

# **Teaching and Examination Regulations**

## **Master's programme International Crimes, Conflict and Criminology**

### **Faculty of Law**

**Academic year 2021-2022**

A. Faculty section

B1. Programme specific section - general provisions

B2. Programme specific section – content of programme

## Index

<b>Section A: Faculty section</b> .....	<b>4</b>
<b>1. General provisions</b> .....	<b>4</b>
Article 1.1 Applicability of the Regulations .....	4
Article 1.2 Definitions.....	4
<b>2. Study programme structure</b> .....	<b>5</b>
Article 2.1 Structure of academic year and educational components .....	5
<b>3. Assessment and Examination</b> .....	<b>6</b>
Article 3.1 Signing up for education and interim examinations .....	6
Article 3.2 Type of examination .....	6
Article 3.3 Oral interim examinations .....	6
Article 3.4 Determining and announcing results.....	6
Article 3.5 Examination opportunities .....	6
Article 3.6 Marks .....	7
Article 3.7 Exemption .....	7
Article 3.8 Validity period for results .....	7
Article 3.9 Right of inspection and post-examination consultation .....	7
<b>4. Academic student counselling and study progress</b> .....	<b>8</b>
Article 4.1 Administration of study progress and academic student counselling .....	8
Article 4.2 Facilities for students with a disability.....	8
<b>5. Hardship clause</b> .....	<b>8</b>
Article 5.1 Hardship clause.....	8
<b>Section B1: Programme specific – general provisions</b> .....	<b>9</b>
<b>6. General programme information and characteristics</b> .....	<b>9</b>
Article 6.1 Study programme information .....	9
Article 6.2 Teaching formats used and modes of assessment .....	9
Article 6.3 Academic student counselling .....	9
<b>7. Further admission requirements</b> .....	<b>9</b>
Article 7.1 Intake date(s) .....	9
Article 7.2 Admission requirements.....	9
Article 7.3 Selection criteria .....	10
Article 7.4 Pre-Master's programme.....	10
<b>8. Interim examinations and results</b> .....	<b>10</b>
Article 8.1 Sequence of interim examinations .....	10
Article 8.2 Validity period for results .....	10
<b>Section B2: Programme specific – content of programme</b> .....	<b>11</b>
<b>9. Programme objectives, tracks/specializations, exit qualifications and language</b> .....	<b>11</b>
Article 9.1 Workload .....	11
Article 9.2 Tracks and/or specializations.....	11
Article 9.3 Programme objective.....	11
Article 9.4 Exit qualifications .....	11
Article 9.5 Language of instruction .....	11
<b>10. Curriculum structure</b> .....	<b>12</b>
Article 10.1 Composition of the programme .....	12
Article 10.2 Compulsory educational components .....	12
Article 10.3 Restrictive elective educational components .....	12
Article 10.4 Extra-curricular components .....	13
<b>11. Evaluation and transitional provisions</b> .....	<b>13</b>

Article 11.1 Evaluation of the education.....	13
Article 11.2 Transitional provisions.....	13
<b>Appendix I .....</b>	<b>14</b>
<b>Appendix II .....</b>	<b>15</b>
<b>Appendix III .....</b>	<b>17</b>
<b>Appendix IV .....</b>	<b>18</b>
<b>Appendix IV (English) .....</b>	<b>19</b>
<b>Addendum.....</b>	<b>20</b>

## Section A: Faculty section

### 1. General provisions

#### Article 1.1 Applicability of the Regulations

1. These Regulations apply to anyone enrolled in the programme, irrespective of the academic year in which the student was first enrolled in the programme.
2. These Regulations enter into force on 1 September 2021.
3. An amendment to the Teaching and Examination Regulations is only permitted to concern an academic year already in progress if this does not demonstrably damage the interests of students.

#### Article 1.2 Definitions

The following definitions are used in these Regulations (*in alphabetical order*):

- |                           |  |
|---------------------------|--|
| a. academic year:         | the period beginning on 1 September and ending on 31 August of the following calendar year;  |
| b. assessment component:  | an assessment of the student's knowledge, understanding and skills by means of a non-scheduled assessment relating to a part of a course component. The assessment is expressed in a partial result, which contributes to the final mark or to other requirements to pass the course. An assessment component which is not compulsory for a course, for example the possibility to obtain a bonus point, does not qualify as an assessment component as described above; |
| c. Canvas:                | electronic system intended for the sharing of educational information;   |
| d. CvB:                   | the Executive Board of Vrije Universiteit Amsterdam.   |
| e. EC (European Credit):  | an EC credit with a workload of 28 hours of study;   |
| f. educational component: | a unit of study of the programme within the meaning of the WHW;  |
| g. examination:           | the final examination of the Bachelor's programme;   |
| h. examiner:              | lecturer authorized by the Examination Board to assess an examination, constituent examination or practical;   |
| i. FGV:                   | Faculty joint assembly – assembly of the faculty student council and faculty staff council;  |
| j. interim examination:   | an assessment of the student's knowledge, understanding and skills relating to a course component. The assessment is expressed in terms of a final mark. An interim examination may consist of one or more partial examinations. A resit always covers the same material as the original interim examination;  |
| k. joint degree:          | a degree awarded by an institution together with one or more institutions in the Netherlands or abroad, after the student has completed a study programme (a degree programme, a major or a specific curriculum within a degree programme) for which the collaborating institutions are jointly responsible;   |
| l. minor                  | a predefined coherent set of educational components of 30 EC;  |
| m. OLC:                   | programme committee;   |
| n. period:                | a part of a semester;  |
| o. practical exercise:    | the participation in a practical training or other educational learning activity, aimed at acquiring certain (academic) skills. Examples of practical exercises are: <ul style="list-style-type: none"> <li>○ researching and writing a thesis or dissertation</li> </ul>  |

