

Plagiarism scan

The PhD candidate may not pursue a doctoral degree until the plagiarism check has been completed. This means the plagiarism check data must be completed before the PhD student uploads the manuscript for review. The plagiarism check is mandatory for PhD candidates starting on or after 1 September 2022.

For a process description, please see document 03.06.00. This manual only explains how to register the data in Hora Finita.

Registration of the plagiarism scan

The PhD candidate uploads the product for the plagiarism scan under the heading 'Graduation phase', within the first two years.

The screenshot shows a web interface for submitting a plagiarism scan. At the top, there are navigation tabs: Home, Research phase, Graduation phase (selected), and My PhD. Below the tabs is a breadcrumb trail: Submit product plagiarism scan > Request PhD ceremony > Submit title page > Submit dissertation. The main heading is 'Submit product plagiarism scan' with the user name 'Abdulazeez, N.J. - naz310' below it. There is a 'Submit' button at the top left of the form area. Underneath is an 'Info' section with the text: 'Below you can upload your product plagiarism scan. When you submit it, an email will be sent to the secretariat of your faculty asking them to perform a plagiarism scan.' Below this text is a label 'product plagiarism scan' followed by a text input field and a 'Browse' button. At the bottom left of the form area, there are two buttons: 'Submit draft' and 'Back'.

After submitting the document, the key user of the faculty automatically receives an email notification.

The key user uploads the report of the plagiarism scan (1). Please note, the check mark that indicates that the check has been performed (2) cannot be placed until the report has been uploaded.

If no plagiarism was found in the preventative scan, the key user should also check off the final plagiarism scan right away (3), without uploading a second attachment.

General (Co)Supervisors Admission TSP **Manuscript** Summaries Assessment Cum laude predicate PhD examining committee Ceremony Documents PhD checklist After track

Manuscript

language English

title thesis

title layout $I \times_2 \times^2 \Omega$

subtitle of thesis

subtitle layout $I \times_2 \times^2 \Omega$

fellow phd student cv short Browse

authorship statement

Preventative plagiarism check

preventative plagiarism scan 2 checked for plagiarism

report plagiarism scan 1 Browse

NB: In the case that no plagiarism was found with the preventative scan, also check the definitive plagiarism scan below without uploading a second attachment.

Ceremony request plagiarism check

definitive plagiarism scan 3 checked for plagiarism

report plagiarism scan Browse

Manuscript versions

product plagiarism scan test pdf - 65a683e9e728c.pdf Browse

download (81 KB) delete

ceremony request Browse

resubmitted Browse

library

History

No manuscript versions have been submitted yet.

Save Save E-mail those involved Add R&D cycle interviews

Deficiencies Interviews Courses Emails Back Share PhD project

The final plagiarism scan is not editable until the preventative scan has been ticked off. The key user uploads a report of a second plagiarism scan (on the entire doctoral thesis) only if the second check has been found mandatory as a result of the preventative scan.

Ticking the checkbox on the final plagiarism scan is a prerequisite for uploading the manuscript. That means, if this checkbox is not ticked, the manuscript cannot be uploaded and the PhD cannot plan a defense date.

The PhD candidate will receive a reminder by email if the checkbox of the preventative scan has not been ticked after two years from the start date.