Guide to deleting Fingerprints and adding keywords

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1. Importance of Fingerprints & keywords

Fingerprints and keywords make your personal profile page and research easier to find by:

- internet search engines like Google;
- the VU research portal's search engine.

Fingerprints also provide an indication of which other researchers at VU are working on a given topic. When you click on a Fingerprint, a list of VU researchers and research departments working on that topic (comparable profiles) will be displayed, along with their research output.

2. How are Fingerprints generated?

Fingerprints are generated via an automated process that links research terms from various scientific thesauri to people in PURE. PURE mines publication abstracts, personal profile texts and other data (such as honours and awards) for related English scientific terms. For each term, it weighs the contextual relevance in relation to information registered about that researcher. If a Fingerprint weighting is above a certain threshold, it is added to your profile page.

The number of Fingerprints displayed on your profile page is maximised, meaning that if you delete a Fingerprint, a new one may appear, provided it achieves the threshold value.

If Fingerprints are not consistent with your desired profile, you can delete them. As an alternative, you can also add English and/or Dutch keywords.

3. Why add Dutch and/or English keywords?

The Fingerprints engine only searches texts published in English. If you publish mainly in Dutch, then the Fingerprints probably will not provide an accurate reflection of your work. You can solve this by deleting Fingerprints and adding Dutch keywords.

If you want your personal profile page and research to show up in online searches using Dutch search terms, you will need to add Dutch keywords. Dutch journalists, for instance, often search on Dutch search terms. You can also add English and/or Dutch keywords if the Fingerprints displayed are not consistent with your desired profile.

4.a. Remove Fingerprint

- 1. Log into Pure.
- 2. Click on 'Edit profile'.
- 3. Click on tab 'Fingerprints' (see image).

EDIT	
Metadata	
Portal profile	
SEP/KUOZ	
Associated user	
Automated search	
OVERVIEW	
Relations	
Fingerprints	
Display	

4. Move your mouse on the fingerprint you wish to remove and click on the red dot with a white cross (see image).

EDIT	Fingerprints
Metadata Portal profile	Earth & Environmental Sciences (Geobase)
SEP/KUOZ Associated user	Sort by: Rank A-Z
Automated search	INCLUDED CONCEPTS
OVERVIEW	Congestion () traffic congestion () road pricing
Relations	
Fingerprints	o road o cost o agglomeration o airport
Display	Concept: willingness to pay 😒
HISTORY AND COMMENTS History and comments	O development project Domain: Earth & Environmental Sciences
	OMITTED CONCEPTS
Last saved: 25 (04/18 12:50	Carro
https://research.accept.vu.nl/admin/e	ditor/dk/atira/pure/api/shared/model/person/editor/personeditor.xhtml#

- 5. Repeat step 4 until all the unwanted fingerprints have been removed.
- 6. Click 'Save' to finalize your alterations.

4.b Undo Fingerprint removal

- 1. Log into Pure.
- 2. Click on 'Edit profile'.
- 3. Click on tab 'Fingerprints' (see image).

EDIT
Metadata
Portal profile
SEP/KUOZ
Associated user
Automated search
OVERVIEW
Relations
Fingerprints
Display

4. Move your mouse on the Fingerprint you wish to add and click on the green dot with the white plus sign (see image).

EDIT Metadata	INCLUDED CONCEPTS	
Portal profile	O congestion () traffic congestion () road pricing	
SEP/KUOZ		
Associated user		
Automated search	🔿 willingness to pay 🔿 land use 🔿 economics	
OVERVIEW	O development project	
Relations		
Fingerprints	OMITTED CONCEPTS	
Display	💍 market 🛟 Concept: market	
	Weight: 10%	
HISTORY AND COMMENTS	Domain: Earth & Environmental Sciences	
History and comments	Business & Economics (Economics)	On 🔵
Last cauge 25 /04/18 12:50	Care	
https://research.accept.vu.nl/admin/ed	itor/dk/atira/pure/api/shared/model/person/editor/personeditor.xhtml#	

- 5. Repeat step 4 until all the preferred fingerprints have been added.
- 6. Click 'Save' to finalize your alterations.