	<ul style="list-style-type: none"> <li>○ carrying out a research assignment</li> <li>○ taking part in fieldwork or an excursion</li> <li>○ taking part in another educational learning activity aimed at acquiring specific skills, or</li> <li>○ participating in and completing a work placement;</li> </ul>
p. programme:	the totality and cohesion of the course components, teaching activities/methods, contact hours, testing and examination methods and recommended literature;
q. SAP/SLM:	the student information system ( <i>Student Lifecycle Management</i> );
r. semester:	the first (September - January) or second half (February - August) of an academic year;
s. specialization	optional route of study within a degree programme indicating a deepening of the (inter/multi) disciplinary context of the programme;
t. study guide:	the guide for the study programme that provides further details of the courses, provisions and other information specific to that programme. The Study Guide is available electronically at: <a href="https://www.vu.nl/en/study-guide/">https://www.vu.nl/en/study-guide/</a> ;
u. study monitor ( <i>studiemonitor</i> ):	dashboard for students and academic advisors with data of the student, which provides insight into the student's study progress;
v. subject	see ' <i>educational component</i> ';
w. track	a study pathway within a broader Bachelor's or Master's degree programme, such as a fully English-language study pathway within a Dutch-language Bachelor's or Master's programme;
x. thesis:	a component comprising research into the literature and/or contributing to scientific research, always resulting in a written report;
y. university:	Vrije Universiteit Amsterdam;
z. WHW:	the Dutch Higher Education and Research Act ( <i>Wet op het Hoger Onderwijs en Wetenschappelijk Onderzoek</i> );
zz. workload:	the workload of the unit of study to which an interim examination applies, expressed in terms of credits = EC credits (ECTS = European Credit and Transfer Accumulation System). The workload for 1 year (1,680 hours) is 60 EC credits.

The other terms have the meanings ascribed to them by the WHW.

## 2. Study programme structure

### Article 2.1 Structure of academic year and educational components

1. The study programme will be offered in a year divided into two semesters.
2. Every semester consists of three consecutive periods of eight, eight and four weeks.
3. An educational component comprises 6 EC or a multiple thereof.
4. By way of exception to paragraph 3, the Executive Board may in special cases and on request of the Faculty Board, stipulate that an educational component comprises 3 EC or a multiple thereof.

### 3. Assessment and Examination

#### Article 3.1 Signing up for education and interim examinations

1. Every student must sign up to participate in the educational components of the programme, the examinations and resits. The procedure for signing up is described in an annex to the Student Charter.
2. Signing up may only take place in the designated periods.

#### Article 3.2 Type of examination

1. At the examiner's request, the Examination Board may permit a different form of interim examination than is stipulated in the study guide.

#### Article 3.3 Oral interim examinations

1. An oral assessment is public unless the Examination Board in special cases determines otherwise.

#### Article 3.4 Determining and announcing results

1. The examiner determines the result of a written interim examination as soon as possible, but at the latest within fifteen working days. In the event of force majeure, the Examination Board may extend this term at the request of the course coordinator. By way of departure from that stipulated in the first clause, the marking deadline for theses and final assignments is no longer than twenty working days. The examiner will then immediately ensure that the marks are registered and also ensures that the student is immediately notified of the mark, taking due account of the applicable confidentiality standards.
2. The examiner determines the result (i.e. mark) of an oral examination as soon as possible after the examination has finished and informs the student accordingly. The fourth clause of the first paragraph applies.
3. In the case of assessments other than oral or written examinations, the Examination Board determines in advance how and by what deadline the student will be informed of the results.

#### Article 3.5 Examination opportunities

1.
  - a. Per academic year, two opportunities to take examinations per educational component will be offered.
  - b. By way of exception to a., one opportunity per academic year will be offered if an assessment component either constitutes less than 30% of the final grade or does not need to be completed with a pass.
  - c. By way of exception to a., the options for retaking practical components, work placements and theses are detailed in the relevant work placement manual, teaching regulations or graduation regulations.
2. The most recent mark will apply in the event of a resit. A retake is allowed for both passed and failed educational components.
3. The resit for an interim examination must not take place within ten working days of the announcement of the result of the examination being resat.
4. The Examination Board offers a student on request an extra opportunity to take an examination outside the regular occasions or at another date. Herewith the following requirements are attached:
  - a. the student passed all but one of the examinations necessary to meet the degree requirements; and
  - b. has failed the examination during all the previously offered attempts unless participation in an examination was not possible for compelling reasons; and
  - c. taking part in the next regular examination opportunity leads to disproportionate study delayThe extra opportunity can only be offered once per academic year for educational components that are examined with a scheduled written exam, paper or take-home examination. Educational components that are (partly) examined otherwise are not included. Requests for an additional examination opportunity must be submitted to the Examination Board no later than 1 July. If necessary, the method of examination may deviate from the provisions in the study guide.

