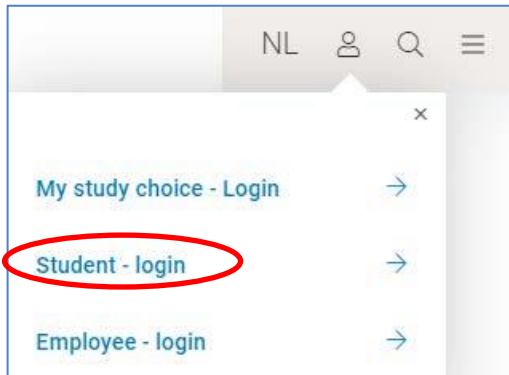


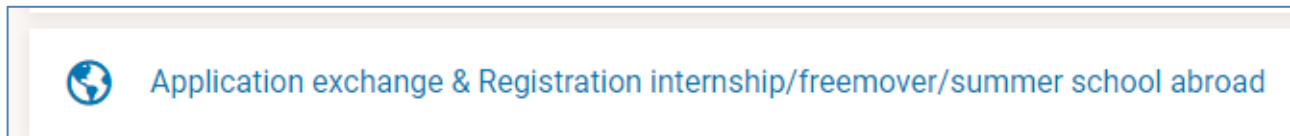
How to apply for a semester abroad?

As of December 1st, you can apply for our exchange programme. Please take the following steps:

Step 1: Go to your dashboard on VU.nl and log in with your VUnetID:

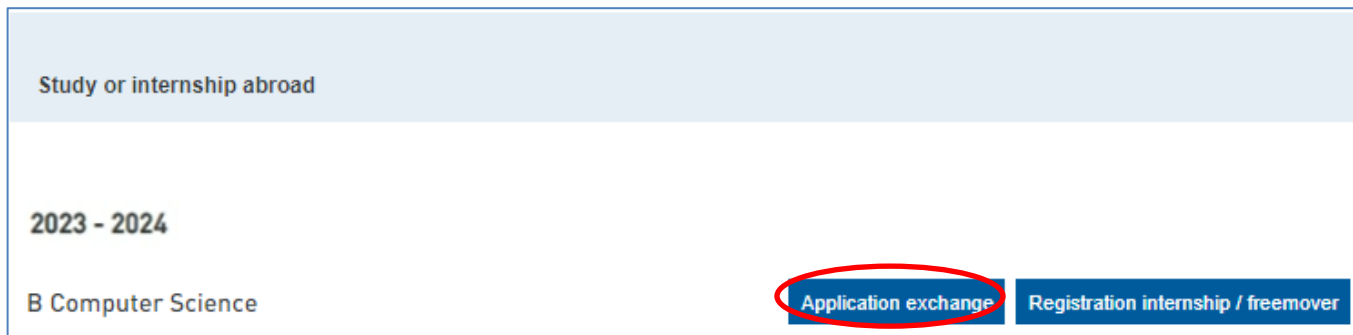


Step 2: go to **Apps** and click on the app *Application exchange and Registration internship/freemover/summer school abroad* (Dutch: *Aanmelden uitwisseling & registratie stage/freemover/summer school buitenland*):



If you don't see the app, please click on 'All apps'.

Step 3: Click on the button **Application exchange** (NL: Aanmelden uitwisseling):



Step 4: Fill out the checkboxes and question, and click on the button **Go to Mobility Online**:

Progress of your registration	Application for exchange partner institution Cancel
100%	EXCHANGE FOR STUDY PROGRAMME
<ul style="list-style-type: none"> ✓ Exchange for study programme ✓ In case of emergency and insurance ✓ Privacy Statement ✓ Application for exchange 	B COMPUTER SCIENCE
	IN CASE OF EMERGENCY AND INSURANCE
	<input checked="" type="checkbox"/> Yes, I agree to the terms and conditions of Vrije Universiteit Amsterdam concerning emergencies and I confirm that I will arrange a sufficient insurance cover for the country of my destination.
	PRIVACY STATEMENT
	<input checked="" type="checkbox"/> Yes, I authorize VU Amsterdam to share my personal data with any partner universities that I have selected above in countries outside the European Economic Area (EEA) that have not been designated as countries with an adequate level of data protection by the European Commission. I am aware of the risk that different legislation will apply in those countries than in the Netherlands, which may mean that my personal data is less well protected, for example because there is no privacy supervisor and/or I have fewer privacy rights. You can find an overview of privacy legislation in different countries here . If you do not wish to give permission for your personal data to be shared in specific countries, please select partner institutions in different countries above. You can withdraw your consent afterwards by contacting us at outgoing@vu.nl , but once your personal data has been passed on, it cannot be undone.
	APPLICATION FOR EXCHANGE
	Would you like to go on exchange during your studies at VU? <input checked="" type="radio"/> Yes <input type="radio"/> No
	Go to Mobility Online

Step 5: The application form on Mobility Online opens. Fill out this form and submit it.

Step 6: You will then receive an e-mail from Mobility Online about registering with Mobility Online. Follow the instructions in the e-mail and register with Mobility Online.

Step 7: Make sure to login to the Mobility Online workflow and confirm your personal details.

Application & Selection		
Registration in Mobility-Online	<input checked="" type="checkbox"/>	07/10/2021
Personal details checked	<input type="checkbox"/>	Check and confirm personal details

Step 8: The last, but very important step: **upload your motivation form in the workflow before the deadline of 8 January 2024 (13h00)**. Make sure that the box is checked after uploading the form:

Application & Selection				
Application for exchange at VU	<input checked="" type="checkbox"/>	28/11/2023		
Confirmation e-mail online application	<input checked="" type="checkbox"/>	28/11/2023	Automatically generated	
Registration in Mobility Online	<input checked="" type="checkbox"/>	28/11/2023		
Personal details checked	<input checked="" type="checkbox"/>	01/01/2022		Check and confirm personal details
Motivation form uploaded	<input checked="" type="checkbox"/>	28/11/2023		
Language certificate uploaded (optional)	<input type="checkbox"/>			Upload language certificate
Application submitted - decision pending	<input checked="" type="checkbox"/>	28/11/2023		

The checkbox for Language certificate uploaded does not need to be checked. This is optional.

Important:

- Please start your application in December already, so you can finish all steps in time!
- We cannot process incomplete applications. Make sure to upload the motivation form before the deadline.
- You cannot apply via e-mail. We will only process applications via Mobility Online.
- We do not accept late applications.
- Semester: please fill in the **VU semester** in which you would like to study abroad. For instance, if you would like to study in Australia from July – November, this would be the **1st** VU semester. Choose semester 1 in the application form in that case.
- If a university has different campuses, you can only apply for **one** of these campuses. For example: don't make a top 3 of Massey Palmerston North, Massey Wellington and Massey Auckland. Choose one of these campuses in your top 3. If you are selected for this university, you can still switch to another campus later on if needed.
- If you have any questions about the application process, please reach out to us on outgoing@vu.nl.