and the Vrije Universiteit Amsterdam. The student can follow a university minor (VU), without prior approval from the Examination Board, provided the entry requirements are met.	Ordinance CvB
2. Admission to a minor component is subject to the entrance requirements of the relevant subject. A student can only start a minor component if the student meets these entrance requirements.	

## 13. Honours programme

### Article 13.1 Faculty Honours components

The components of the honours programme offered by the faculty are:

<p>The Honours Programme at the VU is an excellence programme. It consists of 30 EC and is taught partly in English. Of the 30 credits, at least 12 and at most 18 are obtained in the faculty. The other credits are obtained outside the faculty.</p> <p><b>Content and offering in the faculty part</b></p> <p>The faculty part comprises in any case:</p> <ul style="list-style-type: none"> <li>- Humanities Research Project (12 EC)</li> </ul> <p>In this project the students work individually or in small groups on an ongoing research project after a joint start. Its implementation is defined in consultation with the faculty Honours coordinator, the project coordinator and the researcher(s) involved. The project ends with a joint conclusion (e.g. symposium or publication).</p> <p>If the student obtains 18 EC in the faculty, they choose a supplementary individual research module (6 EC) in addition to the research project, from the following options:</p> <ul style="list-style-type: none"> <li>- Preparing a literature discussion</li> <li>- Attending a conference and writing a conference discussion</li> <li>- Archive visit + report</li> <li>- Contributing to the organization of a conference/graduate seminar + report</li> <li>- Other contribution to ongoing research</li> </ul>	Advies OLC; (7.13 a)
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The choice of detailed implementation of one of these options always takes place in consultation with the faculty Honours coordinator and a researcher from the student's own programme.																	
<p>The Honours Programme of the UvA is a programme of excellence. It consists of 30 EC and is partly taught in English.</p> <p>The Honours Programme of the College of Humanities UvA has two tracks, of which the student chooses one.</p> <p>Track 1 consists of the following components:</p> <ul style="list-style-type: none"> <li>- Interdisciplinary honor seminars (12 credits in total);</li> <li>- Research Practicum (12 credits);</li> <li>- Enhancement of the bachelor thesis/bachelor's thesis/bachelor's research/research work group (6 credits).</li> </ul> <p>Track 2 consists of the following components:</p> <ul style="list-style-type: none"> <li>- Interdisciplinary honor seminars (a total of 24 credits), to be chosen from the following offerings of the Board of Humanities or from the honor offerings of the IIS, the AUC or the VU);</li> <li>- Weighting of the bachelor thesis/bachelor's thesis/bachelor's research/research group (6 credits).</li> </ul> <p>In the academic year 2022-2023, the College of Humanities offers the following interdisciplinary honours seminars:</p> <table border="1" data-bbox="276 1088 1217 1352"> <thead> <tr> <th>Naam onderwijseenheid</th> <th>Aantal studiepunten</th> <th>Periode</th> <th>Niveau</th> </tr> </thead> <tbody> <tr> <td>How the Humanities have changed the World: Historical Perspectives</td> <td>6</td> <td>Semester 2</td> <td>3</td> </tr> <tr> <td>Literature, Empathy and Moral Imagination</td> <td>6</td> <td>Semester 2</td> <td>3</td> </tr> <tr> <td>Visual Rhetoric</td> <td>6</td> <td>Semester 2</td> <td>3</td> </tr> </tbody> </table>	Naam onderwijseenheid	Aantal studiepunten	Periode	Niveau	How the Humanities have changed the World: Historical Perspectives	6	Semester 2	3	Literature, Empathy and Moral Imagination	6	Semester 2	3	Visual Rhetoric	6	Semester 2	3	Advies OLC; (7.13 a)
Naam onderwijseenheid	Aantal studiepunten	Periode	Niveau														
How the Humanities have changed the World: Historical Perspectives	6	Semester 2	3														
Literature, Empathy and Moral Imagination	6	Semester 2	3														
Visual Rhetoric	6	Semester 2	3														

#### 14. Binding recommendation on continuation of studies (BSA)

##### Article 14.1 Binding (negative) recommendation

1. In order to obtain a positive recommendation on continuation of studies, the student must have obtained at least 48 EC by the end of the first year of enrolment.	Advice OLC (7.13 f)
2. Students who receive a binding negative recommendation on continuation of studies cannot enroll in the following Bachelor's programme(s) offered by the Faculty during the subsequent three academic years: Archeologie (Archaeology) (VU and UvA)	Advice OLC (7.13 f)

#### 15. Evaluation and transitional provisions

**Article 15.1 Evaluation of the education**

The education provided in this programme is evaluated in accordance with the evaluation plan (appendix 3).	Approval OLC (7.13 a1)
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**Article 15.2 Transitional provisions**

The transitional arrangements are set out in appendix 1. If an unit of education has lapsed from the compulsory study programme, the student will be given one more opportunity to take the examination for this unit of education after the last unit of education in unit of education.	Advice OLC (7.13 a)
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Advice and approval by the Programme Committees, on 21 April 2022.