5. If an educational component is no longer offered in the academic year following its termination, at least one opportunity will be provided to sit the interim examination(s) or parts thereof and a transitional arrangement will be included in the programme-specific section for the subsequent period.

#### Article 3.6 Marks

1. Marks are given on a scale from 1 to 10 with no more than one figure after the decimal point.
2. A final mark between 5 and 6 will be rounded to the nearest whole number: up to 5.5, rounded down; higher than 5.5, rounded up. All other final marks will be expressed in whole or half marks.
3. To pass a given course or component, a final mark of 6 or higher is required.
4. The Examination Board can allow to use symbols rather than numbers, for example; v(oldaan), g(oed), n(iet)v(ol)d(aan), etc.)

#### Article 3.7 Exemption

1. At the written request of the student, the Examination Board may exempt the student from taking one or more examination components, if the student:
  - a) has passed a course component of a university or higher professional education programme that is equivalent in terms of content and level;
  - b) has demonstrated through his/her work and/or professional experience that he/she has sufficient knowledge and skills with regard to the relevant course component.
2. If a student wishes to meet the requirements of a specific examination by studying at a different faculty or university, prior approval from the Examinations Board is required.

#### Article 3.8 Validity period for results

1. The validity period of interim examinations passed and exemption from interim examinations is unlimited, unless otherwise specified in Section B.
2. The validity period of a partial examination is limited to the academic year in which it was sat or until the end of the educational component concerned, unless otherwise stipulated in the Study Guide, Study manual or transitional provisions.

#### Article 3.9 Right of inspection and post-examination consultation

1. Within twenty working days after the announcement of the results of a written examination, but at least ten working days before the resit opportunity, there will be a post-examination consultation. Place, date and specified time will be announced on Canvas at least 10 working days before the post-examination consultation.
2. The post-examination consultation is collective, unless otherwise decided by the examiner. The examiner can decide that the individual post-examination consultation will be done by email. If a student is unable to attend the collective consultation due to compelling personal circumstances, the examiner will allow an individual post-examination consultation on request.
3. The student can inspect his/her assessed work as well as the standards applied for marking, if available. On request the examiner will explain the marking.
4. If a student intends to appeal against the way in which his/her work has been marked, a copy of his/her marked work shall be provided to him at his/her request.
5. Regarding article 3.9 the examiner may add restrictions to the right of inspection. These restrictions have to be announced at least ten days before the post-examination consultation.

## 4. Academic student counselling and study progress

### Article 4.1 Administration of study progress and academic student counselling

1. The faculty board is responsible for the correct registration of the students' study results. After the assessment of an educational component has been registered, every student has the right to inspect the result for that component and also has a list of the results achieved at his or her disposal in VUweb.
2. Enrolled students are eligible for academic student counselling. Academic student counselling is in any case provided by
  - a. The Student General Counselling Service
  - b. Student psychologists
  - c. Faculty academic advisors

### Article 4.2 Facilities for students with a disability

1. A student with a disability can, at the moment of submission to VUweb, or at a later instance, submit a request to qualify for one or more special facilities with regard to teaching, practical training and interim examinations. These facilities will accommodate the student's individual disability as much as possible, but may not alter the quality or degree of difficulty of an educational component or an examination. In all cases, the student must fulfil the exit qualifications for the study programme.
2. The request referred to in the first paragraph must be accompanied by a statement from a doctor or psychologist. If possible, an estimate should be given of the potential impact on the student's study progress. In case of a chronic disability a single (one time) request suffices.
3. Students who have been diagnosed with dyslexia must provide a statement from a BIG, NIP or NVO registered professional who is qualified to conduct psychological evaluation.
4. The faculty board, or the responsible person on behalf of the faculty board, decides on teaching facilities and facilities regarding logistics. The Examination Board will decide on requests for facilities with regard to examinations.
5. In the event of a positive decision in response to a request as referred to in paragraph 1, the student can make an appointment with the study adviser to discuss the details of the provisions.
6. A request for one or more facilities can be refused if it would place a disproportionate burden on the organization or the resources of the faculty or university were it upheld. Any such refusal will be substantiated.
7. If the disability justifies an extension of the interim examination time, the responsible person on behalf of the Examination Board will register in SAP this entitlement to an extension. If a disability justifies other measures to be taken, the academic adviser can take the necessary measures. The student can consult the study monitor to check which facilities have been granted to him/her.
8. The decision as referred to in paragraph 5 may specify a limited validity of the facilities granted.

## 5. Hardship clause

### Article 5.1 Hardship clause

In instances not regulated by the Teaching and Examination Regulations or in the event of demonstrable extreme unreasonableness and unfairness, the faculty board responsible for the study programme will decide, unless the matter concerned is the responsibility of the Examination Board.

## **Section B1: Programme specific – general provisions**

### **6. General programme information and characteristics**

#### **Article 6.1 Study programme information**

1. The programme International Crimes, Conflict and Criminology CROHO number 66724 is offered on a full-time basis.

#### **Article 6.2 Teaching formats used and modes of assessment**

1. The programme uses the teaching formats as specified in the study guide.
2. The modes of assessment used per educational component are specified in the study guide.

