



EXAMINATION APPEALS BOARD

No 2021/07/974

THE EXAMINATION APPEALS BOARD

Pronouncing its ruling on the appeal of [name], student number [student number], appellant, against the decision taken on 12 October 2020 by the Examination Board of the Faculty of Humanities, defendant, to not mark the Skills: Academic English examination taken by the appellant on 26 June 2020.

I. Course of the proceedings and admissibility

On 8 December 2020 the appellant submitted an appeal against the decision of the defendant. The notice of appeal did not include a copy of the contested decision. The receipt of the notice of appeal was confirmed on 10 December 2020, and the appellant was given the opportunity to rectify the omission. The omission was rectified on 14 December 2020. On 15 December 2020 the appellant was requested to show, by 29 December 2020 at the latest, that he could not submit his appeal within the mandatory period. On 23 December 2020 the appellant replied that the email from the Examination Board in which the decision was announced to him had escaped his attention.

II. Considerations of the Board

The Examination Appeals Board has established that the appellant had not submitted his notice of appeal in good time. The appellant would have been able to take cognizance of the information concerning the appeals procedure on the website of VU Amsterdam, which was referred to under the contested decision. This also included the time limit for submitting an appeal, and the possibility of submitting the notice of appeal by email or by making use of the Self-Service Portal was stated. The fact that an incorrect time limit for submitting an appeal of 30 days was stated under the contested decision does not alter this. The Board considers the exceedance of the time limit inexcusable.

III. Ruling

The Board declares the appeal manifestly inadmissible.

Pronounced in Amsterdam on 4 February 2021, by Prof. F.J. van Ommeren, chair, and Prof. J.J. Beishuizen and L. de Bie, members, in the presence of A.M. van Donk, secretary.

Prof. F.J. van Ommeren,
chairperson

A.M. van Donk,
secretary

The person concerned can lodge an objection against this ruling, stating a sound justification, to the Examination Appeals Board, Administrative Affairs, Attn. A.M. van Donk, De Boelelaan 1105, 1081 HV Amsterdam. The term for the submission of a statement of opposition is two weeks.