Approved by the Works Councils and Student Councils, on 21 April 2022.

Adopted by the board of the Faculty of Humanities on 5 July 2022 (VU) and 12 July 2022 (UvA).

**Appendices**

Appendix 1: Transitional arrangement scheme

Appendix 2: Programme-specific exit qualifications for students who started the programme before 1 September 2017, appendices 2A (UvA) and 2B (VU).

Appendix 3: Evaluation plan.

Appendix 4: Programme overviews

**Appendix 1 Transitional arrangement scheme**

<b>Cancelled course</b>	<b>Replaced by</b>
Field School or Internship	Field School 2
Uitwerking, analyse en publicatie van veldwerkgegevens	From Excavation to Publication
Environmental Archaeology: Landscape, Food, Economy and Nature	Environmental Archaeology

## Appendix 2A Exit qualifications for students UvA

Students who started the programme Archaeology and Prehistory at the UvA before 1 September 2017 will have the following exit qualifications:

### 1. General exit qualifications

1. The student has knowledge of and insight into general scientific-philosophical backgrounds of humanities research and is able to apply this knowledge and insight to the discipline of the study programme and to form an opinion about the position of this discipline as part of humanities disciplines and in relation to other related disciplines.
2. The student is able to collect and interpret relevant data at an academic level (particularly in the field of the study programme) with the aim of forming an opinion that is partly based on weighing up relevant scientific and - where applicable - social and/or ethical aspects.
3. At an academic level, the student is able to convey information, ideas and solutions in written and oral form to an audience of prospective specialists in the field of study.
4. The student has demonstrable knowledge of and insight into a field of study other than the field of study of the study programme, in which - insofar as this field of study has also been dealt with in secondary education - the level reached in secondary education has been exceeded. The student is able to collect and interpret relevant data at an academic level in this field of study with the aim of forming an opinion that is partly based on weighing up relevant academic aspects.
5. The student has knowledge of and insight into some specialist parts of the discipline of the study programme and/or parts of (other) disciplines.
6. The student is able to apply his/her knowledge and insight to subject-specific issues in such a way that it demonstrates a professional approach to the work fields/professions related to the study programme, and has competences for drawing up and deepening arguments and solving problems in the discipline of the study programme.
7. The student is able to correctly interpret publications in the field of the study programme that are written in Dutch, English or the target language of the study programme and to include them in his/her judgment.
8. The student possesses the learning skills necessary to undertake a follow-up study that requires a high level of autonomy.
9. The student has gained experience in working in a group and is able to reflect on his/her own functioning in a group.
10. The student has shown that he possesses the learning and planning skills necessary to complete courses and the assignments that are part of them within the set period of time.
11. The student is able to link relevant developments in the field of study to his own research design and can independently apply a limited number of analysis techniques and research methods.

### 2. Programme specific exit qualifications

1. The student has demonstrable knowledge of and insight into the field of study Archaeology and Prehistory in which - insofar as this field of study has also been dealt with in secondary education - the level reached in secondary education has been continued and surpassed; more specifically, the student possesses the knowledge and insights described below.
2. The student has demonstrable knowledge of and insight into the basic principles of the main fields/disciplines of the Archaeology and Prehistory programme, namely European Archaeology and Mediterranean Archaeology.
3. The student has a proven knowledge and understanding of the philosophical backgrounds of research within the fields/disciplines of the programme Archaeology and Prehistory. Study components:
4. The student has demonstrable knowledge of and insight into important themes in scientific practice and/or scientific debate within the fields/disciplines of the programme Archaeology and Prehistory. Study components:



5. The student has demonstrable knowledge of the conceptual apparatus and the most important research methods and techniques within the fields/disciplines of the Archaeology and Prehistory study programme.
6. The student is able to (practically) apply the knowledge acquired during the course in a context that is typical of the fields/disciplines of the Archaeology and Prehistory programme.
7. The student has proven skills that are essential for the practice of the fields/disciplines of the Archaeology and Prehistory programme:
  - research skills;
  - the ability to carry out fieldwork with some independence and to take care of the associated basic reporting;
  - the ability to independently analyse, document and determine archaeological material.
8. The student must also demonstrate that he is able to report these learning outcomes in correctly written and spoken Dutch.