#### **Article 6.3 Academic student counselling**

1. The faculty's programme offers the following counselling in addition to the student counselling mentioned in Section A:  
Career Advisors

### **7. Further admission requirements**

#### **Article 7.1 Intake date(s)**

The programme starts on 1 September.

#### **Article 7.2 Admission requirements**

1. Admission to the Master's programme is possible for an individual who can demonstrate that he/she has a relevant academic Bachelor's or Master's programme or equivalent, for instance:
  - a. Criminology
  - b. Law
  - c. Social Sciences
  - d. Political Sciences
  - e. Psychology
  - f. or any related subject
2. The programme aims to offer its students an international mixed classroom and wants to attract students who, in one way or another, can be expected to make a significant contribution to this learning environment. Therefore, in addition to the requirements referred to in paragraph 1, the Admissions Board will take the following additional criteria into account:
  - a. Academic excellence (as evidenced by the overall grade average, proof of writing and recommendations).
  - b. A demonstrated interest in conflict related crimes, political violence, international crimes and/or international criminal justice (as evidenced by previous study programme and/or CV).
  - c. Motivation (as evidenced by motivation letter, CV, (optional) courses and extracurricular activities).
  - d. Proficiency in research methods and techniques (as evidenced by previous study programme and/or CV).

A somewhat lower score on a particular requirement can be compensated by a strong score on another.

3. In addition to the qualitative admission requirements in paragraph 2, an applicant must demonstrate that he or she has a sufficient level of proficiency in English by meeting at least one of the following standards, no more than two (2) years before the start of the programme at the VU:
  - a. (academic) IELTS: minimum total score  $\geq 7.0$ , minimum score per test section: 6.5
  - b. TOEFL paper-based test: 600
  - c. TOEFL PBT: minimum total score 68, minimum score per test section: 22
  - d. TOEFL iBT (internet-based test): minimum total score  $\geq 100$ , minimum score per test section: 22
  - e. C1 Advanced (formerly Cambridge Advanced English): minimum score B
  - f. C2 Proficiency (formerly Cambridge English: Proficiency): minimum score C
4. Applicants who:
  - a. have completed an English-taught secondary or higher education degree in countries where English is an official language, or
  - b. have earned a Bachelor's or Master's degree in a programme accredited by NVAO in the Netherlands, or
  - c. have earned a Bachelor's or Master's degree in an accredited English-taught programme in another member state of the European Unionare exempted from the requirements referred to in paragraph 3.
5. Applicants with a bachelor's degree obtained at an institution outside the Netherlands may be asked for additional documents.
6. Admission is granted for a specific academic year, unless the Admissions Board decides otherwise.

#### Article 7.3 Selection criteria

n/a

#### Article 7.4 Pre-Master's programme

1. There is no Pre-Master's programme.

## 8. Interim examinations and results

#### Article 8.1 Sequence of interim examinations

n/a

#### Article 8.2 Validity period for results

1. If the exam shows that a student's knowledge is insufficient or outdated, or if the student's skills evaluated in the exam are demonstrably outdated, the Examination Board may impose a supplementary or replacement examination for a course for which an examination was passed more than 4 years ago.

## **Section B2: Programme specific – content of programme**

### **9. Programme objectives, tracks/specializations, exit qualifications and language**

#### **Article 9.1 Workload**

1. The programme has a workload of 60 EC

#### **Article 9.2 Tracks and/or specializations**

The programme has no specializations.

#### **Article 9.3 Programme objective**

The programme objectives are as follows:

1. to prepare the student to practice professionally as, inter alia, analyst, policy maker, researcher or expert in the field of international crimes, other conflict related crimes and international criminal justice;
2. to teach the student specialized knowledge, skills and understanding in the field of international crimes, other conflict related crimes and international criminal justice;
3. to prepare the student for academic work in the field of international crimes, other conflict related crimes and international criminal justice.

#### **Article 9.4 Exit qualifications**

After finishing the Master, the graduate:

Has knowledge of and insight into:

1. Recent approaches, theories, and (research) findings from various disciplines in relation to international crimes, other conflict related crimes and international criminal justice;
2. Quantitative and qualitative research methodology in relation to international crimes, other conflict related crimes and international criminal justice;
3. Legal issues concerning international crimes and other conflict related crimes.

Is capable of:

4. Identifying and applying theoretical approaches from various disciplines;
5. Applying research methods and interpreting results;
6. Independently setting up, carrying out and reporting the results of an interdisciplinary research project;
7. Critical reflection on research results and reflection on the theoretical debates within the selected domain.

Shows evidence of:

8. An independent, critical attitude with regard to existing theories and knowledge;
9. An investigative, original and creative attitude with regard to existing issues and solutions in relation to international criminal justice and transitional justice;
10. Critical, analytical and normative reflection on academic research and on research results.

#### **Article 9.5 Language of instruction**

1. The language of instruction is English.
2. The 'Gedragcode vreemde taal' (code of conduct foreign languages) applies.

## 10. Curriculum structure

### Article 10.1 Composition of the programme

1. The programme comprises at least a package of compulsory components and an individual Master's thesis.
2. Additionally, the programme can offer:
  - Restricted elective educational components
  - Extra-curricular components
3. Educational components are categorized as specialized (400), research oriented (500) and highly specialized (600) level.

