

Giving Targeted Feedback in OnStage

Targeted feedback?

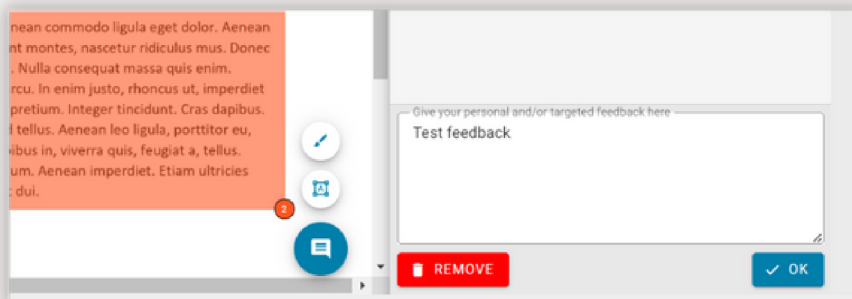
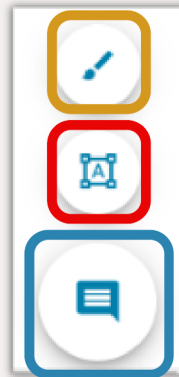
When reviewing drafts it is possible (and often mandatory) to give General Feedback (which will be displayed on the assessment form). In addition to this it is optional to give targeted document feedback. This will be displayed in a separate (feedback) document. Targeted feedback can be given in the Annotation overview. Here you can give written feedback on specific parts of the submitted work (**annotations**). You may also write a Document Feedback comment (NB: this is different from the General Feedback).

Creating annotations

Click on the remark box icon to close and open the [Annotation overview](#) either in the bottom right corner of document view or at in right hand side.

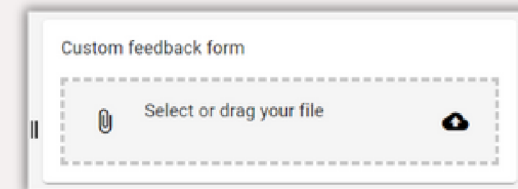
There is a (square) **text selection mode** to give written feedback on sections of text. Click on the text selection ('A') icon in the right bottom corner. For touch screens there also is a **pen annotation mode**.

After highlighting text or using the pen annotation mode written feedback may be entered in the text box on the right. Click 'OK' to confirm.



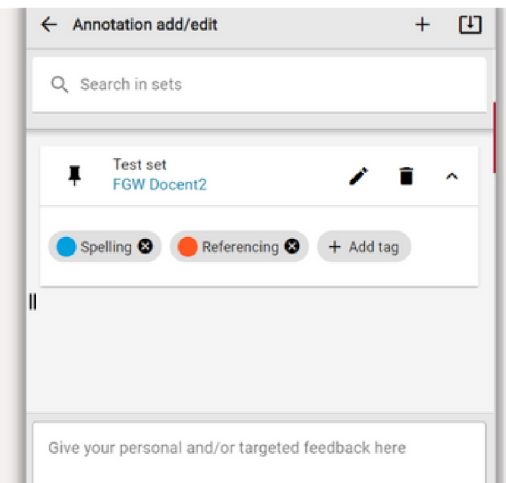
Rather upload your own assessment and feedback?

In some (but not all) steps it is possible to upload your own assessment document with feedback. Upload this under the 'General Feedback' text field. NB: This document will now **replace the automatically generated assessment form**. (Do not see this option? Close the Annotation overview.)



Annotation sets

It is possible to organise annotations by assigning (colour-coded) tags. When creating or editing an annotation click on the plus icon to create a set of tags or or box/arrow icon to import a previous set.



Where can the student find the targeted feedback?

The student can view the targeted feedback by clicking "FEEDBACK" under "DOCUMENTS HANDED IN" or in the documents tab. NB: the assessment form is a different separate file. Do not forget to confirm and **publish** your assessment first!