## Appendix 2B Exit qualifications for students at VU

Students who started the programme Archaeology at VU before 1 September 2017 will have the following exit qualifications:

### 1. General exit qualifications

1. The student has knowledge of and insight into general scientific-philosophical backgrounds of humanities research and can apply this knowledge and insight to the discipline of the study programme and form an opinion about the position of this discipline as part of humanities disciplines and in relation to other related disciplines.
2. The student is capable of collecting and interpreting relevant data at an academic level (particularly in the discipline of the study programme) with the aim of forming an opinion that is partly based on weighing up relevant scientific and - insofar as applicable - social and/or ethical aspects.
3. The student may report in writing and orally on an academic subject, both to an academic audience and to a wider audience.
4. The student has knowledge of and insight into some specialist components of the study programme and/or components of (other) disciplines.
5. The student is able to apply his/her knowledge and insight to subject-specific issues in such a way that it shows a professional approach to the work fields/professions related to the study programme, and has competences for drawing up and deepening arguments and solving problems in the field of the study programme.
6. The student is able to correctly interpret publications in the field of the study programme that are drawn up in Dutch, English or the target language of the study programme and to include them in his/her judgment.
7. The student possesses the learning skills necessary to undertake a follow-up study that requires a high level of autonomy.
8. The student has gained experience in working in a group and is able to reflect on his/her own functioning in a group.
9. The student has shown that he possesses the learning and planning skills necessary to complete courses and the assignments that are part of them within the set period of time.
10. The student is able to link relevant developments in the field of study to his own research design and can independently apply a limited number of analysis techniques and research methods.

### 2. Programme specific exit qualifications

1. The student is able to (digitally) manage, analyse and visualise archaeological data.
2. The student is able to make a reasoned, written and oral argument aimed at a specific target group.
3. The student has knowledge of and insight into the most important theoretical approaches and related concepts in archaeology and knows how to determine his own position in this.
4. On the basis of their knowledge and skills as archaeologists, students can develop meaningful questions and translate them into fieldwork strategies.
5. The student has demonstrable knowledge of and insight into the scientific-philosophical backgrounds of research within the fields/disciplines of the course Archaeology/Archaeology and Prehistory.
6. The student has demonstrable knowledge of the conceptual apparatus and the most important research methods and techniques within the fields/disciplines of the programme.
7. The student is able to (practically) apply the knowledge acquired during the programme in a context that is typical of the fields/disciplines of the Archaeology and Prehistory programme.
8. The student has proven skills that are essential for the practice of the fields / disciplines of the Archaeology / Archaeology and Prehistory study programme, namely research skills, and skills in the field of the chosen specialism. The student also demonstrates that he or she is able to provide a written and oral report of these learning outcomes in correct Dutch.

*Mediterranean archaeology:*

9. The student has knowledge and understanding of the material culture in the Mediterranean area from prehistory to the late antiquity period, and has a historical framework to which he can relate developments through time.
10. The student knows the possibilities and limitations of the types of sources available to Mediterranean archaeologists.
11. The student is familiar with the common methods and techniques of archaeological fieldwork in the Mediterranean area, and is able to apply basic methods and techniques independently.
12. The student is able to carry out independent research on a subject from Mediterranean archaeology, formulating relevant questions, highlighting different points of view, and critically evaluating and giving substantiated own opinions.

*NW-European archaeology:*

13. The student has knowledge and insight into the material culture of NW Europe from prehistory to the Middle Ages, and has a historical framework to which he can relate developments in material culture over time.
14. The student knows the possibilities and limitations of the various types of sources available to NW-European archaeologists.
15. The student has knowledge and insight into the main themes of NW-European archaeology from late prehistory to the New Age, with the emphasis on the Netherlands.
16. The student is familiar with the current methods and techniques of archaeological fieldwork in NW-European landscapes and is able to apply them.
17. The student is able to place specific Dutch developments in a broader European framework.
18. The student is able to carry out independent research on a subject from NW-European archaeology, highlighting different points of view and giving critically evaluated and argued own opinions.