### Article 10.2 Compulsory educational components

A detailed description per educational component can be found in the Study Guide.

Educational component	course code	nr of EC	level
Conflict and Crimes	R_ConCr	12	400
International Criminal Courts and Tribunals	R_Int.cr.c.t	6	500
Research Methodology on Conflict and International Crimes	R_Res.meth.c	6	600
Master Thesis	R_MthICC	18	600
<b>Restricted elective educational components (18 EC), see article 10.3</b>			

### Article 10.3 Restrictive elective educational components

1. The student needs to take at least 12 EC of the following electives:

Name of educational component	course code	nr of EC	level
Atrocity Actors; Perpetrators, Bystanders and Victims	R_Perp.bysta	6	500
Corporations, Conflict and International Crimes	R_CorIC	6	500
International Law Clinic	R_IntLCLin	12	600
Terrorism & Security	R_TerrSec	6	500
Transnational Organized Crime and Conflict	R_TCC	6	500

A detailed description per educational component can be found in the Study Guide.

2. The student needs to take at least 6 EC of the following electives:

Educational component	course code	nr of EC	level
Expert Seminars (1)	R_ExpS1	3	500
Expert Seminars (2)	R_ExpS2	3	500
Expert Seminars (3)	R_ExpS3	3	500
Expert Seminars (4)	R_ExpS4	3	500

A detailed description per educational component can be found in the Study Guide.

3. Only in exceptional cases a student can meet the requirements of passing the optional components by taking (an) other elective component(s) relevant to the overall degree programme at the Faculty of Law or a different faculty or university (Dutch or foreign). Prior approval is required from the Programme Board and Examination Board.

**Article 10.4 Extra-curricular components**

Educational component	course code	nr of EC	level
Transitional Justice in Reality; Fieldtrip	-	3	500
Center for International Criminal Justice Research Lab	R_CICJ	6	600
Amsterdam Law Forum	R_ALF	6	600

**Research Talent Track** (only after selection)

Educational component	course code	nr of EC	level
Empirical Research Skills	R_EmpO	6	600
Research Portfolio	R_AcaO	6	600
Academic Skills Researchtalent	R_PropWr	6	600

*A detailed description per educational component can be found in the Study Guide.*

**11. Evaluation and transitional provisions****Article 11.1 Evaluation of the education**

1. The education provided in this programme is evaluated in accordance with the faculty Kader kwaliteitszorg.

**Article 11.2 Transitional provisions**

n/a

Advice and approval by the Programme Committee, on 26 February 2021

Approved by the Faculty Joint Assembly, on 13 July 2021

Adopted by the board of the Faculty on 13 July 2021

## Appendix I

### Overview of articles that must be included in the OER

Based on Article 7.13, paragraph 2, of the WHW and other Articles of the Act.

#### Section A: Faculty section

<b>2. Study programme structure</b>	
Article 2.1 Structure of academic year and educational components	7.13 paragraph 2 sub e
<b>3. Assessment and Examination</b>	
Article 3.2 Type of examination	7.13 paragraph 2 sub h, l, j
Article 3.3 Oral interim examinations	7.13 paragraph 2 sub l, n
Article 3.4 Determining and announcing results	7.13 paragraph 2 sub o
Article 3.5 Examination opportunities	7.13 paragraph 2 sub h, j
Article 3.7 Exemption	7.13 paragraph 2 sub r
Article 3.8 Validity period for results	7.13 paragraph 2 sub k
Article 3.9 Right of inspection and post-examination discussion	7.13 paragraph 2 sub p, q
<b>4. Academic student counselling and study progress</b>	
Article 4.1 Administration of study progress and academic student counselling	7.13 paragraph 2 sub u
Article 4.2 Facilities for students with a disability	7.13 paragraph 2 sub m

#### Section B1: Programme specific – general provisions

<b>6. General programme information and characteristics</b>	
Article 6.1 Study programme information	7.13 paragraph 2 sub i, r
Article 6.2 Teaching formats used and modes of assessment	7.13 paragraph 2 sub l, x
[option:] Article 6.3 Academic student counselling	7.13 paragraph 2 sub u
<b>7. Further admission requirements</b>	
Article 7.2 Admission requirements	7.30b paragraph 1
Article 7.3 Selection criteria	7.30b paragraph 2, 5
<b>8. Interim examinations and results</b>	
Article 8.1 Sequence of interim examinations	7.13 paragraph 2 sub h, s, t
[option 1:] Article 8.2 Validity period for results	7.13 paragraph 2 sub k
[option 2:] Article 8.2 Validity period for results	7.13 paragraph 2 sub k