4.c. Fingerprint Thesaurus verwijderen

If a thesaurus and all the related Fingerprints do not correctly represent your research activities, then you can remove the thesaurus from your profile page. This can be done in the following manner:

- 1. Log into Pure.
- 2. Click on 'Edit profile'.
- 3. Click on tab 'Fingerprints' (see image).

	EDIT
	Metadata
	Portal profile
	SEP/KUOZ
	Associated user
	Automated search
	OVERVIEW
	Relations
	Fingerprints
	Display
11 I I I I I I I I I I I I I I I I I I	

4. Click on the blue slide to remove the thesauri and all its fingerprints from your profile page.

EDIT		
Metadata	Earth & Environmental Sciences (Geobase)	
Portal profile	Sort by: Bank A-7	
SEP/KUOZ	Jor of the second secon	
Associated user	INCLUDED CONCEPTS	
Automated search	Congestion () traffic congestion	
OVERVIEW	noad Cost Caglomeration	
Relations		
Fingerprints	🔿 willingness to pay	
Display	C development project	
HISTORY AND COMMENTS		
History and comments	OMITTED CONCEPTS	
	O market	
	Save	

- 5. Repeat step 4 until all the unwanted thesauri have been removed.
- 6. Click 'Save' to finalize your alterations.

5.a. Create Keyword(s)

- 1. Log into Pure.
- 2. Click on 'Edit profile'.
- 3. Click on tab 'Metadata' (see image).

EDIT
Metadata
Portal profile
SEP/KUOZ
Associated user
Automated search
OVERVIEW
Relations
Relations Fingerprints
Relations Fingerprints Display
Relations Fingerprints Display
Relations Fingerprints Display HISTORY AND COMMENTS

4. Scroll down to 'Keywords' > 'USER CREATED KEYWORDS' and enter the keyword you wish to show on your profile page (see image).

EDIT	Add professional qualification
Metadata	
Portal profile	Keywords
SEP/KUOZ	
Associated user	KEYWORDS
Automated search	There are no associations
OVERVIEW	Add keywords
Relations	
Fingerprints	USER CREATED RETWORDS
Display	Specific Keyword
HISTORY AND COMMENTS	
History and comments	Home address 👩
Last saved: 25/04/18 12:50	Save

- 5. To add more keywords use the new input fields which appear after you have entered a text in a previous input field (see red bar in image above).
- 6. Click 'Save' to store the added keywords.

5.b. Remove Keyword(s)

- 1. Log into Pure.
- 2. Click on 'Edit profile'.
- 3. Click on tab 'Metadata' (see image).

EDIT
Metadata
Portal profile
SEP/KUOZ
Associated user
Automated search
OVERVIEW
Relations
Relations Fingerprints
Relations Fingerprints Display
Relations Fingerprints Display
Relations Fingerprints Display HISTORY AND COMMENTS

4. Scroll down to 'Keywords' > 'USER CREATED KEYWORDS' and click on the keyword field you wish to remove (see image).

EDIT	Add professional qualification
Metadata 🔹	
Portal profile	Konwords
SEP/KUOZ	Keywords U
Associated user	KEYWORDS
Automated search	There are no associations
OVERVIEW	Add keywords
Relations	
Fingerprints	USER CREATED KEYWORDS
Display	Specific Keyword
HISTORY AND COMMENTS	
History and comments	Home address 👔
Last saved: 25/04/18 12:50	Save

- 5. Select the whole word and click 'Delete' or 'Backspace' button on your keyboard to remove it.
- 6. Repeat steps 4-5 until all unwanted keywords are removed.
- 7. Click 'Save' to store your changes.