## Appendix 3 Evaluation plan

### Evaluation of teaching within the Faculty of Humanities

Course and curriculum evaluations aim to improve the quality of education. The VU draws up questionnaires for this purpose with a number of key questions, which are always asked. In addition, the faculty has the option of adding its own questions to the lists.

Within the Faculty of Humanities, questionnaires are distributed digitally. In this way, the anonymity of students is guaranteed and the PDCA cycle - which serves educational improvement - can be run properly.

When the results of the evaluation are ready, the course coordinator is notified. The course coordinator formulates a response to the results of the evaluation and can also report to the students what they are going to change about the course for the next academic year as a result of the results. Students will have access to a selection of the evaluation results and the course coordinator's response.

The evaluation results are available to the examiner, the instructor members of the program committee, the program director, and the evaluation coordinator. The Annual Evaluation Plan states when the evaluation results will be available. The program committees can adjust their meeting schedule accordingly, if desired. The program committees present an analysis of the evaluations in their annual report.

### Courses to be evaluated

The following criteria are used to designate a module as requiring evaluation:

- Each course is evaluated (at least) once every three years, this means that one third of all courses are covered anyway. This is spread over periods so that not all students of one year level are asked to fill in questionnaires each time;
- all newly developed courses / new curriculum;
- courses taught by new teachers;
- all less well evaluated courses of the previous academic year based on criteria as defined in the Annual Evaluation Plan;
- all courses from university minors offered by faculty;
- courses addressed in the annual plan of the Assessment Chamber;
- courses, with more than 8 students enrolled, that were identified as requiring evaluation in the previous year, but for which there are no evaluation results.

### Curriculum Evaluations

The basic principle is that a curriculum is evaluated at least before the start of a midterm review or visitation and after every (thorough) curriculum change. BA and MA questionnaires are distributed digitally. The program director may add additional questions to this questionnaire. The period in which the questionnaire is distributed is determined in consultation with the programme director. In addition to the programme committee, the results of curriculum evaluations may be discussed with the work field advisory board.

### Other forms of evaluation

Besides digital evaluation, there are other ways to evaluate education. The chapter on Educational Evaluations in the VU's Handbook on Educational Quality provides an overview of qualitative forms of educational evaluation, such as panel discussions, peer review, and quick inventories of strengths and suggestions. These forms of evaluation are encouraged within the faculty.

### National Student Survey (NSE)

The Vrije Universiteit participates in the National Student Survey (*Nationale Studenten Enquete*), which is conducted each spring. The NSE can provide useful information about how students experience their program. The annual reports of the programmes reflect on the results of the NSE.

## **Appendix 4 Programme overviews**

# ANNUAL PLAN BACHELOR ARCHAEOLOGY 2022-2023

WEEK	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26
	Period 1								Period 2								Period 3				Period 4				Period 5						Period 6												
YEAR 1	L_AABAAGO101 [6 EC] A Cultural History of The Ancient World 1: The Near East and the Greek World								L_AABAAGO102 [6 EC] A Cultural History of The Ancient World 2: The Hellenistic World, Italy and Rome								L_AABAAGO108 [6 EC] Historical Sources				L_AABAARC108 [6 EC] Archaeology of Prehistoric and Roman Europe				L_AABAARC104 [6 EC] Archaeology of Medieval Europe and the Early Modern World						L_AABAARC110 [6 EC] Field School 1												
	L_AABAARC101 [6 EC] What is Archaeology?								L_AABAARC107 [6 EC] Environmental Archaeology												L_AABAAXO102 [6 EC] Material Sources				L_AABAARC105 [6 EC] Archaeology and Society																		
	VU_ELT [0 EC] English Language Test																																										
YEAR 2	L_AABAARC201 [6 EC] Archaeology and the City								L_AABAARC203 [6 EC] Archaeology of Cult								L_AABAARC204 [6 EC] Digital Archaeology				L_AABAAXO202 [6 EC] Past and Present: Critical Approaches to Antiquity and Archaeological Heritage				L_AABAAGO204 [6 EC] ACASA Excursion						L_AABAARC212 [6 EC] Field School 2												
	L_AABAARC210 [6 EC] Science in Archaeology								L_AABAAGO201 [6 EC] Philosophy of the Humanities (ACASA)												L_AABAARC205 [6 EC] Theory in Archaeology				L_AABAARC211 [6 EC] Archaeological Materials in Context																		
YEAR 3	L_BABAALG005 [6 EC] From Excavation to Publication								L_AABAAGO301 [6 EC] Lieux de mémoire												L_AABAARC302 [6 EC] Death and Commemoration																						
																									L_AABAARESCR [12 EC] Thesis + Colloquium																		
	Elective Space [30 EC], for example: Minor/Electives or Study Abroad or Internship																																										