#### Section B2: Programme specific – content of programme

<b>9. Programme objectives, tracks/specializations, exit qualifications and language</b>	
Article 9.1 Workload	7.13 paragraph 2 sub g
Article 9.2 Tracks and/or specializations	7.13 paragraph 2 sub a
Article 9.3 Programme objective	7.13 paragraph 2 sub a
Article 9.4 Exit qualifications	7.13 paragraph 2 sub b, c
Article 9.5 Language of instruction	9.18 (implementation expected in 2020)
<b>10. Curriculum structure</b>	
Article 10.1 Composition of the programme	7.13 paragraph 2 sub a
Article 10.2 Compulsory educational components	7.13 paragraph 2 sub a
[Optional] Article 10.3 Elective educational components	7.13 paragraph 2 sub a
[Optional] Article 10.4 Practical exercise	7.13 paragraph 2 sub d
Article 10.5 Participation in practical training and tutorials	7.13 paragraph 2 sub d
<b>11. Evaluation and transitional provisions</b>	
Article 11.1 Evaluation of the education	7.13 paragraph 2 sub a1
Article 11.2 Transitional provisions	7.13 paragraph 2 sub a

## Appendix II

### Overview of advisory and approval rights of Programme Committees (OLC) and Faculty Joint Assembly (FGV) (English underneath)

Onderwerpen Onderwijs – en Examenregeling (OER) 7.13 lid 2 WHW	FGV		OplC	
	I	A	I	A
a. de inhoud van de opleiding en van de daaraan verbonden examens				
a1. de wijze waarop het onderwijs in de desbetreffende opleiding wordt geëvalueerd				
b. de inhoud van de afstudeerrichtingen binnen een opleiding				
c. de kwaliteiten op het gebied van kennis, inzicht en vaardigheden die een student zich bij beëindiging van de opleiding moet hebben verworven				
d. waar nodig, de inrichting van praktische oefeningen				
e. de studielast van de opleiding en van elk van de daarvan deel uitmakende onderwijseenheden				
f. de nadere regels, bedoeld in de artikelen 7.8b, zesde lid, en 7.9, vijfde lid (BSA)				
g. ten aanzien van welke masteropleidingen toepassing is gegeven aan artikel 7.4a, achtste lid (verhoogde studielast)				
h. het aantal en de volgtijdelijkheid van de tentamens alsmede de momenten waarop deze afgelegd kunnen worden				
i. de voltijdse, deeltijdse of duale inrichting van de opleiding				
j. waar nodig, de volgorde waarin, de tijdvakken waarbinnen en het aantal malen per studiejaar dat de gelegenheid wordt geboden tot het afleggen van de tentamens en examens				
k. waar nodig, de geldigheidsduur van met goed gevolg afgelegde tentamens, behoudens de bevoegdheid van de examencommissie die geldigheidsduur te verlengen				
l. of de tentamens mondeling, schriftelijk of op een andere wijze worden afgelegd, behoudens de bevoegdheid van de examencommissie in bijzondere gevallen anders te bepalen				
m. de wijze waarop studenten met een handicap of chronische ziekte redelijkerwijs in de gelegenheid worden gesteld de tentamens af te leggen				
n. de openbaarheid van mondeling af te nemen tentamens, behoudens de bevoegdheid van de examencommissie in bijzondere gevallen anders te bepalen				
o. de termijn waarbinnen de uitslag van een tentamen bekend wordt gemaakt alsmede of en op welke wijze van deze termijn kan worden afgeweken				
p. de wijze waarop en de termijn gedurende welke degene die een schriftelijk tentamen heeft afgelegd, inzage verkrijgt in zijn beoordeelde werk				
q. de wijze waarop en de termijn gedurende welke kennis genomen kan worden van vragen en opdrachten, gesteld of gegeven in het kader van een schriftelijk afgenomen tentamen en van de normen aan de hand waarvan de beoordeling heeft plaatsgevonden				
r. de gronden waarop de examencommissie voor eerder met goed gevolg afgelegde tentamens of examens in het hoger onderwijs, dan wel voor buiten het hoger onderwijs opgedane kennis of vaardigheden, vrijstelling kan verlenen van het afleggen van een of meer tentamens				
s. waar nodig, dat het met goed gevolg afgelegd hebben van tentamens voorwaarde is voor de toelating tot het afleggen van andere tentamens				
t. waar nodig, de verplichting tot het deelnemen aan praktische oefeningen met het oog op de toelating tot het afleggen van het desbetreffende tentamen, behoudens de bevoegdheid van de examencommissie vrijstelling van die verplichting te verlenen, al dan niet onder oplegging van vervangende eisen				
u. de bewaking van studievoortgang en de individuele studiebegeleiding				
v. indien van toepassing: de wijze waarop de selectie van studenten voor een speciaal traject binnen een opleiding, bedoeld in artikel 7.9b, plaatsvindt (excellentietraject <u>binnen een opleiding</u> )				
x. de feitelijke vormgeving van het onderwijs				
alle overige onderwerpen die in de OER zijn geregeld maar die niet als zodanig zijn genoemd in art. 7.13 WHW onder a t/m x.				

