

Please e-mail completed form to NTR data management: ntr.datamanagement.fgb@vu.nl

1. **Applicant information:**

|  |  |
| --- | --- |
| DSR Number: | <To be completed by NTR data management> |
| Name: | Click or tap here to enter text. |
| Country: | Click or tap here to enter text. |
| E-mail: | Click or tap here to enter text. |
| Telephone: | Click or tap here to enter text. |
| Mobile or secondary e-mail\* | Click or tap here to enter text. |
| Site: | [ ] NTR | [ ] VU | [ ] External: Click or tap here to enter text. |
| *\* to send you the access code for retrieving the data* |

1. **Project (working) title :** Click or tap here to enter text.
2. **Please attach a separate analysis plan (max 3 pages) that includes the following**:
3. Research question(s) and/or hypotheses
4. Brief background and rationale for addressing the research question in NTR *(to comply with the GDPR ‘minimal dataset guideline’, include a rationale for the variables requested and the need for the specific sample composition).*
5. Outline of laboratory analyses *(if applicable)*
6. Outline of statistical analyses and procedures used to address the research questions
7. If you request data as part of a consortium effort please add the consortium's Analysis Plan or Standard Operating Protocol (SOP) as an appendix.
8. **Phenotype data requested**

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| ***Standard variables*** |
| **Person information:** | [x] Person ID (included by default) | [ ] Sex |
| **Nuclear family structure:** | [ ] Family ID | [ ] Role in family | [ ] Singleton/twin/multiple | [ ] Biological relatedness *(e.g. for exclusion)* |
| **Other:** | [ ]  Twin related variables (e.g. zygosity, birth order, type of multiple, etc.) | [ ] Extended family structure\* |
| **Study-related variables:** | [ ] Age at measurement | [ ] Date of measurement |
| *\* please state explicitly in your analysis plan why this is essential* |

[ ] I am attaching a .JSON file (created with the NTR Data Showcase) with the requested variables

[ ] I need the following additional variables not (yet) incorporated in the NTR repository Data Show Case: *(be as specific as possible, e.g. if survey data are requested please indicate from which survey wave(s).*

Click or tap here to enter text.

1. **Subject selection:** (e.g. specific age range, only twins, only participants with genotype data)

Click or tap here to enter text.

1. **Genotype data requested:**

*Please note that individual level genotype data can only be requested for analyses performed on secure computer systems (including SURFSara) under direct supervision of NTR collaborators.*

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| **Standard variables (always needed when working with genotype data):** |
| [ ] Individual ID | [ ] Father ID | [ ] Mother ID | [ ] Sex | [ ] Genotype Platform Dummies |
| [ ] First 10 Genetic Principal Components | [ ] Ancestry Outlier dummy |  |
| **Other information:** |  |  |
| Imputation base: | [ ] 1000 Genomes | [ ] Topmed |
| [ ] Genome wide SNP data |  |  |
|  | Format:  | [ ] Plink best-guess | [ ] VCF |
| [ ] All variants in gene: (default is imputed) |
|  | Chromosome:  | start (bp): Click or tap here to enter text. | end (bp): Click or tap here to enter text. | Genome build: [ ] 37 [ ]  38 |
| [ ] (Set of) specific SNP(s): (default is imputed) |
|  | Chromosome:  | start (bp): Click or tap here to enter text. | end (bp): Click or tap here to enter text. | Genome build: [ ] 37 [ ] 38 |
| *Or provide a .csv file as attachment with Chr, start BP + end BP (or RS id), genotyped only Y/N* |

1. **Proposed co-authors (in proposed order):** *Not required for B-thesis/M-thesis projects.*

The NTR Data Access Request Committee will suggest the appropriate collaborative participation by the relevant NTR researchers. Pre-discussion of appropriate co-authorship with members of the NTR-DAC is strongly encouraged.

|  |  |
| --- | --- |
| (shared) First: | Click or tap here to enter text. |
| (shared) Last: | Click or tap here to enter text. |
| Co-authors (2nd, 3rd , … ): | Click or tap here to enter text. |

1. **Timeline for completion and submission of manuscript:** Click or tap here to enter text.
2. **Additional funding:** If this analysis plan is supported by other funding, please describe here: Click or tap here to enter text.

|  |  |  |
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| 1. **Financial reimbursement NTR agreed:**
 | [ ] Yes; Amount: | Click or tap here to enter text. |
|  | [ ] Waived by NTR |
| 1. **Permissions**
 | **Local IRB:**  | [ ] Yes, IRB reference:  | Click or tap here to enter text. |
|  | **VUmc METc:**  | [ ] Yes [Consult NTR for the VU(mc) IRB reference] |

**I hereby guarantee to use the data only for addressing the research question described under 3, and not for any other purposes, unless I submit a new analysis plan.**

Signed Date

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|  |  | Click or tap here to enter text. |