COURSE
  FREE CHOICE OF MODULES
  MINOR
  EXAMINATION WEEK
  VACATION
 Additional: no education in week 18

We reserve the right to make changes to this annual plan

# JAARSCHEMA BACHELOR ARCHEOLOGIE 2022-2023

WEEK	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26
JAAR 1	Periode 1								Periode 2								Periode 3				Periode 4				Periode 5						Periode 6												
	L_AABAAGO101 [6 EC] A Cultural History of The Ancient World 1: The Near East and the Greek World								L_AABAAGO102 [6 EC] A Cultural History of The Ancient World 2: The Hellenistic World, Italy and Rome								L_AABAAGO108 [6 EC] Historical Sources				L_AABAARC108 [6 EC] Archaeology of Prehistoric and Roman Europe				L_AABAARC104 [6 EC] Archaeology of Medieval Europe and the Early Modern World						L_AABAARC109 [6 EC] Veldcursus												
	L_AABAARC101 [6 EC] What is Archaeology?								L_AABAARC107 [6 EC] Environmental Archaeology												L_AABAAXO102 [6 EC] Material Sources				L_AABAARC105 [6 EC] Archaeology and Society																		
	VU_TAALTOETS [0 EC] Taaltoets NL																																										

WEEK	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26
JAAR 2	Periode 1								Periode 2								Periode 3				Periode 4				Periode 5						Periode 6												
	L_AABAARC201 [6 EC] Archaeology and the City								L_AABAARC203 [6 EC] Archaeology of Cult								L_AABAARC204 [6 EC] Digital Archaeology				L_AABAAXO202 [6 EC] Past and Present: Critical Approaches to Antiquity and Archaeological Heritage				L_AABAAGO204 [6 EC] ACASA Excursion						L_AABAARC212 [6 EC] Field School 2												
	L_AABAARC210 [6 EC] Science in Archaeology								L_AABAAGO203 [6 EC] Wetenschapsfilosofie (ACASA)												L_AABAARC205 [6 EC] Theory in Archaeology				L_AABAARC211 [6 EC] Archaeological Materials in Context																		

WEEK	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26
JAAR 3	Periode 1								Periode 2								Periode 3				Periode 4				Periode 5						Periode 6												
	L_BABAALG005 [6 EC] From Excavation to Publication								L_AABAAGO301 [6 EC] Lieux de mémoire												L_AABAARC302 [6 EC] Death and Commemoration																						
																	L_AABAARCSR [12 EC] Scriptie + Scriptiecolloquium																										
Minor/stage/keuzevakken/studeren in het buitenland [30 EC]																																											

VAK
  KEUZERUIMTE
  MINOR
  TENTAMENWEEK
  VAKANTIE
 Aanvullend: week 18 onderwijsvrij

Wijzigingen in dit jaarschema voorbehouden

**Appendix 5 Addendum to the OER 2022-2023 FGW****Article 8.1 Additional prior education requirements**

<p>Supplementary to paragraph 5, students from institutes of higher professional education (HBO) who are preparing for the first-year examination will be admitted to the Bachelor's programme, provided that:</p> <ul style="list-style-type: none"> <li>- The student can provide a positive advice on completion from their HBO institution, which must be provided to Vrije Universiteit Amsterdam (VU) by no later than 1 August 2022.</li> <li>- The student must still pass no more than one unit of education of the first year of HBO, or in the case that more than one unit of education must still be passed, these must be worth no more than 6 EC credits.</li> </ul> <p>If the student has not passed the first-year examination of an HBO Bachelor's programme at the latest by 31 December 2022, the student's registration for a Bachelor's programme at Vrije Universiteit Amsterdam will be terminated.</p>	<p>Based on additional Section 7:37e WHW</p> <p>University Student Council's advice on policy (9:33a WHW, second paragraph)</p> <p>Advice of the OLC on each programme via the Teaching and Examination Regulations</p>
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