De lettering komt overeen met de lettering van artikel 7.13 lid 2 WHW

#### Afkortingen:

FGV:	Facultaire Gezamenlijke Vergadering
OplC:	Opleidingscommissie
I:	Instemmingsrecht
A:	Adviesrecht

## Appendix II (English)

### Overview of advisory and approval rights of Programme Committees (OLC) and Faculty Joint Assembly (FGV)

*Disclaimer: this is a translation which only serves as an aid. No rights may be derived from it. The Dutch document prevails.*

Article 7.13, paragraph 2, of the Higher Education and Research Act	FGV		OpIC	
	I	A	I	A
a. content of the programme and associated examinations				
a1. the manner in which teaching and education in the relevant programme are evaluated				
b. the content of the specializations offered as part of the programme				
c. the programme's final attainment levels with regard to the knowledge, understanding and skills				
d. where applicable, the design of practical exercises				
e. the study load of the programme and of each of its constituent educational units				
f. the detailed rules referred to in Article 7.8b, sixth paragraph, and Article 7.9, fifth paragraph (recommendation on continuation of studies)				
g. the Master's programmes to which Article 7.4a, eighth paragraph, applies (elevated study load)				
h. the number and sequence of examinations and the times at which these can be taken				
i. the full-time, part-time or work-study structure of the programme				
j. where necessary, the order, and the periods in which and the number of times per academic year that the opportunity to sit examinations and final degree assessments is given				
k. where necessary, the period of validity for pass grades awarded for examinations, notwithstanding the authority of the Examination Board to extend this period of validity				
l. whether examinations are administered in oral, written or another form, notwithstanding the authority of the Examination Board to decide otherwise				
m. the way in which students with a disability or chronic health condition are given a reasonable opportunity to take the examinations				
n. the public nature of oral examinations, subject to the right of the Examination Board to determine otherwise in special cases				
o. the period within which the results of an examination must be announced, together with details of whether this period can be altered and if so in what way				
p. the way in which and the period within which students who have taken an examination are given the opportunity to inspect their marked work				
q. the way in which and the period within which information can be provided about the questions asked and exercises given in the framework of a written examination and about the standards used for assessment				
r. the grounds on which the Examination Board could grant exemption from the taking of one or more examinations to students who have previously passed examinations in higher education or have acquired knowledge or skills outside higher education				
s. where necessary, the stipulation that students must pass certain examinations as a condition for admission to other examinations				
t. where necessary, the obligation to take part in certain practical exercises with a view to admission to the examination in question, subject to the authority of the Examination Board to grant exemption from this obligation, with or without the imposition of alternative requirements				
u. the monitoring of academic progress and individual student support and guidance;				
v. where applicable, the manner in which students are selected for a special track within a programme as referred to in Article 7.9b (excellence track within a programme)				
x. the actual design of the education provided.				
<i>All other matters that are regulated in the Academic and Examination Regulations but which are not mentioned as such in Article 7.13 of the Higher Education and Research Act under points a to x.</i>				

#### Abbreviations used:

- FGV: Faculty Joint Assembly  
 OLC: Programme Committee  
 I: right of approval  
 A: right of advice

## Appendix III

### Ordinances VU CvB and Binding Guidelines (richtlijn)

Section A, article:	Concerns:	CvB ordinance / guideline
2.1.1, 2.1.2	Year planning two semesters 8-8-4 (uniforme jaarkalender VU-UvA)	29-9-2008 (period 2009-2015) 22-05-2014 (periode 2016-2025)
2.1.3, 2.1.4	Educational components	Richtlijn Bachelor en Masteronderwijs, revised on 6 June 2017
3.1	Signing up for education and interim examinations	CvB ordinance 30-09-2010, prior consent USR.
3.4.1	Determination and publication of the results (1) Grading deadline exams 10 workdays (2) Theses 20 workdays	(1) Richtlijn Bachelor en Masteronderwijs, revised on 6 June 2017 (2) Quality demand 11 from the VU assessment policy, CvB ordinance 15-05-2012
3.5.1	Two possibilities to take examinations per year	Richtlijn Bachelor en Masteronderwijs, revised on 6 June 2017
3.5.2	Retake: most recent grade is valid. A pass can be retaken	Taken from the UvA guidelines, as part of the harmonization, CvB ordinance 24-02-2014
3.5.4	Extra retake last year	Included in (prior) model OER 16-17 following a request from committee O&O and adopted by CvB op 27-10-2015
3.6	Grades	CvB ordinance 30-09-2010, with University council's consent. As a result of harmonization UvA, the guideline: 5.5 is a pass, has been added. CvB ordinance 24-02-2014.
Section B1, article:	Concerns:	CvB ordinance / guideline
7.2	Admission criteria; at least WO Bachelor's degree	Richtlijn Bachelor en Masteronderwijs, revised on 6 June 2017
7.3	Selection criteria; type of criteria	Richtlijn Bachelor en Masteronderwijs, revised on 6 June 2017
Section B1, article:	Concerns:	CvB ordinance / guideline
10.1	Composition programme	Richtlijn Bachelor en Masteronderwijs, revised on 6 June 2017
10.2	Categorization of components	Richtlijn Bachelor en Masteronderwijs, revised on 6 June 2017

## Appendix IV

### Article 2.1 of the Higher Education and Research (Implementation) Act (*Uitvoeringsbesluit*) (English underneath)

1 De persoonlijke omstandigheden bedoeld in de artikelen 7.8b, derde lid, en 7.9, derde lid, van de wet, zijn uitsluitend:

- a. ziekte van betrokkene,
- b. lichamelijke, zintuiglijke of andere functiestoornis van betrokkene,
- c. zwangerschap van betrokkene,
- d. bijzondere familie-omstandigheden,
- e. het lidmaatschap, daaronder begrepen het voorzitterschap, van:
  1. bij universiteiten: de universiteitsraad, faculteitsraad, het orgaan dat is ingesteld op grond van de medezeggenschapsregeling, bedoeld in artikel 9.30, derde lid, onderscheidenlijk artikel 9.51, tweede lid, van de wet, het bestuur van een opleiding of de opleidingscommissie, alsmede het lidmaatschap van het bestuur van een stichting die blijkens haar statuten tot doel heeft de exploitatie van voorzieningen, behorende tot de studentenvoorzieningen, dan wel van een daarmee naar het oordeel van het instellingsbestuur gelet op de taak gelijk te stellen orgaan,
  2. bij hogescholen: de medezeggenschapsraad, deelraad, studentencommissie of opleidingscommissie.

f. andere in de regelingen, bedoeld in de artikelen 7.8b, zesde lid, en 7.9, vijfde lid, van de wet door het instellingsbestuur aan te geven omstandigheden waarin betrokkene activiteiten ontplooit in het kader van de organisatie en het bestuur van de zaken van de instelling,

g. het lidmaatschap van het bestuur van een studentenorganisatie van enige omvang met volledige rechtsbevoegdheid, dan wel van een vergelijkbare organisatie van enige omvang, bij wie de behartiging van het algemeen maatschappelijk belang op de voorgrond staat en die daartoe daadwerkelijk activiteiten ontplooit.

2 Het instellingsbestuur kan voor de toepassing van het eerste lid, onderdeel g, nadere regels vaststellen omtrent het aantal bestuursleden dat ten hoogste per organisatie per studiejaar in aanmerking komt, zomede omtrent welke bestuursfuncties in aanmerking komen.

## Appendix IV (English)

### Article 2.1 of the Higher Education and Research (Implementation) Act

*Disclaimer: This is a translation which only serves as an aid. No rights may be derived from it. The Dutch document prevails.*

1. The extenuating personal circumstances referred to in Article 7.8b, paragraph 3 and 7.9, paragraph 3 of the Act (WHW) are limited to:

- a. illness of the person concerned,
- b. physical, sensory or other impairment of the person concerned,
- c. pregnancy of the woman concerned,
- d. extenuating family circumstances,
- e. membership, including the chairmanship of:

1. universities: the university council, faculty council, the body established under the participation regulation referred to in Article 9.30, paragraph 3 or Article 9.51, paragraph 2 of the Act, the programme management or the Programme Committee, or membership on the board of a foundation whose bylaws allow for the exploitation of facilities belonging to the student services, or an equivalent body with regard to its activities in the opinion of the board of the institution,
2. universities of applied sciences: the participation council, district council, student committee or Programme Committee.

f. other circumstances to be designated by the board of the institution in the regulation as referred to in Article 7.8b, paragraph 6 and Article 7.9, paragraph 5 of the Act in which the person concerned engages in activities within the framework of the organization and the administration of the affairs of the institution,

g. membership on the board of a student organization of a certain size with full legal capacity, or a similar organization of a certain size, whose primary task regards general societal interest and which actually develops activities for this purpose.

**h. other personal circumstances set out in the Teaching and Examination Regulations as referred to in Article 7.13 of the Act, pursuant to Article 7.13, paragraph 2, clause f of the Act,**

**i. personal circumstances other than those referred to in a – h above which, if overlooked by the governing bodies of the institution, would lead to an obviously unfair outcome.**

2. The institutional board may, for the purposes of the first paragraph, part g, establish specific rules regarding the maximum number of eligible board members per organization per academic year, as well as the eligible administrative offices.

## **Addendum to the 2021-2022 Teaching and Examination Regulations Master's programme International Crimes Conflict and Criminology**

Several articles for the 2021-2022 academic year will be temporarily suspended or amended as a result of the consequences of the measures to stop the spread of COVID-19. These amendments apply exclusively to the 2021-2022 academic year, which ends 31 August 2022. In this regard, reference is also made to the addendum to the Application and Registration Regulations for the 2021-2022 academic year.

### **Part B1 Programme-specific section – general provisions**

#### **Article 7.2 Admission requirements**

Supplementary to Article 7.2.1, students\* are also admissible for the 2021-2022 academic year (start date September 2021) if, by 31 August 2021 at the latest,

##### **for an academic degree:**

they have earned at least 162 EC of the Bachelor's programme that confers entitlement to admission, under the following conditions:

- The Bachelor's degree certificate must still be obtained before 1 September 2022 or before the Master's degree certificate is obtained, whichever comes first. If this condition is not met, the student will not be able to continue or complete the Master's programme.
- the Bachelor's thesis must be completed before students start working on their Master's thesis.

##### **for an HBO degree + premaster:**

they have earned at least 55 EC of the premaster, including the premaster thesis, under the following conditions:

- The premaster's programme must still be successfully completed before 1 September 2022 or before the Master's degree certificate is obtained, whichever comes first. If this condition is not met, students will not be able to continue or complete the Master's programme.
- The premaster thesis must be completed before students start working on their Master's thesis.

\*The above supplements do not apply to non-EEA students who must complete a Bachelor's programme outside of the Netherlands.

#### **Article 7.3 Selection criteria**

Not applicable.

#### **Article 7.4 Bridging or pre-Master's programme**

Not applicable.